



Individually Constructed Vehicle Completion Certificate

Transport Operations (Road Use Management) Act 1995

This form is to be used when applying for a vehicle identification number and vehicle standards exemption permit for a newly constructed Individually Constructed Vehicle (ICV). This application must also be accompanied by photos of the construction process, testing details, modification checklists and an engineering report as specified in Vehicle Standards Instruction (VSI) L2.2.

Part 1 Certification by the Owner

ICV owner's details

Name

Residential address

Postcode

Customer Reference Number (CRN)

This is also your driver licence number. For customers without a CRN, please complete form **F3503 New Customer Application** and present sufficient evidence of identity to your nearest Department of Transport and Main Roads Customer Service Centre

ICV type

Build number

Engine number

I confirm that I have not completed more than three ICVs in the previous 12 month period and that the above ICV has been constructed and assembled in accordance with the ICV Vehicle Standards Instruction (VSI L2.2) issued by the Department of Transport and Main Roads.

Vehicle owner

Signature

Date

 / /

Part 2 Certification by the Approved Person Engineer

Departmental Approved Person (AP) Engineer details

Name

AP Number

Modification Certificate Number/s:

Modification Plate Number/s:

Vehicle Identification Number* (VIN)

* To be completed by AP Engineer for record keeping purposes once VIN is issued.

I have inspected the above ICV and certify that its design, construction and assembly meet the requirements in the Individually Constructed Vehicles Vehicle Standard Information Instruction – Individually Constructed Vehicles (VSI L2.2), Vehicle Standards Bulletin 14 – National Code of Practice for Light Vehicle Construction and Modification and the *Transport Operations (Road Use Management–Vehicle Standards and Safety) Regulation 2010*.

Were any professional engineering services provided as part of the design and certification of this ICV?

Yes Part 3 RPEQ endorsement must be completed

No Completion of Part 3 not required

Departmental AP Engineer

Signature

Date

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Part 3 Certification by the Registered Professional Engineer of Queensland

Endorsement by a Registered Professional Engineer of Queensland (RPEQ)

I confirm that the professional engineering services required in the design and certification of the above ICV have been provided according to the *Professional Engineers Act 2002*.

RPEQ Number

Name

Signature

Date

Part 4 Certification vehicle is safe for road use

I have inspected the above ICV and certify that it meets the intent of the Queensland Approved Inspection Station Code of Practice and is safe for road use.

Name

^AP Number

^Approved Inspection Station Examiner Number

Signature

Date

^ Only complete one of the two options.

Part 5 VIN application

I _____ am the owner of ICV

_____ (build number) and wish to apply for a VIN. I declare that I am able to verify the origin of all parts and components used in the construction of the vehicle.

Signature

Date

This form along with supporting documentation is to be submitted to:

Vehicle Standards
Department of Transport and Main Roads
PO Box 673
Fortitude Valley Qld 4001

or

vehiclestandards@tmr.qld.gov.au

For further information, please contact Vehicle Standards on 07 3114 5844.

Privacy Statement: The Department of Transport and Main Roads collects information on this form under the *Transport Operations (Road Use Management) Act* for the purpose of issuing a vehicle permit. This information may be released by the Department of Transport and Main Roads or its agents/contractors to parties such as law enforcement agencies, vehicle insurers, statutory and insolvency entities, lawyers, persons involved in vehicle accidents or incidents, vehicle manufacturers, tolling entities and to or through interstate registering authorities. The information is accessible by authorised departmental officers and your personal information will not be disclosed to other third parties without your consent unless authorised or required by law.