Checking Dell Order Status

1) Login to Shop@UW using your MD number and password and navigate to the Dell punch-out site by clicking on the Dell button in the "Shop at a Punch-out Supplier Site".

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WiCell Surplus Equipment Sale; 3/28/2014 WiCell is making surplus equipment and lab supplies available to UW researchers at substantially discounted	SANTA CRUZ BIOTECHKOLOGY Shipping Not Included	STAPLES	BIO RAD Shipping Not Included	Fisher Scientific	Promega	CAAGEN Shipping Not Included
prices through a silent auction. Please see http://www.32auctions.com/ecupment-sale-2014 to view items and participate in the auction. Please note that because items are being made available at prices significantly below standard prices for similar items in used condition, participation is currently limited to University of Wisconsin Researchers.	Shipping Not Included	WERE ATIONAL]			
Items can be viewed online at any time, and in person	Shop at a Punch-ou	ut Supplier Site				u ?
a une vorogrugge research Park Bullding, 5001 Research Park Bouleavar, at the following times: • Tuesday, March 25; 2 PM - 4 PM • Wednesday, March 26; 2 PM - 4 PM • Thursday, March 27 8 AM - 10 AM	Airgas	Dell	D T T T T T T T T T T T T T	ת Shipping Not Included	تر Computer Supply & Peripherals	BIO TAD Shipping Not Included

2) On the Dell site, click the "Order Status" link.

Online or Call 1-800-388-8239	University of Wisconsin Madi			
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Premier UW Madison Preferred Products AE Computer Bundles Dell Notebook Systems Latitude E7240 Price \$1,955.71 Instant Savings \$1,006.72 Price \$948.99	Welcome to University of Wisconsin Page These bundles are specially configured for the University of Wisconsin-Madison. • Read More			

3) Choose the "click here" link after the "Not finding your order? To search by reference number (PO, Customer number, etc.)" text.

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4) On the Order Status page, use the second section "Check Order Status". In the "Search By" drop down menu, choose "PO number" and enter your entire order number from Shop@UW. It will be in the format MDXXXXPVX0000000000. For assistance in finding orders in Shop@UW, view the <u>Cart</u> and Order History tutorial.

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5) In the "Verify with" drop down menu, choose "Bill to Postal Code" and enter 53593 and then click the "Submit" button.

Check Order Status	Check Order Status
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MDXXXXPVX000000000 Verify with Customer Number Customer Number Link Number Bill To Postal Code Company Name Submit	MDXXXXPVX000000000 Verify with Bill To Postal Code

6) The Order status and estimated delivery date for items on that PO are displayed:

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