

<b>CONTACT TEMPLATE FORM</b>
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Event name:			
Date of event:		Time of event:	
Does it cross multiple days?	Yes / No		
Location of event:			
Estimated number of attendees:			
Event details:			
Type of event:			
Ticketed event (with charge for tickets)?	Yes / No		
Will there be music?	Yes / No		
If Yes, will it be amplified?	Yes / No		
Duration of event:			
Licences (liquor, entertainment, music, etc):			
Road closures?			
Indoor/outdoor event?			
<b>Contact Details</b>			
Name:			
Address:			
Tel no:			
Email:			
<b>Further information</b>			
(Please use reverse of sheet if needed)			

Once complete, please email this form to: [opsplanning@warwickshireandwestmercia.pnn.police.uk](mailto:opsplanning@warwickshireandwestmercia.pnn.police.uk)

Alternatively, post to: Operations Planning Co-ordinators  
Force Operations, PO Box 55, Hindlip Hall, Worcester, WR3 8SP

