



EMPLOYMENT APPLICATION PART 1A – HIRING AGENCY ADDENDUM

New York State (NYS) is an equal opportunity/affirmative action employer. NYS Law prohibits discrimination because of age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics, marital status, domestic violence victim status, carrier status, gender identity or prior conviction records, or prior arrests, youthful offender adjudications, or sealed records unless based upon a bona fide occupational qualification or other exception.

If you are a person with a disability and wish to request that a reasonable accommodation be provided for you to participate in a job interview, please contact: ITS Human Resources at human.resources@its.ny.gov or (518) 473-0398.

APPLICANT INFORMATION

Please read all instructions carefully. This Addendum is considered a supplement to the NYS General Employment Application Part 1 for use by the Human Resources Office only. If you need additional space, please use the ADDITIONAL REMARKS section. Part 2 of the New York State Employment Application must be completed by Applicants after the interview process.

Name: \_\_\_\_\_ XXX/XX/ \_\_\_\_\_
County of Residence: \_\_\_\_\_ SSN (last 4 digits only)

NEW YORK STATE CIVIL SERVICE STATUS

- 1. Are you currently on any NYS Civil Service eligible lists? Yes No
2. Have you previously applied to this hiring agency? Yes No

RETIREMENT SYSTEM MEMBERSHIP

- 3. Are you presently, or have you ever been a member of the NYS or Local Retirement System? Yes No
4. Are you presently receiving a monthly retirement benefit from the NYS or Local Retirement System? Yes No

FIREFIGHTER STATUS

- 5. Are you an exempt volunteer Firefighter? Yes No
Certificate filed with: \_\_\_\_\_ County Clerk: \_\_\_\_\_

MILITARY SERVICE & VETERANS STATUS – U.S. ARMED FORCES

- 6. Are you a: Non-Veteran Veteran Disabled Veteran Spouse of Disabled Veteran
7. Dates of active service: From: To:
8. Are you in a reserve unit? Yes No

WARTIME VETERAN STATUS

To qualify for wartime veteran status, you must have received an honorable discharge from active service of the United States and have been on active duty during one or more of the following periods:

- a. **WORLD WAR II:** December 7, 1941 - December 31, 1946;  
**VIETNAM CONFLICT:** December 22, 1961 - May 7, 1975;  
**KOREAN CONFLICT:** June 27, 1950 - January 31, 1955;  
**PERSIAN GULF CONFLICT:** August 2, 1990 - the date upon which such hostilities end\* \*(includes the Global War on Terrorism), or
- b. Have served in the **Commissioned Corps of the United States Public Health Services** from:  
  
July 29, 1945 - September 2, 1945;  
June 26, 1950 - July 3, 1952, or
- c. Have received the **Armed Forces, Navy or Marine Corps Expeditionary Medal** for:  
  
**HOSTILITIES IN LEBANON:** June 1, 1983 - December 1, 1987;  
**HOSTILITIES IN GRENADA:** October 23, 1983 - November 21, 1983;  
**HOSTILITIES IN PANAMA:** December 20, 1989 - January 31, 1990

**9. Do you claim Wartime Veteran Status?** Yes  No   
If "Yes," please provide dates of active military service:

From: \_\_\_\_\_ To: \_\_\_\_\_

A discharge other than Honorable is not an automatic bar to employment. Each response will be reviewed on an individual basis in relation to the ability to perform job duties.

**10. Did you receive an honorable discharge?** Yes  No

**FOR PUBLIC OFFICER POSITIONS ONLY**

DO NOT COMPLETE THIS SECTION UNLESS YOU ARE DIRECTED TO DO SO BY THE HIRING AGENCY

**11. Are you a U.S. Citizen?** Yes  No

**ADDITIONAL REMARKS SECTION**

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Additional Sheets Attached? Yes  No

