



## IMPORTANT VISA INFORMATION

Dear Traveler,

To assist you in preparing for your upcoming tour with Odysseys Unlimited: *South American Tapestry*, we would like to advise you that a single-entry visa is required for entry to Brazil and a reciprocity fee must be paid for entry to Argentina.

The most current visa instructions and applications can be obtained from G3 Global Services, the visa service that we recommend. Please visit the Odysseys Unlimited page of G3 Global Services website at <http://www.g3visas.com/odysseys.html>

### **Brazil**

For your convenience we have included an instruction sheet for G3 Visas & Passports. **This visa must be obtained prior to travel. We recommend you apply for your visa 90 days prior to your departure from the U.S. Visas will take approximately 4 weeks to process.** Please note that the visa application form(s) must be filled out completely by each person traveling.

You may also obtain your visa through a visa service of your choice or directly through the embassy of the country (or countries) you plan to visit. Should you choose to apply for your visa directly through an embassy or a different visa service, you must contact the embassy or visa service directly to obtain the proper forms and applications. The online forms are valid for G3 Global Services only.

**Also note that your passport should be valid for at least six months following your tour. We strongly recommend you have at least 6 blank visa pages available, as entrance requirements frequently change and you may be denied entry should these pages be unavailable.**

We highly recommend that you use certified mail or a delivery service such as FedEx or USPS Express Mail when sending your passport to a visa service. Please be sure to use a service that allows you to track your package and provides a delivery confirmation.

### **Argentina**

Argentina requires that all U.S. citizens pay a reciprocity fee of \$160. **The reciprocity fee must be paid prior to travel** as it cannot be purchased upon arrival.

Payments must be made on the following website – <https://reciprocidad.provincianet.com.ar/> American Express, MasterCard, and Visa are accepted. Please be sure to print your RECIPROCITY FEE form upon confirmation of payment. **IMPORTANT – This printed form must contain a barcode which will be scanned in Argentina.** Please note, one form must be completed for each guest traveling. An account must be created however multiple forms can be added within this account. Please remember to write down your username and password so that you can access your account in the future.

(over)

On arrival in Argentina, this printed form must be presented at the Immigration Control. The barcode will be scanned by the Immigration officials, the information checked, and your entry to the country duly registered.

The Argentinean reciprocity fee is valid for ten (10) years. If you have paid a reciprocity fee to Argentina in the past ten years and have proof of payment, you will not be required to pay the fee again.

These instructions are for U.S. citizens only. If you are not a U.S. citizen please contact your embassy for the appropriate travel documentation.

If you have any questions or need assistance obtaining applications, please contact our Customer Service department, toll-free at (888) 370-6765, Monday through Friday, 9:00 a.m. to 7:00 p.m., ET, or you may send an e-mail to: [customerservice@odysseys-unlimited.com](mailto:customerservice@odysseys-unlimited.com)

We look forward to providing you with an excellent travel experience.

Sincerely,

A handwritten signature in black ink that reads "Claudia Schutz". The signature is written in a cursive, flowing style.

Claudia Schutz  
Vice President, Reservations, Customer Service & Operations



**G3 Global Services**  
 2425 West Loop South, Suite 310  
 Houston, TX 77027  
 866.945.8472  
 Odysseys-Unlimited@g3visas.com

## ODYSSEYS UNLIMITED South American Tapestry

### Please send the following to G3:

- ☐ Your original valid signed passport. It must have at least two blank pages marked "Visas" side by side and more than six months before expiry.
- ☐ One Brazil visa application form, completed online, printed, and signed. Select the "Visa Request" link at <https://scedv.serpro.gov.br>. You may need to confirm a security exception in order to begin. All questions on the online application must be answered. Make sure your name is typed in exactly as listed in your passport and that your signature does not extend beyond the signature box on the printed application. (Sample application attached.)
- ☐ One passport-style (2"x2") photograph taken within the last 6 months (must be on photo paper and have a plain white background). Attach photo with a paper clip; do not staple, tape, or use glue.
- ☐ Copy of your state-issued driver's license or photo ID.
- ☐ Copy of your purchased/confirmed international flight itinerary.
- ☐ Residents of many states are subject to additional requirements; see the following page for a full list. Non-US nationals and minors under age 18 must contact G3 for additional requirements.
- ☐ This cover sheet with all fields completed. Only one cover sheet is required per family.

Send all required documents to G3's Houston, TX address listed above.

### Contact and Shipping Information:

*Provide a street address for FedEx delivery - no P.O. boxes.*

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

Mobile Telephone \_\_\_\_\_

Email \_\_\_\_\_

*We will email you the FedEx tracking number for your return shipment.*

### Shipping Fees: All return shipping fees are included.

Your passport will be returned via Federal Express. FedEx cannot deliver to P.O. boxes; please provide a street address for delivery.

### Travel Information:

Date of US Departure \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Date Passport Needed \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Names of additional travelers in your family group:

\_\_\_\_\_  
 \_\_\_\_\_

### Special Notes:

*Delivery instructions, additional services, etc.*

**Fees:** Payment includes Embassy fees, G3 service fees, and return shipping via Federal Express. Requirements and fees are subject to change without notice. **Visas will be valid for ten years, for multiple entries with a 90 day stay.** Visa processing times for Brazil are lengthy. Call G3 if you need Emergency Processing.

	FEE	# Travelers	TOTAL
<input type="checkbox"/> <b>Brazil Visa</b> 30+ Business Day Processing	<div style="border: 1px solid black; width: 40px; height: 20px;"></div>	X <div style="border: 1px solid black; width: 20px; height: 20px;"></div>	= <div style="border: 1px solid black; width: 40px; height: 20px;"></div>

### Payment Information:

All fees are payable to G3 by:

- Credit Card: American Express, Visa, or MasterCard
- Check or Money Order payable to G3 Global Services

### For Payment Via Credit Card:

I authorize G3 to charge the amount of \$\_\_\_\_\_ plus a 5% convenience fee to my credit card.

Visa/MasterCard: --

Exp. Date: \_\_\_\_ / \_\_\_\_ Security Code:  OR

American Express: --

Exp. Date: \_\_\_\_ / \_\_\_\_ Security Code:

Name as it appears on the card \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_



## ADDITIONAL REQUIREMENTS

Residents of **Alabama, Georgia, South Carolina, Mississippi, and Tennessee** must also include:

- ☐ A notarized copy of your driver's license.
- ☐ A notarized copy of a recent bank statement. Account numbers may be blacked out for privacy.

Residents of **Alaska, Oregon, Washington, Northern and Central California** must:

- ☐ Residents of these states are subject to extended processing times and must contact G3 as early as possible to schedule visa processing before sending in your documents.

Residents of **Arkansas, Colorado, Kansas, Louisiana, New Mexico, Oklahoma, and Texas** must also include:

- ☐ A notarized copy of your driver's license.

Residents of **Delaware, Kentucky, Maryland, North Carolina, Ohio, Virginia, Washington, DC and West Virginia** must also include:

- ☐ Travelers who are retired, self-employed, or full time students must submit a copy of a recent bank statement. Account numbers may be blacked out for privacy.

Residents of **Florida, Puerto Rico, and the US Virgin Islands** must also include:

- ☐ Copies of the past three months of bank statements. Account numbers may be blacked out for privacy.
- ☐ A signed form letter describing the nature of your visit to Brazil. Please email G3 to request this form letter.

Residents of **New Jersey, New York, Pennsylvania, and Bermuda** must also include:

- ☐ Non-US citizens must send copies of the past three months of bank statements. Account numbers may be blacked out for privacy.
- ☐ Residents of these states are subject to extended processing times and must contact G3 as early as possible to schedule visa processing before sending in your documents.



## SAMPLE VISA INFORMATION BRAZIL

Complete your application online at <https://scedv.serpro.gov.br>.

- The following information is provided as a sample of the information you will need to input on the Brazil visa application online.
- Answers highlighted in yellow should be copied exactly onto your online application.
- You will print a receipt page at the end of the process; a sample of the receipt page is included.

*This document is a sample and is not the official visa application.*

1. What is the main purpose of your trip?

☒ Tourism

☐ Business – meetings/conference

☐ Business – technical assistance

☐ Business – flight crew

☐ Other: \_\_\_\_\_

2. Your full name as listed in your passport:

First Name Jane

Middle Name Jones

Last Name Smith

3. Sex: ☐ Male ☒ Female

Marital Status Married

4. Date of Birth: 15 / December / 1946  
Day Month Year

5. Previous names (if applicable): Jane Elizabeth Jones

6. Reason for changing name (if applicable): Marriage

7. Place of birth: City: San Francisco State: CA Country: USA

8. Nationality: ☒ USA ☐ Other: \_\_\_\_\_

Additional Nationalities (if applicable): None

9. Mother's Full Name: Elizabeth Thompson Jones

Nationality: ☒ USA ☐ Other: \_\_\_\_\_

10. Father's Full Name: Howard George Jones

Nationality: ☒ USA ☐ Other: \_\_\_\_\_

11. Passport Number: 123456789

12. Type of Passport: ☒ Regular/Personal ☐ Official

☐ Other: \_\_\_\_\_

13. Date of Issue: 31 / October / 2012 Date of Expiry: 30 / October / 2022  
Day Month Year Day Month Year



## SAMPLE VISA INFORMATION BRAZIL

14. Passport Issued by (country): US Department of State
15. Your Profession: Retired *If you are retired, provide details of your last employer.*
16. Employer's Name and Address: Blue Stone Builders, 1000 Explorer Way  
City: San Francisco State: CA Zip: 99999
17. Work Phone: 555-123-4567 Work Email: jsmith@bluestonebuild.com
18. Your Home Address: 101 Example Avenue  
City: San Francisco State: CA Zip: 99999  
Home Phone: 555-987-6543 Email: jsmith46@samplefreemail.com
19. Name of Contact in Brazil (business contact, tour operator or hotel): Hotel Windsor Atlantica
20. Address of Contact or Hotel: Av. Atlântica, 1020 - Copacabana  
City: Rio de Janeiro State: RJ Zip: 22010-000  
Work Phone: 55 21 2195-7800 Email: sales@windsorhoteis.com.br
21. Estimated Date of Arrival in Brazil: 20 / February / 2015  
Day Month Year
22. Length of Stay in Brazil: 3 days
23. Have You Previously Visited Brazil? ☐ Yes ☒ No

At the end of the application, you will be shown a security code, which you will type into a text box. You may then click "Yes" to print your receipt page. A sample of the receipt page follows. Please note that the receipt page is the only page that will be printed; the application is transmitted directly to the Consulate and does not print out.



SampleApplication

Complete your application online

<https://scedv.serpro.gov.br>

Your application will look like this when it is printed.



**MINISTÉRIO DAS RELAÇÕES EXTERIORES – MRE**

**RECIBO DE ENTREGA DE REQUERIMENTO - RER**

**PROTOCOLO NÚMERO:** 110518-002553  
(APPLICATION NUMBER)



**DATA DE VALIDADE:** 17/06/2013  
(DATE OF EXPIRY - DD/MM/YYYY)



G3 will attach  
your photo  
here.



**DOCUMENTO SOLICITADO:** VISTO DE TURISTA  
(DOCUMENT)

**NOME COMPLETO:** HAROLD GEORGE SAMPLE  
(FULL NAME)

**SEXO:** MASCULINO  
(SEX)

**PAÍS DE NASCIMENTO:** ESTADOS UNIDOS  
(COUNTRY OF NATIONALITY)

**DATA DE NASCIMENTO:** 25/12/1970  
(DATE OF BIRTH - DD/MM/YYYY)

**LOCAL DE NASCIMENTO:** SAN FRANCISCO  
(PLACE OF BIRTH)



*Harold George Sample*

Please make sure  
your signature does  
not extend outside  
the box.

ASSINATURA REQUERENTE / RESPONSÁVEL  
(SIGNATURE OF APPLICANT)

**NOME DO CONTATO:** Harold George Sample Print your name.

**TELEFONE:** 555-123-4567 Print your telephone number.

Recibo expedido em 18/05/2013 às 17:08:37

**PROTOCOLO NÚMERO:** 110518-002553  
(APPLICATION NUMBER)

