

AGENDA
Garfield County Public Library District Board of Trustee Meeting
Date: Thursday, September 5, 2013
Place: Rifle Branch Library, 207 East Avenue, Rifle, CO 81650
Time: 6:00 pm

I. CALL TO ORDER

- A. Roll Call
- B. Public Participation
- C. Items to be added to agenda

II. CONSENT ITEMS FOR APPROVAL

- A. Minutes of Library Board Meeting- August 1, 2013 (pp. 1- 3)
- B. Claims for Board Approval General Fund, (pp. 4-6)
- C. Claims for Board Approval Capital Improvement Fund- (pp. 7-8)
- D. Asset Report- (p. 9)

III. GENERAL ITEMS

- A. Literacy Outreach
- B. Education Policy Amendment
- C. Budget Discussion
- D. CLEER MOU
- E. Board Recruitment
- F. Summer Reading report
- G. Glenwood Springs Easement Agreement
- H. Glenwood opening
- I. Volunteer/Friends Recognition Luncheon

IV. FINANCE

- A. January to July, 2013 Financials

V. FACILITIES

- A. Facilities under construction
- B. Other facilities

VI. DIRECTOR REPORT

- A. Meeting room policy

VII. INFORMATION ITEMS

- A. Education Policy Amendment (pp. 10-12)
- B. Branch Narratives (pp. 13-15)
- C. Credit card statement (pp. 16-18)
- D. Profit and Loss to Budget General Fund July, 2013 (p. 19)
- E. Profit and Loss to Budget General Fund Jan to July, 2013 (p. 20)
- F. Profit and Loss to Budget Capital Improvement Fund Jan-July, 2013 (p. 21)
- G. Balance Sheet General Fund thru July, 2013 (pp. 22-23)
- H. Balance Sheet Capital Improvement thru July, 2013 (p. 24)
- I. Sales Tax Revenue report – 2001- 2013 (pp. 25-26)
- J. Statistics (pp. 27-34)

VIII. EXECUTIVE SESSION

Executive session pursuant to C.R.S. §24-6-402(4)(f) to discuss personnel matters

Next Board Meeting- October 3, 2013 Glenwood Branch Library, 815 Cooper Avenue, Glenwood Springs, CO 81601
Adjourn meeting.

This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. If special accommodations are necessary per ADA, please call 625-4270 prior to the meeting.

Prepared by: Wilma Paddock

Posted on: August 30, 2013

GARFIELD COUNTY PUBLIC LIBRARY DISTRICT

RECORD OF PROCEEDINGS: BOARD OF TRUSTEES MEETING

Carbondale Branch Library, Carbondale, Colorado

August 1, 2013

CALL TO ORDER

Marilee Rippy called the meeting to order at 6:03 pm. Lo Pauwels conducted a roll call.

BOARD MEMBERS PRESENT:

Marilee Rippy
Lanny Kroh
Bill Lamont
Michael Weerts
Dan Becker

STAFF PRESENT:

Amelia Shelley
Wilma Paddock
Jordan Fields
Lo Pauwels
Amy Shipley

BOARD MEMBERS EXCUSED:

Bernie Grove, Nella Barker

GUESTS PRESENT: Marian Smith, Carl Stephens, Jim Neu

GUEST PRESENTATION: Carl Stephens, Marian Smith and Jim Neu from the Garfield County Emergency Communications Authority (911) joined us to discuss similar issues with the tax refund. We decided to reach out and unite with other affected local agencies and municipalities to pursue this issue. We intend to get added to the agenda of the County Commissioners' second meeting in August to discuss taking it to the next level.

CONSENT ITEMS FOR APPROVAL: Minutes of the July 11, 2013 board meeting, minutes of the July 19, 2013 special library board meeting, June 29, 2013 to July 26, 2013 general fund claims, June 29, 2013 to July 26, 2013 capital improvement claims, and the June 25, 2013 to July 22, 2013 asset report were presented for board approval. A motion to approve the consent items was made by Becker and seconded by Kroh. **Motion Passed.** Ayes: Becker; Kroh; Lamont; Rippy; and Weerts. Abstained: Rippy (July 11, 2013), Becker (July 19, 2013).

GENERAL ITEMS

Education Policy-We reviewed an Education Policy from another library district as a jumping off point for creating our own policy. The maximum amount of tuition reimbursement for a given year is \$5250 can be given to an employee for this purpose without being considered taxable income. The program would strictly cover tuition. The Board discussed a revision of a partial refund if the individual leaves the district before a commitment period. Amelia will continue to work on the policy.

ALA Report from Jordan- Jordan provided an overview of Maker Spaces. The Rifle Maker Space would be placed in the Storytime Room and staffed 20 hours a week. Patrons will be aged 16 and older with an ID, but we may revisit this later. We'll be asking for a revision to the grant we wrote, to request to allocate funds in a different way.

Friends/Foundation update- The Friends of the Gordon Cooper Library decided to disband as they fulfilled their mission with the new library and chose to continue as volunteers. They closed out their account with the purchase of a grand piano for the library. The Glenwood Springs Friends disbanded on July 16, dedicating \$50,000 to the new community room at the Glenwood Springs Library. The remaining funds are to be given over to the District and set aside for the Glenwood Springs Branch. Discussion ensued on the District's decision to investigate Better World Books for online book sales and to take extra book donations beyond the on-going sales.

Friends and Volunteers Luncheon-Will occur on October 26, 2013 at the New Castle Branch from noon to 1:30 pm.

Annual Report 2012- The draft report was presented to the Board.

COMMITTEE REPORTS

Finance Committee:

June 2013 income was 10% of budget (\$22,033 actual and \$213,304 budgeted) while expenses were 94% of budget (\$293,508 actual and \$310,678 budgeted). There was a net loss of \$271,475. Year to date income was 47% of budget (\$621,200 actual and \$1,319,145 budgeted) while expenses were 93% of budget (\$1,696,214 actual and \$1,822,593 budgeted). There was a net loss of \$1,075,015. Capital improvement fund income for January to June, 2013 was 106% of budget (\$4,037,155 actual and \$3,818,500 budgeted) while expenses for the same period were 94% of budget (\$4,909,253 actual and \$5,208,650 budgeted). The capital improvement fund had a net loss of \$872,098. Total capital improvement assets, as of June, 2013, total \$12,618,707 compared to last month at \$12,813,160.

Before the refund, sales tax revenue in April 2013 was \$163,915, which was -24% lower than revenue in April 2012. With the refund, sales tax revenue in April 2013 was \$10,339, which was -95% lower than revenue in April 2012.

For 2014 we are budgeting for 2.4 million in sales tax. Amelia will invite Martha Fredendall to next month's Board meeting to discuss Literacy Outreach's request for 2014. Heather McGregor from CLEER attended the Finance meeting and discussed their request for funding for 2014.

FACILITIES REPORT

Facilities Under Construction:

Glenwood Springs- The Certificate of Occupancy (CO) is pending for this property. We will close the old Branch on August 16th and begin the move on August 19th.

Other Facilities:

Carbondale-Some flooding occurred earlier this week, due to sealed drains in the parking lot. Some landscaping needs to be redone. The HVAC system has been worked on for the past 2 weeks. The James Surls piece will be switched out. We are waiting on a couple of punch list

items to be completed before receiving a final CO for this property.

Silt- Solar panels will begin installation on Saturday. Brackets are up and wiring is in place.

Parachute- Has had its lowest energy bill for the first time ever after some tweaking.

HR REPORT

Health Insurance for Board Members: It is unclear whether Medicare-eligible Board members would be eligible for our plans. This agenda item was tabled for September.

NEW BUSINESS NOT ON AGENDA

Carbondale Branch Report: Staff has noticed about 75% increase in door count. A challenge has been figuring out volunteer projects and utilizing volunteers. The meeting room is filling up quickly. Local businesses have begun including the library in their programs, hosting things they couldn't do otherwise, or providing an introductory sample of their services for free.

Executive Session

The Board adjourned into Executive session pursuant to C.R.S. §24-6-402(4)(f) to discuss personnel matters and pursuant to C.R.S. §24-6-402(4)(a) for purchase, acquisition, lease, transfer or sale of any real, personal, or other property interest at TIME.

The Board returned to regular session at TIME.

ADJOURNMENT AND NEXT MEETING

A motion to adjourn was made by Becker and seconded by Lamont. **Motion passed.** Meeting adjourned at 8:02 pm. The next board meeting will be at the Rifle Branch Library on September 5, 2013, at 6:00 pm.

_____ Lanny Kroh, Secretary/Treasurer

_____ Lo Pauwels, Program/Volunteer Coordinator

**Garfield County Public Library District
Claims for Board Approval
July 27 to August 28, 2013**

Type	Date	Num	Name	Memo	Class	Original Amount	Paid Amount
1001 - Alpine Bank							
Bill Pmt -Check	07/29/2013	18092	Stanwood, Michael	Summer Reading	All	-1,650.00	-1,650.00
Bill Pmt -Check	07/29/2013	18093	Rosoff, Mark	Program	CA	-700.00	-700.00
Bill Pmt -Check	07/29/2013	Elec	CenturyLink	Telephone	GL/CA	-669.39	-669.39
Check	07/29/2013	Elec	Alpine Bank	Employee Deductions	All	-698.25	-698.25
Bill Pmt -Check	07/30/2013	Elec	CenturyLink	Telephone	CA	-104.92	-104.92
Bill Pmt -Check	07/31/2013	Elec	AFLAC	Employee Deductions	All	-622.20	-622.20
Bill Pmt -Check	07/31/2013	Elec	CCOERA	Employee Deductions	All	-301.15	-301.15
Bill Pmt -Check	07/31/2013	Elec	CCOERA	Employee Deductions	All	-6,669.98	-6,669.98
Bill Pmt -Check	07/31/2013	Elec	CCOERA	Employee Deductions	All	-3,016.47	-3,016.47
Bill Pmt -Check	07/31/2013	Elec	Colonial	Employee Deductions	All	-39.74	-39.74
Bill Pmt -Check	07/31/2013	18094	Lincoln National Life Insurance Company	Disability	All	-855.88	-855.88
Bill Pmt -Check	07/31/2013	18095	United Way	Employee Deductions	All	-120.84	-120.84
Bill Pmt -Check	07/31/2013	18096	Ingram Library Services	Library Materials	All	-8,133.08	-8,133.08
Bill Pmt -Check	07/31/2013	18097	Midwest Tape	Library Materials	All	-826.27	-826.27
Bill Pmt -Check	07/31/2013	18098	Beyond Technology	Toner cartridges	AD	-139.94	-139.94
Bill Pmt -Check	07/31/2013	18099	Capital Business- Cheyenne, WY	Copies	RI	-120.00	-120.00
Bill Pmt -Check	07/31/2013	18100	Cardiff Cleaning Services	Janitorial	GL, SI, NC, PA, RI	-6,855.00	-6,855.00
Bill Pmt -Check	07/31/2013	18101	Center Point Large Print	Library Materials	All	-126.42	-126.42
Bill Pmt -Check	07/31/2013	18102	City of Glenwood Springs	Water/Sewer	GL	-123.28	-123.28
Bill Pmt -Check	07/31/2013	18103	Colorado Historical Society	Construction project	GL	-325.00	-325.00
Bill Pmt -Check	07/31/2013	18104	Consolidated Electrical Distributors, Inc	Supplies for solar project	SI	-227.62	-227.62
Bill Pmt -Check	07/31/2013	18105	DeLage Landen Financial Services, Inc.	Copier lease	All	-1,337.70	-1,337.70
Bill Pmt -Check	07/31/2013	18106	Demco	processing supplies	AD	-434.53	-434.53
Bill Pmt -Check	07/31/2013	18107	FedEx	Shipping	GL/CA	-63.00	-63.00
Bill Pmt -Check	07/31/2013	18108	Francis, Sara	mileage	PA	-152.55	-152.55
Bill Pmt -Check	07/31/2013	18109	Frog & Toad LLC	Program	RI	-150.00	-150.00
Bill Pmt -Check	07/31/2013	18110	Gale Cengage Learning	Library Materials	All	-200.73	-200.73
Bill Pmt -Check	07/31/2013	18111	Gopher Irrigation & Landscaping, LLC	Landscaping Maintenance	GL	-405.00	-405.00
Bill Pmt -Check	07/31/2013	18112	Harrison, Sandra	Program	PA	-125.00	-125.00
Bill Pmt -Check	07/31/2013	18113	HealthSmart, Inc.	Flex	AD	-100.00	-100.00
Bill Pmt -Check	07/31/2013	18114	Honchel, Ann	Mileage	NC	-25.30	-25.30
Bill Pmt -Check	07/31/2013	18115	Horton Group, Inc.	Employee Deductions	All	-399.74	-399.74
Bill Pmt -Check	07/31/2013	18116	Marmot Library Network, Inc.	OverDrive Titles	AD	-2.99	-2.99
Bill Pmt -Check	07/31/2013	18117	OverDrive	E-books	All	-1,000.50	-1,000.50
Bill Pmt -Check	07/31/2013	18118	Pauwels, Lo	mileage	AD	-113.00	-113.00
Bill Pmt -Check	07/31/2013	18119	Shiple, Amy	mileage	AD	-45.20	-45.20
Bill Pmt -Check	07/31/2013	18120	Showcases	processing supplies	AD	-189.81	-189.81
Bill Pmt -Check	07/31/2013	18121	Silt Branch Library	Petty Cash	SI	-10.00	-10.00
Bill Pmt -Check	07/31/2013	18122	Sirotek, Becky	mileage	AD	-45.20	-45.20
Bill Pmt -Check	07/31/2013	18123	Telephone Systems Consultants, Inc.	Installed Headset	CA	-22.44	-22.44
Bill Pmt -Check	07/31/2013	18124		VOID		0.00	0.00
Bill Pmt -Check	07/31/2013	18125	Wager, Mary	Refund for CA friends	CA	-100.00	-100.00
Check	07/31/2013	Elec	Alpine Bank- CC	GL credit card	GL	-35.71	-35.71
Check	07/31/2013	Elec	Alpine Bank- CC	SI credit card	SI	-23.05	-23.05
Check	07/31/2013	Elec	Alpine Bank- CC	RI credit card	RI	-44.60	-44.60
Check	07/31/2013	Elec	Alpine Bank- CC	PA credit card	PA	-24.71	-24.71
Check	07/31/2013	Elec	Alpine Bank- CC	NC credit card	NC	-21.67	-21.67
Check	07/31/2013	Elec	Alpine Bank- CC	CA credit card	CA	-25.65	-25.65
General Journal	07/31/2013	AJE-13-08	Capital Account	Property tax for July 2013	AD	-22,481.25	-22,481.25
Bill Pmt -Check	08/01/2013	18126	Willis HRH	Health Insurance	All	-33,819.07	-33,819.07
Bill Pmt -Check	08/01/2013	18127	Brohn Plumbing and Heating, Inc.	Back flow inspection	RI	-45.00	-45.00
Bill Pmt -Check	08/01/2013	18128	Unilink	extra copies	All	-829.84	-829.84
Bill Pmt -Check	08/01/2013	18129	Been, Kelsy	contract labor	AD	-3,400.00	-3,400.00
Bill Pmt -Check	08/02/2013	Elec	UMB Bank	credit card statement	AD	-10,630.91	-10,630.91
Bill Pmt -Check	08/02/2013	Elec	CenturyLink	Telephone	NC	-68.30	-68.30
Bill Pmt -Check	08/02/2013	Elec	CenturyLink	Telephone	RI	-122.60	-122.60
Bill Pmt -Check	08/02/2013	Elec	CenturyLink	Telephone	GL	-171.67	-171.67
Bill Pmt -Check	08/02/2013	Elec	CenturyLink	Telephone	NC	-234.28	-234.28
Bill Pmt -Check	08/02/2013	Elec	CenturyLink	Telephone	RI	-302.39	-302.39
Bill Pmt -Check	08/02/2013	Elec	Xcel Energy	Gas/Electric	All	-5,487.10	-5,487.10
Bill Pmt -Check	08/02/2013	Elec	CenturyLink	Telephone	AD	-234.14	-234.14
Check	08/05/2013	Elec	Alpine Bank	Employee Deductions	All	-574.68	-574.68
Bill Pmt -Check	08/08/2013	Elec	Verizon Wireless	Cell phones	AD	-191.87	-191.87

**Garfield County Public Library District
Claims for Board Approval
July 27 to August 28, 2013**

General Journal	08/09/2013	AJE-13-08 Payroll Account	Transfer funds for August 9, 2013 payroll	AD	-67,677.44	-67,677.44
Check	08/12/2013	Elec CCOERA	Employee Deductions	All	-262.47	-262.47
Check	08/12/2013	Elec Alpine Bank	Employee Deductions	All	-149.00	-149.00
Check	08/13/2013	18130 Garfield County Public Library District	SO Tax for July, 2013	AD	-16,656.04	-16,656.04
Bill Pmt -Check	08/14/2013	Elec Source Gas- Kinder Morgan	Gas	GL/CA	-51.38	-51.38
Bill Pmt -Check	08/15/2013	18131 Friends of the Carbondale Library	Donations	CA	-200.55	-200.55
Bill Pmt -Check	08/15/2013	18132 Friends of the Glenwood Library	Donations	GL	-31.62	-31.62
Bill Pmt -Check	08/15/2013	18133 Friends of the New Castle Branch Library	Donations	NC	-121.50	-121.50
Bill Pmt -Check	08/15/2013	18134 Friends of the Parachute Library	Donations	PA	-102.15	-102.15
Bill Pmt -Check	08/15/2013	18135 Friends of the Rifle Library	Donations	RI	-111.25	-111.25
Bill Pmt -Check	08/15/2013	18136 Friends of the Silt Branch Library	Donations	SI	-105.60	-105.60
Bill Pmt -Check	08/15/2013	18137 Garfield County Public Library Foundation	Donations	AD	-69.95	-69.95
Bill Pmt -Check	08/15/2013	18138 Ingram Library Services	Library Materials	All	-4,252.71	-4,252.71
Bill Pmt -Check	08/15/2013	18139 Midwest Tape	Library Materials	All	-483.27	-483.27
Bill Pmt -Check	08/15/2013	18140 625-Water(9283)	Water for staff	RI	-58.20	-58.20
Bill Pmt -Check	08/15/2013	18141 Acme Alarm Company	Monitoring	All	-676.57	-676.57
Bill Pmt -Check	08/15/2013	18142 All Around Sweeping	Landscaping Maintenance	PA	-795.00	-795.00
Bill Pmt -Check	08/15/2013	18143 BeforeTheMovie, Inc.	Advertising	AD	-150.00	-150.00
Bill Pmt -Check	08/15/2013	18144 Bennett, Lori	material lost, paid and then returned	GL	-27.99	-27.99
Bill Pmt -Check	08/15/2013	18145 Capital Business- Dallas TX	Copier	RI	-133.59	-133.59
Bill Pmt -Check	08/15/2013	18146 Carbondale First Friday Committee	Program	CA	-25.00	-25.00
Bill Pmt -Check	08/15/2013	18147 Central Distributing Co.	Janitorial supplies	All	-2,297.39	-2,297.39
Bill Pmt -Check	08/15/2013	18148 City of Glenwood Springs	Electric	GL	-755.15	-755.15
Bill Pmt -Check	08/15/2013	18149 City of Rifle	Water/Sewer	RI	-100.20	-100.20
Bill Pmt -Check	08/15/2013	18150 Community Agriculture Alliance	Display rack for tourism	All	-260.00	-260.00
Bill Pmt -Check	08/15/2013	18151 Consolidated Electrical Distributors, Inc	Solar supplies	SI	-1,146.09	-1,146.09
Bill Pmt -Check	08/15/2013	18152 Country Florist	Flowers	AD	-103.00	-103.00
Bill Pmt -Check	08/15/2013	18153 Culligan Water, Inc.	Salt for softener	RI	-22.40	-22.40
Bill Pmt -Check	08/15/2013	18154 Dalby, Wendland & Co., PC	Audit	AD	-1,518.00	-1,518.00
Bill Pmt -Check	08/15/2013	18155 Fire Sprinkler Services, Inc.	Monitoring	All	-1,615.00	-1,615.00
Bill Pmt -Check	08/15/2013	18156 Gaylord Bros. Inc.	mobile display table	CA	-777.66	-777.66
Bill Pmt -Check	08/15/2013	18157 Glenwood Springs Branch Library	Petty Cash reimbursement	GL	-22.95	-22.95
Bill Pmt -Check	08/15/2013	18158 Great American Leasing Corporation	Telephone lease	AD	-1,207.35	-1,207.35
Bill Pmt -Check	08/15/2013	18159 Hagenson, Megan	tuition support	PA	-211.99	-211.99
Bill Pmt -Check	08/15/2013	18160 Marmot Library Network, Inc.	New computers	All	-26,363.55	-26,363.55
Bill Pmt -Check	08/15/2013	18161 Micro Plastics, Inc.	sand blast names- foundation	AD	-600.00	-600.00
Bill Pmt -Check	08/15/2013	18162 Mountain Pest Control, Inc.	Pest control	All	-282.00	-282.00
Bill Pmt -Check	08/15/2013	18163 Mountain Roll-Offs, Inc.	Trash service	NC/ CA	-104.00	-104.00
Bill Pmt -Check	08/15/2013	18164 Mountain States Employers Council, Inc.	Benefit Update	AD	-179.00	-179.00
Bill Pmt -Check	08/15/2013	18165 NationCheck, LLC	Background Checks	GL	-15.30	-15.30
Bill Pmt -Check	08/15/2013	18166 Neil-Garing Agency, Inc.	volunteer policy	AD	-1,164.00	-1,164.00
Bill Pmt -Check	08/15/2013	18167 Nilsson, Christy	teen program	NC	-14.00	-14.00
Bill Pmt -Check	08/15/2013	18168 OCLC	Cataloging	AD	-219.60	-219.60
Bill Pmt -Check	08/15/2013	18169 OverDrive	E-books	All	-315.98	-315.98
Bill Pmt -Check	08/15/2013	18170 Paddock, Wilma	Mileage	AD	-401.15	-401.15
Bill Pmt -Check	08/15/2013	18171 Paper Wise	Trash service	CA	-59.00	-59.00
Bill Pmt -Check	08/15/2013	18172 R & H Mechanical, LLC	Maintenance	SI	-620.50	-620.50
Bill Pmt -Check	08/15/2013	18173 Rose, Janine	mileage	RI	-187.71	-187.71
Bill Pmt -Check	08/15/2013	18174 Rosoff, Mark	Program	CA	-369.87	-369.87
Bill Pmt -Check	08/15/2013	18175 Ruonavaara, Heidi	Material lost, paid and then returned	GL	-14.99	-14.99
Bill Pmt -Check	08/15/2013	18176 Sandy's Office Supply	Office supplies	All	-890.69	-890.69
Bill Pmt -Check	08/15/2013	18177 Sirotek, Becky	mileage	AD	-109.61	-109.61
Bill Pmt -Check	08/15/2013	18178 Town of Carbondale	Water/Sewer	CA	-250.08	-250.08
Bill Pmt -Check	08/15/2013	18179 Town of New Castle.	Sewer/Water	NC	-162.51	-162.51
Bill Pmt -Check	08/15/2013	18180 Town of Parachute	Water/Sewer	PA	-83.28	-83.28
Bill Pmt -Check	08/15/2013	18181 Town of Silt	Water/Sewer	SI	-125.46	-125.46
Bill Pmt -Check	08/15/2013	18182 Unilink	extra copies	All	-353.18	-353.18
Bill Pmt -Check	08/15/2013	18183 Unique Management Services, Inc.	Collection agency fees	AD	-322.20	-322.20
Bill Pmt -Check	08/15/2013	18184 Waste Management	Trash service	GL	-272.52	-272.52
Bill Pmt -Check	08/15/2013	18185 Webster, Diane	Garden hose for planters	SI	-19.99	-19.99
Bill Pmt -Check	08/15/2013	18186 Waste Management	Trash	All	-984.00	-984.00
Bill Pmt -Check	08/15/2013	18187 CenturyLink	Telephone long distance	All	-71.76	-71.76
Bill Pmt -Check	08/15/2013	Elec CenturyLink	Telephone	PA	-169.18	-169.18
Bill Pmt -Check	08/15/2013	Elec CenturyLink	Telephone	PA	-59.38	-59.38
Bill Pmt -Check	08/15/2013	Elec Source Gas- Kinder Morgan	Gas	GL/CA	-180.91	-180.91

**Garfield County Public Library District
Claims for Board Approval
July 27 to August 28, 2013**

Bill Pmt -Check	08/15/2013 Elec	Source Gas- Kinder Morgan	Gas	GL/CA	-25.95	-25.95
Check	08/19/2013 Elec	Alpine Bank	Employee Deductions	All	-262.30	-262.30
General Journal	08/23/2013 AJE-13-08	Payroll Account	Transfer funds for Aug 23, 2013 payroll	AD	-68,210.99	-68,210.99
Check	08/26/2013 Elec	Alpine Bank	Employee Deductions	AD	-114.00	-114.00
Bill Pmt -Check	08/28/2013 Elec	CenturyLink	Telephone	SI	-59.56	-59.56
Bill Pmt -Check	08/28/2013 Elec	CenturyLink	Telephone	GL	-169.08	-169.08
Bill Pmt -Check	08/28/2013 Elec	CenturyLink	Telephone	SI	-182.48	-182.48
Bill Pmt -Check	08/28/2013 Elec	CenturyLink	Telephone	GL	-384.47	-384.47
Total 1001 · Alpine Bank						-322,569.30

Lanny Kroh, Treasurer

Date

**Garfield County Libraries Capital
Claims for Board Approval
July 27 through August 29, 2013**

Type	Date	Num	Name	Memo	Amount
1001 · Alpine Bank- Capital Fund					
Bill Pmt -Check	07/31/2013	2202	Midwest Tape	37-1499686	-16,378.24
Bill Pmt -Check	07/31/2013	2203	Burgeon Group, LLC	Early Literacy Center	-25,821.19
Bill Pmt -Check	07/31/2013	2204	City of Glenwood Springs	Registering Condo Docs	-439.00
Bill Pmt -Check	07/31/2013	2205	City of Glenwood Springs	Water and Sewer combined improvement fee	-4,813.24
Bill Pmt -Check	07/31/2013	2206	Colorado Doorways, Inc.	CA project	-1,313.20
Bill Pmt -Check	07/31/2013	2207	Colorado Mountain News Media	Legal notice for closeout of GL	-9.11
Bill Pmt -Check	07/31/2013	2208	Current Solutions	CA project	-1,427.02
Bill Pmt -Check	07/31/2013	2209	Gale Cengage Learning	Opening Day collection	-756.53
Bill Pmt -Check	07/31/2013	2210	Garfield County Public Library District	Expense paid in General Fund for Capital Impro	-13,249.65
Bill Pmt -Check	07/31/2013	2211	Hindman Sanchez PC	Condo docs	-450.00
Bill Pmt -Check	07/31/2013	2212	HP Geotech	CA project	-242.70
Bill Pmt -Check	07/31/2013	2213	Land + Shelter	CA project	-52.50
Bill Pmt -Check	07/31/2013	2214	Mountain Temp Services, LLC	CA project	-138.75
Bill Pmt -Check	07/31/2013	2215	Office Outfitters	furniture	-177.64
Bill Pmt -Check	07/31/2013	2216	Paradise Art Glass	CA project	-10,000.00
Bill Pmt -Check	07/31/2013	2217		VOID:	0.00
Bill Pmt -Check	07/31/2013	2218		VOID:	0.00
Bill Pmt -Check	07/31/2013	2219	Rosen Publishing	Opening Day collection	-1,180.90
Bill Pmt -Check	07/31/2013	2220	Telephone Systems Consultants, Inc.	Telephone system for Carbondale	-1,140.04
Bill Pmt -Check	07/31/2013	2221	Unilink	Move copier	-125.00
Bill Pmt -Check	07/31/2013	2222	WeatherSure Systems, Inc.	CA project	-5,730.00
Bill Pmt -Check	07/31/2013	2223	Willis Pember Architects, Inc.	CA project	-8,167.95
Bill Pmt -Check	07/31/2013	2224	Xcel Energy- Solar	SI solar study fee	-1,000.00
Bill Pmt -Check	07/31/2013	2225	Platinum Sign Company	CA project	-8,383.19
Check	08/02/2013	Elec	Garfield County Public Library District	Transfer funds to General Fund	-200,000.00
Bill Pmt -Check	08/15/2013	2226	Ingram Library Services	Opening Day collection	-31,974.32
Total 1001 · Alpine Bank- Capital Fund					-332,970.17
1002 · Wells Fargo Capital Improvement					
Bill Pmt -Check	08/15/2013	5145	Assist 2 Hear, LLC	CA project	-3,675.00
Bill Pmt -Check	08/15/2013	5146	City of Glenwood Springs	GL project	-1,367.57
Bill Pmt -Check	08/15/2013	5147	Colorado Doorways, Inc.	GL project	-723.00
Bill Pmt -Check	08/15/2013	5148	Colorado Mountain News Media	Legal notice for closeout of GL- Post	-9.11
Bill Pmt -Check	08/15/2013	5149	Garfield County Public Library District	Expense paid in General Fund for Capital Impro	-10,426.08
Bill Pmt -Check	08/15/2013	5150	Landscape Forms, Inc.	CA project	-9,870.00
Bill Pmt -Check	08/15/2013	5151	Library Furniture International Inc.	CA project	-11,188.00
Bill Pmt -Check	08/15/2013	5152	LMC Solutions Company	CA project	-70,945.00
Bill Pmt -Check	08/15/2013	5153	M & M Countertop, Inc.	CA project	-17,944.00
Bill Pmt -Check	08/15/2013	5154	Macprofessionals, Inc.	CA project	-13,464.99
Bill Pmt -Check	08/15/2013	5155	Marmot Library Network, Inc.	CA project	-4,730.05
Bill Pmt -Check	08/15/2013	5156	Mountain Temp Services, LLC	CA project	-351.50
Bill Pmt -Check	08/15/2013	5157	Neil-Garing Agency, Inc.	extend builders risk past completion date	-250.00
Bill Pmt -Check	08/15/2013	5158	Paradise Art Glass	CA project	-1,875.00
Bill Pmt -Check	08/15/2013	5159	Platinum Sign Company	CA project	-1,498.80
Bill Pmt -Check	08/15/2013	5160	Robertson & Marchetti, PC	Consulting	-2,496.00
Bill Pmt -Check	08/15/2013	5161	Solar Electric Supply, Inc.	Silt solar project	-36,295.75
Bill Pmt -Check	08/15/2013	5162	Stuver & LeMoine, P.C.	legal fees	-3,600.00

**Garfield County Libraries Capital
Claims for Board Approval
July 27 through August 29, 2013**

Bill Pmt -Check	08/15/2013	5163	workplace Resource	CA project	-444.13
Bill Pmt -Check	08/15/2013	5164	FCI Constructors, Inc.	GL project	-264,727.25
Bill Pmt -Check	08/16/2013	5165	Humphries Poli Architects. PC	GL project	-9,157.93
Bill Pmt -Check	08/16/2013	5166	HP Geotech	GL project	-1,163.12
Bill Pmt -Check	08/16/2013	5167	CBRE, Inc.	GL project	<u>-8,694.00</u>
Total 1002 · Wells Fargo Capital Improvement					<u><u>-474,896.28</u></u>
TOTAL					<u><u>-807,866.45</u></u>

Lanny Kroh, Treasurer Date

ASSET REPORT

ITEMS PULLED FROM SHELVES- through August 26, 2013

Code	Meaning	Record Count	RETAIL PRICE	COST
20	Book on CD	150	\$6,529.86	\$3,414.86
26	Colorado Book	84	\$1,183.40	\$618.87
27	Compact Disk	40	\$594.54	\$310.92
30	DVD	103	\$1,972.20	\$1,031.38
32	Easy book	267	\$2,911.14	\$1,522.41
38	Fiction	729	\$13,782.84	\$7,207.87
45	Magazines	506	\$2,153.74	\$1,126.32
56	Juvenile fiction	127	\$1,629.96	\$852.40
57	Juvenile non-fiction	667	\$10,781.85	\$5,638.48
61	Kit	9	\$604.01	\$315.87
70	Non-fiction	1708	\$36,451.73	\$19,062.80
78	Reference	18	\$1,538.94	\$804.80
104	Portable Player	3	\$132.97	\$69.54
120	Graphic Novel	23	\$331.55	\$173.39
Totals:		4,434	\$80,598.73	\$42,149.91

ITEMS ADDED TO SHELVES- July, 2013

Code	Meaning	Record Count	RETAIL PRICE	COST
18	Lucky Day Book	23	\$469.69	\$245.63
20	Book on CD	165	\$5,953.27	\$3,113.32
26	Colorado Book	31	\$704.83	\$368.60
27	Compact Disc	114	\$1,743.87	\$911.97
30	DVD	1042	\$23,739.56	\$12,414.84
32	Easy book	867	\$11,441.98	\$5,983.70
38	Fiction	978	\$20,198.25	\$10,562.88
45	Magazines	293	\$1,375.39	\$719.27
56	Juvenile fiction	343	\$4,342.67	\$2,271.04
57	Juvenile non-fiction	363	\$8,455.36	\$4,421.82
61	Kit	15	\$37.93	\$19.84
70	Non-fiction	1240	\$29,062.77	\$15,198.67
78	Reference	24	\$715.06	\$373.95
104	Portable Player	2	\$79.99	\$41.83
120	Graphic Novel	75	\$992.89	\$519.24
202	Laptop	10	\$4,990.00	\$2,609.57
Totals:		5585	\$114,303.51	\$59,776.16

TRAINING

The Library District and its Board of Trustees encourage employees to take advantage of educational opportunities that enhance their job knowledge and enrich their lives. This can include anything from webinars and District committee meetings to national, regional and local trainings and conferences, self-paced study to formal coursework and degree programs. Outlined below are the various kinds of educational opportunities and their related policies and procedures.

Varying amounts and kinds of continuing education are appropriate for different positions. The needs of the Library District and the current year's training budget will be factored in when approving requests for continuing education activities. Every effort must be made to prevent participation in continuing education opportunities from disrupting the Library District's public service mission and requests may be denied if adequate staffing is not available.

JOB RELATED TRAINING (Employer or Employee Initiated)

All employees will receive appropriate in-house training as part of their jobs. The Library District encourages staff to take advantage of additional educational opportunities that are job-related when the Library District's budget allows. Opportunities include attending local and regional conferences such as the Marmot Users Group (MUG), Colorado Libraries Collaborate (CLIC), and the Colorado Association of Libraries (CAL), as well as specialized trainings for interlibrary loan (ILL), children and young adults, or technology. In all of these instances, the Library District will pay for training costs such as registration fees, mileage, travel time and meals. Other opportunities such as webinars, whether fee-based or free, offer training at the desktop and will be widely supported as a cost-effective form of expanding job knowledge.

Continuing education that the Library District supports will be based on library needs and schedules as well as employee job responsibilities and interests. This may take the form of free or fee based training. Employees or managers must obtain approval from Human Resources **prior to registration** for fee based training to ensure that adequate funds are available. Staff may be asked to submit essays as part of the selection process for some opportunities, and full-day continuing education requires that the employee submit a written report of what was gained from attendance and how they plan to implement the new knowledge in their position.

Employees who have accepted an opportunity to participate in a continuing education activity that is fee-based shall complete and submit a Training Request for Webinar and/or One Day Seminar (Attachment E) or Request for Conference and/or Multi Day Seminar (Attachment F) as far in advance as possible to their immediate supervisor. The supervisor will submit requests to Human Resources. *Training and travel time is generally paid time, although some exceptions may apply.*

Occasionally, attendance at national conferences may be allowed, usually based on job

responsibilities. The amount for national conference travel may be capped and will be evaluated on a case-by-case basis.

Precedence will be given to training opportunities that do not place an undue burden on staffing. Supervisors shall not arbitrarily or consistently deny continuing education opportunities for staff. All requests for continuing education opportunities shall be sent to Human Resources, whether approved by the immediate supervisor or not. Evidence of attendance or participation in a continuing education activity shall be given to Human Resources after completion of the course or program for the employee's personnel file.

STAFF DEVELOPMENT DAYS

At least one day each year, the Library District shall be closed for Staff Development Day. The Executive Director and/or Human Resources shall arrange continuing education seminars and workshops to be presented during Staff Development Day. Staff Development Days are designed to upgrade the professional expertise of the Library District as a whole, help the staff keep abreast of the latest developments in the field of library science, offer motivational inspiration, and provide cross-training opportunities. All employees are expected to attend and must obtain written permission from Human Resources to be absent. The members of the Board of Trustees are also encouraged to attend.

CONTINUING EDUCATION – COLLEGE OR CERTIFICATE PROGRAMS (Employee Initiated)

The Library District supports the pursuit of educational opportunities that will benefit both the employee and the Library District. Employees are encouraged to take the initiative in bettering themselves through education and request permission to attend pertinent educational opportunities as they arise. Formal educational opportunities that would most directly relate to the individual's work and/or improve the effectiveness of the Library District will be given preference and could be eligible for reimbursement depending on the availability of funds.

Employees wishing to attend classes (college or other) in order to improve their skills, or in order to qualify for promotion, may be allowed time off to attend classes. Employees must submit the Application Form for College/Degree Programs (see Attachment G) *prior* to registration. Hours can be made up within the pay period if approved by management. If on library time, class attendance must be approved in advance, in accordance with any policies that apply, even if the employee is not applying for reimbursement. The Executive Director reserves the right to decide if a class qualifies for reimbursement.

For reimbursement, employees must present proof of attendance, a grade of at least a B, and receipts for tuition and textbooks. To be eligible for reimbursement of tuition and textbooks, employees must have been employed with the Library District for at least one year. Reimbursement is not to exceed two thousand (2,000) dollars per employee for each calendar year for an Associates or a Bachelors Degree; up to five thousand (5,000) a year for a Masters Degree in Library and Information Science from an ALA-accredited program. Reimbursement

requests are submitted using the Reimbursement Form for College/Degree Programs (Attachment H). Questions on whether a class would qualify for reimbursement should be directed to Human Resources. The Executive Director will have final approval on all reimbursement decisions.

An education committee may be formed by the Executive Director, the Human Resources Manager and the Board of trustees as needed. Requests for tuition payment based on need, in lieu of reimbursement, will be considered on a case by case basis.

While educational assistance is expected to enhance employees' performance and professional abilities, the Library District cannot guarantee that participation in formal education results in automatic advancement, to a different job assignment or pay increases.

The Library District invests in employees' formal educational assistance with the expectation the investment be returned through enhanced job performance. However, if an employee voluntarily separates from the Library District's employment within six (6) months of the last educational assistance payment for an Associate's Degree program, one (1) year for a Bachelor's Degree, or two (2) years for a Masters Degree program, the amount of the payment is considered only a loan. Accordingly, the employee is required to repay the full amount of the original educational assistance payment.

BRANCH NARRATIVES

CARBONDALE

The New Carbondale Branch Library opened its doors on July 20th. We had a full day of live music, new patrons and a record number of visitors. The rest of the month was spent adjusting to the new space, keeping up with the high volume which was almost double from last year, and finishing the summer reading program. We could never have been ready for the opening or survived the first week without the help of the administration team or our 22 volunteers who gave over 120 hours of their time.

We love the new building and are so thankful to work in such a beautiful place.

GLENWOOD SPRINGS

Our biggest news is obvious—we are eagerly anticipating our move to the new library. We are all working hard to weed out old books and unneeded items. After having a library in the same building for thirty years, it's amazing how much has accumulated.

The Glenwood Friends donated \$50,000 to fund the community room at the new library. They were all very pleased with their decision to spend their hard-earned savings in that manner.

They also decided to disband as a Friends group as of their July 16th meeting, and direct their energies toward volunteering in the library. They have been helping with shelving, Summer Reading and recycling and we appreciate all that they have done and continue to do.

Summer Reading was very successful—all age groups enjoyed programming, reading and prizes. One grandparent told me his grandchildren became interested in reading after attending the summer reading entertainment at our branch and at New Castle. He was thrilled to see them enthusiastically reading for the first time. It's always gratifying to hear that sort of anecdote.

Our patrons are excited about the move and they are stocking up on reading material. Several customers have checked out a stack of books but still expressed concern about running out of reading material. When we remind them that the other branches will still be open, they are visibly relieved.

We are grateful for all the hard work on the part of the Library board, Amelia, Jerry and Wilma. All that effort is making this new library a wonderful reality.

SILT

Programming:

Our second of two months of Summer Reading Program has kept up the strong numbers and pace as our first month. We had many great performers and programs for all ages and we look forward to seeing our final numbers.

Training:

Volunteer training tends to be the focus of our training for summertime. We have had nearly 20 different volunteers this summer and each one has been able to step in and do something a little different to assist us.

Dan attended an online meeting/presentation along with Amy, Lo and Michelle at administration about the changes in healthcare and how the state of Colorado will have resources to help citizens choose coverage should they not already have it. This was an informative presentation and will be something that we will need to spend more time and energy to help all staff pass on the information to our patrons.

Facilities:

The CMC group that is installing the solar panels on the roof continues to work on the project and should wrap it up shortly.

Our drinking fountain will leak slowly if overwhelmed by use, creating a small puddle of water in our entryway. Jerry is looking into the cause of this.

Other:

The prizes for teens this year are fabulous and we are prominently displaying them in our locked display box for everyone to see what they have a chance to win.

Summer Reading has been going so well that we have run out of some of our prizes a couple of times. We are trying to keep stock on the variety of goodies that we offer participants.

Dan and Ashley welcomed the birth of two baby girls! Everyone seems to be doing well.

NEW CASTLE

Summer Reading is over for another year. The winner of our Kindle Fire was thrilled to receive such a wonderful prize.

The Honey Dew Drops performed at the library on July 22nd to a very enthusiastic crowd.

On July 27th Stephen taught a Basic Computers 101 class. He will be following up with an Intermediated Computer class on August 24th.

Teka Israel taught a basic bookbinding class on August 10th. The six students that attended left with a beautiful photo album that they had created.

Youth Services:

Storytime has continued through the summer on Tuesday morning at 10:30 am. Starting in September we will also be having storytime on Thursday morning at 10:30 am.

The outreach program was well received at Appletree again this year, with Diane doing a weekly program every Thursday morning during June & July.

Summer Reading was very successful this year and much easier on the staff with having an entertainer every week.

The gardening program was a success, especially now that the tomatoes are starting to ripen in the barrels. The kids at Appletree also had a barrel to take care of. We are very grateful for the grant that made this possible.

Teens were busy this summer in New Castle! We ended our summer reading program with the Artilluma Dance Company teaching 33 kids how to hip-hop dance. Based on the smiles and laughter, they had a great time.

We held our drawings for the baskets on Monday, Aug 5th and had three very excited winners. August brought well attended summer movie day with pizza and the movie "Oz- the Great and Powerful"

Our Banana Split book club just finished the book "The Water Castle" by Megan Frazer Blakemore and went on a library scavenger hunt in search of our own Fountain of Youth (that would be a large banana split!).

RIFLE

PARACHUTE

Programs - Summer Reading continued with great success. We had over-the-top attendance with the "big" kids performances. Numbers were low for our few teen and adult programs and we hope to work on our promotion throughout town for these events. Marie did several themed storytimes and Storytime-On-the-Road programs for the preschoolers.

Community - Sara spoke at Kiwanis meeting this month. Conversation ranged from librarianship, 21st century libraries to fielding questions like "is print dead?" It was a wonderful discussion with group of caring community members and lifelong learners!

At the end of the month, the Parachute Branch Library had a presence in one of the town's fun annual events. Brenda, Karen, Rhonda and Sara walked in the Grand Valley Days parade. Dressed-up and silly, Sara even won a blue ribbon! We waived a passed out candy to many people we see everyday but many others who have never been to the library...so here's hopin'!

Training - Sara attended a Regional AskColorado training held at the Rifle Branch Library. Rhonda attended a free webinar on one of our databases Opposing Viewpoints. She shared her findings at the next staff meeting.

ADMINISTRATION

Digital Services:

Makerspaces took center stage in July as Rifle dipped a toe in to providing Makerspace branded activities in the branch. The program was very popular and we learned many lessons for the next time we attempt a similar program. The iPad lab was successfully launched with the Carbondale Branch opening and the community was very excited to see this technology added to the branch. We quietly launched Universal Class to the public; we plan for more promotion later in the Fall and/or early next year (in conjunction with New Year's resolutions). Technology training continued on the right track with 5 tech workshops for the public and a solid plan for ongoing basic computer classes for the branches.

Tech Services:

Amy and Michelle helped with the delivery of the Carbondale Opening Day Collection shipment from Ingram.

Michelle finished the Carbondale ODC processing.

Michelle ordered and distributed 5 shipments of Summer Reading Program prize books for the branches.

Amy and Michelle attended a webinar on the Affordable Healthcare Act

We had a busy month finishing the Carbondale project and starting in on the Glenwood project.

We used 4.5 volunteer hours in July.

Garfield County Public Library District
Credit Card Statement
 July 2013

Date	Num	Memo	Class	Split	Amount
2050 · UMB bank					
07/01/2013	ADNewca0701	New Castle Rec Dept	AD	4595 · Training Expense	22.50
07/01/2013	ADrifle0701	Rifle Rec Dept	AD	4595 · Training Expense	10.00
07/01/2013	NCUSPS0701	USPS	NC	4613351 · Postage and Delivery	8.75
07/01/2013	ADCom0630	Corner Bakery	AD	4580 · Business Travel	3.40
07/01/2013	AD Marri070	Marriott Inn	AD	4580 · Business Travel	540.11
07/01/2013	ADStar0701	Starbucks	AD	4580 · Business Travel	7.40
07/01/2013	Adapen0701	Tapenade Express	AD	4580 · Business Travel	3.03
07/01/2013	NCCity0701	City Market	NC	4320305 · Summer Reading	15.98
07/01/2013	CAROF0630	Rofintug	CA	4535 · Wireless	30.00
07/01/2013	ADrof0630	Rofintug	AD	4535 · Wireless	60.00
07/01/2013	NCrof0630	Rofintug	NC	4535 · Wireless	25.00
07/01/2013	SICity0701	City Market	SI	4320305 · Summer Reading	65.71
07/01/2013	GLUSPO0701	Postage Online	GL	4613351 · Postage and Delivery	7.99
07/01/2013	ADpaypal063	Pay Pal	AD	4330-6 · Credit card fees	30.00
07/02/2013	ADUSPS0702	USPS	AD	4613351 · Postage and Delivery	3.60
07/02/2013	ADStap0702	Staples	AD	4599 · General Office Supplies	59.97
07/02/2013	ADGalle0702	Gallery Collection	AD	4599 · General Office Supplies	183.46
07/02/2013	ADAmazo0702	Amazon.com	AD	4599 · General Office Supplies	18.62
07/02/2013	RICity0702	City Market	RI	4320305 · Summer Reading	93.52
07/02/2013	SIWal0702	Walmart	SI	4320305 · Summer Reading	40.05
07/02/2013	GSWalm0702	Walmart	GL	4320305 · Summer Reading	8.52
07/02/2013	GSWalm0702	Walmart	GL	4320305 · Summer Reading	99.18
07/02/2013	ADLowe0702	Lowe's	AD	1900 · Due to/From CI Fund	228.00
07/02/2013	CADolla0702	Dollar Store	CA	1900 · Due to/From CI Fund	48.00
07/02/2013	CACity0702	City Market	CA	4320305 · Summer Reading	115.22
07/02/2013	CACity0702	City Market	CA	4320305 · Summer Reading	-13.16
07/02/2013	ADrifle0702	City of rifle	AD	4595 · Training Expense	-10.00
07/03/2013	ADOrien0703	Oriental Trading	AD	4320305 · Summer Reading	221.10
07/03/2013	ADLowe0703	Lowe's	AD	1900 · Due to/From CI Fund	115.86
07/03/2013	CAUSPS0703	USPS	CA	4613351 · Postage and Delivery	2.83
07/03/2013	ADRoar0703	Raoring Fork COOP	AD	1900 · Due to/From CI Fund	123.27
07/04/2013	AdLowe0704	Lowe's	AD	1900 · Due to/From CI Fund	228.00
07/04/2013	AdLowe0704	Lowe's	AD	1900 · Due to/From CI Fund	-260.97
07/04/2013	LOintui0713	Intui	LO	1905 · Due to/From Literacy Outreach	39.95
07/05/2013	NCHong0705	Hongs Chinese	NC	4618 · Gifts	39.25
07/05/2013	ADKum0705	Kum & Go	AD	1900 · Due to/From CI Fund	45.55
07/05/2013	SIUSPS0705	USPS	SI	4613351 · Postage and Delivery	48.83
07/05/2013	ADUSPS0705	USPS	AD	4613351 · Postage and Delivery	39.20
07/05/2013	ADApple0705	Apple	AD	4320305 · Summer Reading	50.42
07/05/2013	ADApple0705	Apple	AD	4320305 · Summer Reading	179.05
07/06/2013	ADLowe0706	Lowe's	AD	1900 · Due to/From CI Fund	48.18
07/06/2013	ADAce0706	Ace Hardware	AD	1900 · Due to/From CI Fund	42.67
07/07/2013	ADAce0707	Ace Hardware	AD	1900 · Due to/From CI Fund	8.56
07/08/2013	NCHogba0708	Hogback Pizza	NC	4618 · Gifts	9.47
07/08/2013	LOquick0708	Quickbooks payroll	LO	1905 · Due to/From Literacy Outreach	43.50
07/08/2013	SIRadio0708	Radio Shack	SI	4599 · General Office Supplies	29.99

Garfield County Public Library District
Credit Card Statement
July 2013

07/08/2013	PAEI0708	El Tapatio	PA	4320305 · Summer Reading	25.00
07/08/2013	ADAce0708	Ace Hardware	AD	1900 · Due to/From CI Fund	27.08
07/08/2013	ADGoog0708	Google	AD	1910 · Due to/from Foundation&Friends	1,253.31
07/08/2013	RIUSPS0708	USPS	RI	4613351 · Postage and Delivery	7.31
07/08/2013	ADStarb0708	Starbucks	AD	1900 · Due to/From CI Fund	13.95
07/09/2013	ADKum0709	Kum & Go	AD	1900 · Due to/From CI Fund	34.53
07/10/2013	ADSOS0710	Secretary of State- Foundation	AD	1910 · Due to/from Foundation&Friends	10.00
07/10/2013	ADSOSFD0710	Secretary of State- Literacy Outreach	AD	1905 · Due to/From Literacy Outreach	10.00
07/10/2013	NCCity0710	City Market	NC	1910 · Due to/from Foundation&Friends	13.41
07/10/2013	ADLowes0710	Lowes	AD	1900 · Due to/From CI Fund	43.46
07/10/2013	ADUSPS0710	USPS	AD	1910 · Due to/from Foundation&Friends	200.00
07/10/2013	CAMicas0710	Mi Casita	CA	4618 · Gifts	118.50
07/10/2013	RIAmaz0710	Amazon.com	RI	1910 · Due to/from Foundation&Friends	19.08
07/10/2013	ADMMain0710	Main Street Gallery	AD	1900 · Due to/From CI Fund	489.96
07/11/2013	ADStapl0711	Staples	AD	4320305 · Summer Reading	121.20
07/11/2013	ADCity0711	City market	AD	4630-2 · Board Meeting	58.95
07/12/2013	ADBradl0712	Bradley's	AD	1900 · Due to/From CI Fund	124.00
07/12/2013	ADOffic0712	Office Depot	AD	1900 · Due to/From CI Fund	75.60
07/12/2013	ADThomp0712	Thompson's Computer	AD	1910 · Due to/from Foundation&Friends	79.80
07/12/2013	ADWalma0712	Walmart	AD	4320305 · Summer Reading	-58.18
07/12/2013	ADWalma0712	Walmart	AD	4320305 · Summer Reading	-11.81
07/12/2013	ADWalma0712	Walmart	AD	4320305 · Summer Reading	-14.63
07/12/2013	ADWalma0712	Walmart	AD	4320305 · Summer Reading	-59.06
07/12/2013	ADOffi0712	Office Depot	AD	4599 · General Office Supplies	54.48
07/13/2013	ADLowes0713	Lowes	AD	1900 · Due to/From CI Fund	7.03
07/13/2013	ADLowes0713	Lowes	AD	1900 · Due to/From CI Fund	97.58
07/13/2013	ADKum0713	Kum & Go	AD	1900 · Due to/From CI Fund	47.47
07/15/2013	CANYT0713	New York Times	CA	4640372 · Periodicals	28.95
07/16/2013	ADUSPO0716	US Post Office	AD	4613351 · Postage and Delivery	92.00
07/16/2013	ADCarro0716	Carroll Benn	AD	4640-4 · Books/Etc- all categories	22.72
07/16/2013	ADAce0716	Ace Hardware	AD	1900 · Due to/From CI Fund	16.23
07/16/2013	ADAmazo0716	Amazon.com	AD	4613351 · Postage and Delivery	100.94
07/17/2013	GSCity0717	City Market	GL	1910 · Due to/from Foundation&Friends	43.95
07/17/2013	PAUSPS0717	USPS	PA	4613351 · Postage and Delivery	74.80
07/17/2013	ADTarge0717	Target	AD	4599 · General Office Supplies	17.97
07/17/2013	ADAce0717	Ace Hardware	AD	1900 · Due to/From CI Fund	4.29
07/17/2013	ADVeri0717	Verizon	AD	4535 · Wireless	30.00
07/19/2013	ADLowes0719	Lowes	AD	1900 · Due to/From CI Fund	73.92
07/19/2013	ADLowes0719	Lowes	AD	1900 · Due to/From CI Fund	18.91
07/19/2013	ADBradl0719	Bradley's	AD	1900 · Due to/From CI Fund	124.00
07/19/2013	ADConfe0719	Conference Call	AD	4595 · Training Expense	15.54
07/20/2013	Slisupp0720	Suppliesoutlet	SI	4599 · General Office Supplies	28.30
07/20/2013	CACitym0720	City Market	CA	1900 · Due to/From CI Fund	25.50
07/20/2013	ADStop0720	Stop N Save	AD	4580 · Business Travel	52.00
07/21/2013	ADWalm0721	Walmart	AD	1900 · Due to/From CI Fund	26.91
07/22/2013	ADUSPS0722	USPS	AD	4613351 · Postage and Delivery	3.24
07/22/2013	ADApple0722	Apple	AD	4595 · Training Expense	338.54
07/22/2013	ADGoogl0722	Google	AD	4595 · Training Expense	215.05

Garfield County Public Library District
Credit Card Statement
July 2013

07/22/2013	ADGoog0722	Google	AD	4595 · Training Expense	215.05
07/22/2013	PADolla0722	Dollar Store	PA	4320304 · Library Programming	8.15
07/22/2013	NCCity0722	City Market	NC	4320304 · Library Programming	11.77
07/22/2013	NCNiem0722	Niemans Gardens	NC	1910 · Due to/from Foundation&Friends	19.91
07/22/2013	NCUSPS0722	USPS	NC	4613351 · Postage and Delivery	92.00
07/22/2013	RIUSPS0722	USPS	RI	4613351 · Postage and Delivery	2.83
07/23/2013	ADLowes0723	Lowes	AD	1900 · Due to/From CI Fund	28.61
07/23/2013	ADStap0723	Staples	AD	4599 · General Office Supplies	29.67
07/23/2013	ADAmazo0723	Amazon.com	AD	1910 · Due to/from Foundation&Friends	414.97
07/24/2013	ADKum0724	Kum & Go	AD	4630-1 · In Service Training	6.71
07/24/2013	ADCity0724	City market	AD	4630-1 · In Service Training	55.40
07/24/2013	PABrend0724	Brenden Theatre	PA	4618 · Gifts	78.75
07/24/2013	ADStop0724	Stop N Save	AD	1900 · Due to/From CI Fund	37.72
07/24/2013	SIBarn0724	Barnes & Noble	SI	4320304 · Library Programming	10.86
07/24/2013	RIAMAZ0724	Amazon.com	RI	1910 · Due to/from Foundation&Friends	15.09
07/24/2013	RIAmaz0724	Amazon.com	RI	1910 · Due to/from Foundation&Friends	12.59
07/24/2013	RIJPM0724	JPM IV	RI	1910 · Due to/from Foundation&Friends	51.95
07/25/2013	NCLazy0725	Lazy Bear	NC	4320305 · Summer Reading	25.00
07/25/2013	ADTims0725	Tims Tool	AD	1900 · Due to/From CI Fund	33.87
07/26/2013	ADCGF0726	CGFOA	AD	4595 · Training Expense	70.00
07/26/2013	ADCGFOA0726	CGFOA	AD	4595 · Training Expense	70.00
07/26/2013	ADUSPS0726	USPS	AD	4613351 · Postage and Delivery	10.64
07/26/2013	ADOffic0726	Office Depot	AD	4611 · Office Equip./Non-Consumables	373.06
07/26/2013	PAUSPS0726	USPS	PA	4613351 · Postage and Delivery	13.20
07/26/2013	ADCreek0726	Creekbend	AD	4630-4 · Misc Food	23.65
07/26/2013	PAAmazo0726	Amazon.com	PA	4613351 · Postage and Delivery	79.00
07/28/2013	ADLowes0728	Lowes	AD	1900 · Due to/From CI Fund	86.91
07/29/2013	ADShell0729	Shell	AD	1900 · Due to/From CI Fund	95.00
07/29/2013	ADUSPS0729	USPS	AD	4613351 · Postage and Delivery	19.95
07/29/2013	ADCity0729	City Market	AD	1910 · Due to/from Foundation&Friends	100.00
07/29/2013	ADWalm0729	Walmart	AD	1910 · Due to/from Foundation&Friends	116.64
07/29/2013	ADMerit0729	Merit Florist	AD	4618 · Gifts	93.07
07/29/2013	PAEL0729	El Tapitio	PA	4320305 · Summer Reading	25.00
07/30/2013	ADdell0730	Dell Inc.	AD	1910 · Due to/from Foundation&Friends	1,359.62
07/30/2013	CAWalm0730	Walmart	CA	1900 · Due to/From CI Fund	23.13
07/31/2013	NCUSPS0731	USPS	NC	4613351 · Postage and Delivery	19.80
Total 2050 · UMB bank					10,630.91
TOTAL					10,630.91

Garfield County Public Library District
Profit & Loss Budget vs. Actual
July 2013

	Jul 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3615 · Solar Rebate from Xcel	523.08			
3131 · Sales Tax Income	186,178.84	214,144.00	-27,965.16	86.94%
3611 · Interest on Investments	62.50	100.00	-37.50	62.5%
3950 · Miscellaneous Receipts	8,904.24	8,428.00	476.24	105.65%
Total Income	195,668.66	222,672.00	-27,003.34	87.87%
Other Income				
3930 · Transfer funds from CI Fund	300,000.00	0.00	300,000.00	100.0%
Total COGS	300,000.00			
Gross Income	495,668.66	222,672.00	272,996.66	222.6%
Expense				
3200 · State of Colorado Refund	3,532.99			
4100 · Employee Costs	186,123.00	190,756.00	-4,633.00	97.57%
4300 · Other Benefits	2,644.76	3,015.00	-370.24	87.72%
4640 · Library Materials	10,077.43	20,410.00	-10,332.57	49.38%
4310 · Programming	13,050.66	11,350.00	1,700.66	114.98%
4320 · Professional and Technical	56,369.04	58,976.00	-2,606.96	95.58%
4400 · Building Overhead	19,502.65	17,899.00	1,603.65	108.96%
4430 · Equipment Overhead	3,750.73	3,683.00	67.73	101.84%
4500 · Other Overhead	33,172.76	31,255.00	1,917.76	106.14%
4820 · Treasurer's Fee	3,652.92	4,500.00	-847.08	81.18%
Total Expense	331,876.94	341,844.00	-9,967.06	97.08%
Net Ordinary Income	163,791.72	-119,172.00	282,963.72	-137.44%
Net Income	163,791.72	-119,172.00	282,963.72	-137.44%

Garfield County Public Library District
Profit & Loss Budget vs. Actual
 January through July 2013

	Jan - Jul 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3615 · Solar Rebate from Xcel	2,498.86			
0669 · Grants	3,818.02			
3131 · Sales Tax Income	1,271,540.49	1,482,843.00	-211,302.51	85.75%
3611 · Interest on Investments	702.70	700.00	2.70	100.39%
3950 · Miscellaneous Receipts	69,621.04	58,274.00	11,347.04	119.47%
Total Income	1,348,181.11	1,541,817.00	-193,635.89	87.44%
Other Income				
3930 · Transfer funds from CI Fund	300,000.00	300,000.00	0.00	100.0%
Total Income	1,648,181.11	1,841,817.00	-193,635.89	89.49%
Expense				
3200 · State of Colorado Refund	534,845.85	500,000.00	34,845.85	106.97%
4100 · Employee Costs	1,331,373.93	1,431,974.00	-100,600.07	92.98%
4300 · Other Benefits	24,094.75	25,971.00	-1,876.25	92.78%
4640 · Library Materials	146,847.17	158,120.00	-11,272.83	92.87%
4310 · Programming	40,531.63	42,500.00	-1,968.37	95.37%
4320 · Professional and Technical	205,798.41	217,300.00	-11,501.59	94.71%
4400 · Building Overhead	136,873.04	128,297.00	8,576.04	106.69%
4430 · Equipment Overhead	25,802.22	26,452.00	-649.78	97.54%
4500 · Other Overhead	89,449.57	82,623.00	6,826.57	108.26%
4700 · Literacy Outreach	10,000.00	10,000.00	0.00	100.0%
4820 · Treasurer's Fee	14,733.91	29,000.00	-14,266.09	50.81%
Total Expense	2,560,350.48	2,652,237.00	-91,886.52	96.54%
Net Ordinary Income	-912,169.37	-810,420.00	-101,749.37	112.56%
Net Income	-912,169.37	-810,420.00	-101,749.37	112.56%

**Garfield County Libraries Capital
Profit & Loss Budget vs. Actual
January through July 2013**

	Jan - Jul 13	Budget	\$ Over Budget	% of Budget
Income				
3131 · Property Tax Income	3,883,833.67	3,762,500.00	121,333.67	103.23%
3135 · Specific Ownership tax	109,144.12	85,000.00	24,144.12	128.41%
3611 · Interest on Investments	16,757.00	16,200.00	557.00	103.44%
3720 · Donations/Contributions	80,064.00			
Total Income	4,089,798.79	3,863,700.00	226,098.79	105.85%
Expense				
4050 · Bond Debt Service Payment	412,958.12	410,000.00	2,958.12	100.72%
5000 · Project in progress	4,273,383.74	4,363,000.00	-89,616.26	97.95%
5100 · Project Completed	41,589.82	152,500.00	-110,910.18	27.27%
5200 · Construction Cost -other	98,521.13	92,500.00	6,021.13	106.51%
5300 · FFE- Depreciable	371,346.63	370,000.00	1,346.63	100.36%
5400 · FFE-non- Depreciable	114,937.59	108,000.00	6,937.59	106.42%
5500 · Opening Day Collection	84,405.12	121,500.00	-37,094.88	69.47%
5650 · Repairs and Maintenance	32,508.77	63,000.00	-30,491.23	51.6%
5700 · Professional/Technical	41,328.86	33,050.00	8,278.86	125.05%
5800 · Overhead	11,132.18	12,150.00	-1,017.82	91.62%
5900 · Vehicles	4,071.13	5,750.00	-1,678.87	70.8%
5990 · Trans to General Fund	300,000.00	0.00	300,000.00	100.0%
5995 · Fee from Treasurer	77,675.23	74,500.00	3,175.23	104.26%
Total Expense	5,863,858.32	5,805,950.00	57,908.32	101.0%
Net Income	-1,774,059.53	-1,942,250.00	168,190.47	91.34%

Garfield County Public Library District
Balance Sheet
As of July 31, 2013

	Jul 31, 13
ASSETS	
Current Assets	
Checking/Savings	
1001 · Alpine Bank	231,596.25
1003 · Alpine Bank- FLEX DDA	2,090.14
1007 · Alpine Bank- payroll account	4,082.09
1008 · Colorado Trust	580,566.95
1020 · Bancorp Bank- FSA Control	2,500.00
1030 · Petty Cash/Cash Drawer Fund	1,075.00
Total Checking/Savings	821,910.43
Accounts Receivable	
1200 · Accounts Receivable	3,683.83
Total Accounts Receivable	3,683.83
Other Current Assets	
1205 · Treasurer sales tax transfer	359,183.27
Total Other Current Assets	359,183.27
Total Current Assets	1,184,777.53
Fixed Assets	
15000 · Buildings	15,456,816.95
15200 · Buildings Improvements	43,239.20
15400 · Machinery and Equipment	6,926,648.86
15700 · Land	777,330.84
17000 · Accumulated Depreciation	-3,722,104.28
Total Fixed Assets	19,481,931.57
Other Assets	
1950 · 99 yr lease with City of Rifle	951,066.87
1915 · Due from Employees	36.00
1900 · Due to/From CI Fund	23,675.73
1905 · Due to/From Literacy Outreach	2,666.05
1910 · Due to/from Foundation&Friends	27,437.65
18880 · Prepaid Insurance	32,853.00
18890 · Prepaid Subscriptions	6,156.09
Total Other Assets	1,043,891.39
TOTAL ASSETS	21,710,600.49

Garfield County Public Library District
Balance Sheet
As of July 31, 2013

Jul 31, 13

LIABILITIES & EQUITY

Liabilities

2000 · Accounts Payable	70,439.81
2205 · Specific Ownership Tax due	16,656.04
2075 · FLEX through American Admin Gro	-3,473.98
2080 · Accured PDO	89,892.37
2090 · Autopaychecks- checks printed	-228.91
2106 · Insurance/etc payable	2,542.52
2200 · Deferred Sales Tax Revenue	194,309.29
2300 · Amount for Compensated Absenses	-89,892.37

Total Liabilities 280,244.77

Equity

3002 · Investment in Fixed Assets	21,186,121.44
3030 · Other Fund	95,939.00
3020 · Unreserved Fund	3,252,905.91
3040 · Investments	101,100.00
3001 · Retained Earnings	-2,293,541.26
Net Income	-912,169.37

Total Equity 21,430,355.72

TOTAL LIABILITIES & EQUITY 21,710,600.49

Garfield County Libraries Capital

Balance Sheet

As of July 31, 2013

Jul 31, 13

ASSETS

Current Assets

Checking/Savings

1001 · Alpine Bank- Capital Fund	651,950.29
1002 · Wells Fargo Capital Improvement	476,331.92
1004 · Wells Fargo- SO tax MM	665,058.84
1005 · Colorado Trust	1,937,084.01
1021 · WF- 23652002- Reserve 2009 COPS	1,374,384.38
1024 · WF-23652000- Annual payments	14,508.96
1027 · WF-23652007- GL/CA 2010 COPS	1,536,144.95
1028 · WF-23652008- disbursement acct	25,934.37
1029 · WF-23652009- reserve 2010 COPS	750,000.02

Total Checking/Savings 7,431,397.74

Accounts Receivable

1200 · Accounts Receivable 40,225.14

Total Accounts Receivable 40,225.14

Other Current Assets

1205 · SO Tax Receivable 12,426.62

1210 · Property Tax Receivable 3,927,613.00

Total Other Current Assets 3,940,039.62

Total Current Assets 11,411,662.50

Fixed Assets

15220 · Construction in Progress 6,315,473.95

Total Fixed Assets 6,315,473.95

Other Assets

18900 · Deferred Charges- COPS 68,210.00

1900 · Due to/From Library District 36,295.75

1910 · Due to/From CMC for Constructio 511,038.60

1915 · Due from Town of Carbondale 2,919.25

Total Other Assets 618,463.60

TOTAL ASSETS 18,345,600.05

LIABILITIES & EQUITY

Liabilities

2000 · Accounts Payable 799,673.66

2070 · Amount to be provided by COPS -20,505,000.00

2250 · Deferred Tax Revenue 3,927,613.00

2280 · Retainage Payable 634,768.07

2400 · Debt from COPS 20,505,000.00

Total Liabilities 5,362,054.73

Equity

3001 · Retained Earnings 7,945,606.30

3002 · Investment in Fixed Assets 6,008,468.95

3020 · Unreserved Funds 803,529.60

Net Income -1,774,059.53

Total Equity 12,983,545.32

TOTAL LIABILITIES & EQUITY 18,345,600.05

**SALES TAX COMPARISON REPORT
BEFORE REFUND**

	2009		2010		2011		2012		2013	
January	232,460.80	-16.78%	202,901.21	-12.72%	171,890.46	-15.28%	192,870.81	12.21%	180,595.05	-6.36%
February	183,795.78	-31.92%	161,580.98	-12.09%	204,811.36	26.75%	185,762.32	-9.30%	182,378.70	-1.82%
March	192,135.78	-37.82%	108,057.73	-43.76%	186,560.94	72.65%	201,106.62	7.80%	177,292.08	-11.84%
April	169,252.52	-42.57%	173,331.69	2.41%	180,028.11	3.86%	216,279.02	20.14%	163,915.05	-24.21%
May	185,687.82	-44.97%	198,598.42	6.95%	276,502.08	39.23%	200,415.74	-27.52%	182,645.85	-8.87%
June	201,773.97	-45.60%	197,592.40	-2.07%	216,793.51	9.72%	223,967.85	3.31%		
July	207,866.75	-41.55%	218,219.83	4.98%	210,624.09	-3.48%	291,652.18	38.47%		
August	203,736.92	-36.77%	161,763.96	-20.60%	222,669.11	37.65%	198,222.56	-10.98%		
September	553,109.08	56.35%	195,509.55	-64.65%	230,350.63	17.82%	190,349.10	-17.37%		
October	209,657.24	-36.12%	202,755.30	-3.29%	207,999.99	2.59%	190,595.91	-8.37%		
November	174,657.26	-36.50%	186,668.28	6.88%	213,598.94	14.43%	173,420.16	-18.81%		
December	213,017.30	-40.13%	313,070.75	46.97%	256,038.97	-18.22%	194,309.29	-24.11%		
TOTAL	<u>2,727,151.22</u>	<u>-29.20%</u>	<u>2,320,050.10</u>	<u>-14.93%</u>	<u>2,577,868.19</u>	<u>11.11%</u>	<u>2,458,951.56</u>	<u>-2.88%</u>	<u>886,826.73</u>	<u>-13.28%</u>

SALES TAX COMPARISON REPORT WITH REFUND

	2009		2010		2011		2012		2013	
January	232,460.80	-16.78%	202,901.21	-12.72%	171,890.46	-15.28%	178,672.94	3.95%	180,595.05	1.08%
February	183,795.78	-31.92%	161,580.98	-12.09%	158,484.01	-1.92%	175,390.46	10.67%	1,791.28	-98.98%
March	192,135.78	-37.82%	108,057.73	-43.76%	186,560.94	72.65%	196,260.33	5.20%	2,596.31	-98.68%
April	169,252.52	-42.57%	173,331.69	2.41%	165,005.28	-4.80%	199,322.33	20.80%	10,339.93	-94.81%
May	185,687.82	-44.97%	198,598.42	6.95%	86,202.59	-56.59%	197,973.56	129.66%	184,230.93	-6.94%
June	201,773.97	-45.60%	197,592.40	-2.07%	210,793.51	6.68%	221,004.86	4.84%		
July	207,866.75	-41.55%	218,219.83	4.98%	210,624.09	-3.48%	289,871.88	37.63%		
August	203,736.92	-36.77%	161,763.96	-20.60%	47,502.09	-70.63%	138,212.42	190.96%		
September	553,109.08	56.35%	195,509.55	-64.65%	230,350.63	17.82%	186,123.70	-19.20%		
October	209,657.24	-36.12%	202,755.30	-3.29%	193,171.31	-4.73%	166,342.64	-13.89%		
November	174,657.26	-36.50%	186,668.28	6.88%	102,886.53	-44.88%	168,751.02	64.02%		
December	213,017.30	-40.13%	167,235.61	-21.49%	186,555.63	11.55%	190,432.25	2.08%		
TOTAL	<u>2,727,151.22</u>	<u>-29.20%</u>	<u>2,174,214.96</u>	<u>-20.28%</u>	<u>1,950,027.07</u>	<u>-10.31%</u>	<u>2,308,358.39</u>	<u>30.88%</u>	<u>379,553.50</u>	<u>-74.58%</u>

Closed until 7/20/13

July, 2013 Month Only	TOTAL		Carbondale		Glenwood		New Castle		Silt		Rifle		Parachute	
	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013
Circulation - adult print	18729	16481	2759	1445	3641	3471	3145	2706	1448	2213	4681	3819	3055	2827
Circulation - young adult	2992	3059	348	295	452	400	460	405	224	351	871	985	637	623
Circulation - children's print	14963	16920	2508	2779	2961	2942	2174	2550	1138	2361	4388	4301	1794	1987
Circulation - media	20768	20586	3123	2151	3585	3318	3853	3696	2025	3633	5806	5340	2376	2448
Circulation - e-books	1063	857												
Circulation- E-magazines		225												
Circulation- Prospector		1605												
TOTAL CIRCULATION	58515	57903	8738	6670	10639	10131	9632	9357	4835	8558	15746	14445	7862	7885
Door count	50826	52557	8413	5452	11024	11938	5559	5728	4257	6293	12387	20123	9186	3023
Patron-placed holds loaned	4842	5223	516	130	726	653	838	1003	545	954	1177	1315	1040	1168
Patron-placed holds Borrowed	1822	2436												
Computer use	5751.96	5185.03	848.05	579.77	1231.5	1373.24	854.97	485.62	559.52	802.99	1449.76	1374.21	808.18	569.2
Program attendance - children	1679	1079	184	97	297	217	85	117	122	167	788	375	203	106
Program attendance - Teen/Tweens	149	139			0	33	9	5	11	22	100	70	29	9
Program attendance - adults	459	325	10	45	109	114	113	50	10	59	193	43	24	14
Number of programs	135	82	10	8	14	11	14	11	12	15	32	18	53	19
Summer Reading	2064	3486	493	504	541	831	348	650	195	656	472	835	15	10
ILLs	153	124	24	6	25	15	27	19	14	25	40	31	23	28
Items in collection	184422	180995	25766	25724	34684	28207	32711	34176	17371	22805	41479	38273	32411	31810

Jan- July, 2013 Year to Date	TOTAL		Carbondale		Glenwood		New Castle		Silt		Rifle		Parachute	
	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013
Circulation - adult print	116966	110691	17062	13401	23510	21755	16081	17686	10100	14566	30236	25246	19977	18037
Circulation - young adult	16071	18151	1735	1903	2224	2289	1752	2368	1278	1970	4599	4835	4483	4786
Circulation - children's print	89280	95663	15546	15442	17544	17421	11661	13878	7221	12584	25259	23575	12049	12763
Circulation - media	134034	140676	19837	18120	24058	25084	19656	22080	13996	23144	40453	36186	16034	16062
Circulation - e-books	4659	7384												
Circulation- e-magazines	0	741												
Circulation - prospector	0	4852												
TOTAL CIRCULATION	361010	372565	54180	48866	67336	66549	49150	56012	32595	52264	100547	89842	52543	51648
Door count	320385	356271	58697	49723	71467	72292	31063	32357	25796	35625	79604	123691	53758	42583
Patron-placed holds Loaned	29837	35027	3263	2849	4401	4719	4202	6037	3633	5864	7970	8658	6368	6900
Patron-placed holds Borrowed	13910	17673												
Computer use	34763.8	32746.42	4693.79	4378.19	8986.3	9058.02	3204.56	3164.83	3228.76	4193.75	9860.94	8279.77	4789.49	3671.9
Program attendance - children	10731	10315	1373	957	2357	2120	965	1449	1186	1427	3370	3002	1480	1360
Program attendance - Teen/Tweens	982	944	47	31	143	120	78	108	84	90	503	412	127	183
Program attendance - adults	2663	3566	439	1119	537	701	339	496	270	297	523	486	555	467
Number of programs	784	757	104	135	126	125	103	146	91	100	220	132	140	119
Summer Reading	4607	7093	929	1036	1006	1397	740	1066	530	1081	1183	1558	219	955
ILLs	1137	929	110	98	128	91	181	151	164	152	293	228	261	209

Garfield County Public Library District						
July, 2013						
CIRCULATION	YTD	YTD		July	July	
	Last Year	This Year	% change	Last Year	This Year	% change
Print Materials						
Adult	106571	90680	-14.91%	17102	11558	-32.42%
Young Adult	16071	18151	12.94%	2992	3059	2.24%
Juvenile	89280	95663	7.15%	14963	16920	13.08%
World Languages	4032	4240	5.16%	617	695	12.64%
Magazines	6363	5553	-12.73%	1010	682	-32.48%
Total Print Circulation	222317	214287	-3.61%	36684	32914	-10.28%
AV Circulation						
e-books- Overdrive	4659	7384	58.49%	1063	857	-19.38%
Zinio (e-magazines)	0	741	#DIV/0!	0	225	#DIV/0!
Prospector	0	4852	#DIV/0!	0	1605	#DIV/0!
Media	134034	140676	4.96%	20768	20586	-0.88%
AV Circulation	138693	153653	10.79%	21831	23273	6.61%
CIRCULATION GRAND TOTAL	361010	367940	1.92%	58515	56187	-3.98%
Self Check machines	99753	110786		18584	20713	
Disk Express	42974	32945		6719	5067	
% of check out with self check	39.54%	39.06%		43.24%	45.88%	
Library Loans						
Loans	1120	946	-15.54%	170	125	-26.47%
Borrows	197	148	-24.87%	25	17	-32.00%
Patron Placed Holds Loaned	29837	35027	17.39%	4842	5223	7.87%
Miscellaneous						
Library Card Registration	3536	3371	-4.67%	498	591	18.67%
Reference Questions	59397	80525	35.57%	10015	15126	51.03%
Head Count	320385	356271	11.20%	50826	52557	3.41%
Meeting Room Usage	542	844	55.72%	74	112	51.35%
Home Bound	186	230	23.66%	29	33	13.79%
Volunteer hours	2087.05	3162.95	51.55%	289.25	726.25	151.08%
PROGRAMS						
Adult Programs	163	168	3.07%	27	20	-25.93%
Adult Program Attendance	2663	3566	33.91%	488	330	-32.38%
Young Adult Programs	110	107	-2.73%	17	13	-23.53%
Young Adult Program Attendance	982	944	-3.87%	149	139	-6.71%
Children's Programs	511	482	-5.68%	53	40	-24.53%
Children's Program Attendance	10731	10315	-3.88%	1679	1079	-35.74%
Class Visits to Library	308	111	-63.96%	214	4	-98.13%
Class Visits to Library Attendance	1733	2796	61.34%	32	59	84.38%
Staff Visits to School	129	128	-0.78%	0	0	#DIV/0!
Staff Visits to School Attendance	7103	12734	79.28%	0	0	#DIV/0!
ESL programs	32	49	53.13%	0	7	#DIV/0!
ESL Attendance	135	725	437.04%	0	226	#DIV/0!
Outreach programs	0	11	#DIV/0!	0	1	#DIV/0!
Outreach Attendance	0	430	#DIV/0!	0	120	#DIV/0!
Summer Reading- Juvenile	4042	6510	61.06%	1872	3651	95.03%
Summer Reading- Teens	336	333	-0.89%	162	182	12.35%
Summer Reading- Outreach	139	250	79.86%	72	93	29.17%
Summer Reading- PAWS	90	0	-100.00%	52	0	-100.00%
COLLECTION						
Items Added	17509	17200	-1.76%	2018	5585	176.76%
Items Deleted	18011	19706	9.41%	1902	4434	133.12%
TURN OVER RATES	2.76%	2.89%		3.17%	3.10%	
ELECTRONIC RESOURCES						
Ancestry	2733	2021	-26.05%	58	411	608.62%
Ask Colorado	219	112	-48.86%	8	0	-100.00%
Chiltons	723	336	-53.53%	50	32	-36.00%
Dear Reader	367	0	-100.00%	0	0	#DIV/0!
EBSCO Research Databases	5766	9430	63.54%	179	288	60.89%
Global Road Warrior	41	107	160.98%	0	0	#DIV/0!
Heritage Quest	492	856	73.98%	173	0	-100.00%
Learning Express	673	155	-76.97%	21	5	-76.19%
LegalForms	96	68	-29.17%	5	3	-40.00%
Live Homework Help	0	0	#DIV/0!	0	0	#DIV/0!
Mango	903	452	-49.94%	20	44	120.00%
Novelist	156	216	38.46%	12	48	300.00%
Opposing Viewpoints	712	327	-54.07%	2	1	-50.00%
PAC Usage (hours)	34763.8	32746.42	-5.80%	5751.96	5185.03	-9.86%
Toddler station usage	2713	2360	-13.01%	0	0	#DIV/0!
Tumblebooks	2311	1005	-56.51%	51	77	50.98%
Tumble Readables	792	78	-90.15%	3	1	-66.67%
Website Hits (total all pages)	273254	191243	-30.01%	22744	23373	2.77%
World Book	111560	123160	10.40%	180	0	-100.00%

CARBONDALE BRANCH LIBRARY						
	July, 2013			CLOSED until 7/20		
CIRCULATION	YTD	YTD		July	July	
	Last Year	This Year	% change	Last Year	This Year	% change
Print Material						
Juvenile	15546	15442	-0.67%	2508	2779	10.81%
Young Adult	1735	1903	9.68%	348	295	-15.23%
Magazines	1477	1114	-24.58%	235	43	-81.70%
Fiction	4362	4221	-3.23%	717	532	-25.80%
Non Fiction	4631	4270	-7.80%	774	440	-43.15%
Large Print	389	332	-14.65%	62	20	-67.74%
World Languages	1405	1158	-17.58%	143	169	18.18%
New Books	4763	2272	-52.30%	821	241	-70.65%
Reference/Colo Collection/Ace	9	12	33.33%	1		-100.00%
ILL	26	22	-15.38%	6		-100.00%
Media	19837	18120	-8.66%	3123	2151	-31.12%
CIRCULATION GRAND TOTAL	54180	48866	-9.81%	8738	6670	-23.67%
Self Check machines	13492	10345		2251	3130	
% of check out with self check	24.90%	21.17%		25.76%	46.93%	
Library Loans						
Loans	109	95	-12.84%	24	6	-75.00%
Borrows	1	3	200.00%			#DIV/0!
Patron Placed Holds Loaned	3263	2849	-12.69%	516	130	-74.81%
Miscellaneous						
Library Card Registration	698	682	-2.29%	94	210	123.40%
Reference Questions	4510	11048	144.97%	586	6711	1045.22%
Head Count	58697	49723	-15.29%	8413	5452	-35.20%
Meeting Room Usage	62	20	-67.74%	2		-100.00%
Meeting Room Attendance	315	245	-22.22%	8		-100.00%
Home Bound	6	2	-66.67%			#DIV/0!
Exams Proctored	13	3	-76.92%			#DIV/0!
Volunteers	43	73	69.77%	5	22	340.00%
Volunteer hours	151.5	325.5	114.85%	18	124.5	591.67%
PROGRAMS						
Adult Programs	16	18	12.50%	2	1	-50.00%
Adult Program Attendance	439	1119	154.90%	10	45	350.00%
Young Adult Programs	4	13	225.00%			#DIV/0!
Young Adult Program Attendance	47	31	-34.04%			#DIV/0!
Children's Programs	84	104	23.81%	8	7	-12.50%
Children's Program Attendance	1373	957	-30.30%	184	97	-47.28%
Class Visits to Library	3	10	233.33%		1	#DIV/0!
Class Visits to Library Attendance	28	147	425.00%		25	#DIV/0!
Staff Visits to School	25	15	-40.00%			#DIV/0!
Staff Visits to School Attendance	1337	1179	-11.82%			#DIV/0!
ESL program	26	31	19.23%		2	#DIV/0!
ESL Attendance	119	204	71.43%		30	#DIV/0!
Outreach programs	0	8	#DIV/0!			#DIV/0!
Outreach Attendance	0	148	#DIV/0!			#DIV/0!
Summer Reading- Children	878	831	-5.35%	465	428	-7.96%
Summer Reading- Teens	51	43	-15.69%	28	31	10.71%
Summer Reading-outreach	0	162	#DIV/0!		45	#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	4693.79	4378.19	-6.72%	848.05	579.77	-31.63%
COLLECTION						
Items Added	2088	6058	190.13%	279	3204	1048.39%
Items Deleted	620	4804	674.84%	113	225	99.12%
Total items in collection				25766	25724	
TURN OVER RATES				3.39%	2.59%	

GLENWOOD SPRINGS BRANCH LIBRARY						
July, 2013						
CIRCULATION	YTD	YTD		July	July	
	Last Year	This Year	% change	Last Year	This Year	% change
Juvenile	17544	17421	-0.70%	2961	2942	-0.64%
Young Adult	2224	2289	2.92%	452	400	-11.50%
Magazines	808	814	0.74%	160	144	-10.00%
Fiction	8718	9385	7.65%	1488	1588	6.72%
Non Fiction	6832	6353	-7.01%	916	985	7.53%
Large Print	453	589	30.02%	77	102	32.47%
World Languages	593	664	11.97%	84	95	13.10%
New Books	6068	3926	-35.30%	912	555	-39.14%
Reference/Colo Collection/Ace	3	7	133.33%			#DIV/0!
ILL	35	17	-51.43%	4	2	-50.00%
Media	24058	25084	4.26%	3585	3318	-7.45%
CIRCULATION GRAND TOTAL	67336	66549	-1.17%	10639	10131	-4.77%
Self Check machines	9738	7734		1596		
% of check out with self check	14.46%	11.62%		15.00%	0.00%	
Library Loans						
Loans	102	91	-10.78%	25	15	-40.00%
Borrows	26	0	-100.00%			#DIV/0!
Patron Placed Holds Loaned	4401	4719	7.23%	726	653	-10.06%
Miscellaneous						
Library Card Registration	919	829	-9.79%	119	130	9.24%
Reference Questions	20382	25224	23.76%	2697	4006	48.54%
Head Count	71467	72292	1.15%	11024	11938	8.29%
Meeting Room Usage	93	66	-29.03%	13	8	-38.46%
Meeting Room Attendance	502	523	4.18%	44	80	81.82%
Micro Film Users	40	22	-45.00%	9	7	-22.22%
Home Bound	2	25	1150.00%		5	#DIV/0!
Exams Proctored	3	2	-33.33%		2	#DIV/0!
Volunteers	92	121	31.52%	12	21	75.00%
Volunteer hours	819.3	1269.45	54.94%	91.75	205	123.43%
PROGRAMS						
Adult Programs	29	38	31.03%	6	5	-16.67%
Adult Program Attendance	537	701	30.54%	109	114	4.59%
Young Adult Programs	7	13	85.71%		1	#DIV/0!
Young Adult Program Attendance	143	120	-16.08%		33	#DIV/0!
Children's Programs	90	74	-17.78%	8	5	-37.50%
Children's Program Attendance	2357	2120	-10.06%	297	217	-26.94%
Class Visits to Library	33	45	36.36%	3	3	0.00%
Class Visits to Library Attendance	318	701	120.44%	32	34	6.25%
Staff Visits to School	47	41	-12.77%			#DIV/0!
Staff Visits to School Attendance	1325	837	-36.83%			#DIV/0!
ESL program	0	15	#DIV/0!		5	#DIV/0!
ESL attendance	0	503	#DIV/0!		196	#DIV/0!
Outreach programs	0	1	#DIV/0!			#DIV/0!
Outreach Attendance	0	12	#DIV/0!			#DIV/0!
Summer Reading- Children	981	1390	41.69%	525	830	58.10%
Summer Reading- Teens	25	7	-72.00%	16	1	-93.75%
Summer Reading- Outreach	0	0	#DIV/0!			#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	8986.26	9058.02	0.80%	1231.48	1373.24	11.51%
COLLECTION						
Items Added	2083	2969	42.53%	339	1466	332.45%
Items Deleted	5170	8646	67.23%	535	3112	481.68%
Total items in collection				34684	28207	
TURN OVER RATES				3.07%	3.59%	

NEW CASTLE BRANCH LIBRARY						
July, 2013						
CIRCULATION	YTD	YTD		July	July	
	Last Year	This Year	% change	Last Year	This Year	% change
Print Material						
Juvenile	11661	13878	19.01%	2174	2550	17.30%
Young Adult	1752	2368	35.16%	460	405	-11.96%
Magazines	1188	1095	-7.83%	240	127	-47.08%
Fiction	5128	6614	28.98%	997	1068	7.12%
Non Fiction	5568	6220	11.71%	1090	998	-8.44%
Large Print	353	355	0.57%	90	39	-56.67%
World Languages	419	492	17.42%	41	77	87.80%
New Books	3383	2892	-14.51%	686	395	-42.42%
Reference/Colo Collection/Ace	20	4	-80.00%	1		-100.00%
ILL	22	14	-36.36%		2	#DIV/0!
Media	19656	22080	12.33%	3853	3696	-4.07%
CIRCULATION GRAND TOTAL	49150	56012	13.96%	9632	9357	-2.86%
Self Check machines	14165	17418		3193	2852	
% of check out with self check	28.82%	31.10%		33.15%	30.48%	
Library Loans						
Loans	173	151	-12.72%	27	19	-29.63%
Borrows	8	0	-100.00%			#DIV/0!
Patron Placed Holds Loaned	4202	6037	43.67%	838	1003	19.69%
Miscellaneous						
Library Card Registration	427	368	-13.82%	67	50	-25.37%
Reference Questions	7192	15054	109.32%	1112	2822	153.78%
Head Count	31063	32357	4.17%	5559	5728	3.04%
Meeting Room Usage	63	134	112.70%	6	20	233.33%
Meeting Room Attendance	578	1079	86.68%	100	109	9.00%
Home Bound	11	11	0.00%	3	3	0.00%
Exams Proctored	5	2	-60.00%	1		-100.00%
Volunteers	26	53	103.85%	6	16	166.67%
Volunteer hours	238.5	454.25	90.46%	46.5	116	149.46%
PROGRAMS						
Adult Programs	23	33	43.48%	6	4	-33.33%
Adult Program Attendance	339	496	46.31%	113	50	-55.75%
Young Adult Programs	24	18	-25.00%	3	1	-66.67%
Young Adult Program Attendance	78	108	38.46%	9	5	-44.44%
Children's Programs	56	95	69.64%	5	6	20.00%
Children's Program Attendance	965	1449	50.16%	85	117	37.65%
Class Visits to Library	9	3	-66.67%			#DIV/0!
Class Visits to Library Attendance	187	72	-61.50%			#DIV/0!
Staff Visits to School	16	11	-31.25%			#DIV/0!
Staff Visits to School Attendance	589	726	23.26%			#DIV/0!
ESL programs	4	3	-25.00%			#DIV/0!
ESL Attendance	14	18	28.57%			#DIV/0!
Outreach- programs	0	0	#DIV/0!			#DIV/0!
Outreach- attendance	0	0	#DIV/0!			#DIV/0!
Summer Reading- Children	521	904	73.51%	229	550	140.17%
Summer Reading- Teens	80	74	-7.50%	47	52	10.64%
Summer Reading- Outreach	139	88	-36.69%	72	48	-33.33%
TECHNOLOGY						
PAC Usage (hours)	3204.56	3164.83	-1.24%	854.97	485.62	-43.20%
COLLECTION						
Items Added	6765	1706	-74.78%	320	297	-7.19%
Items Deleted	1441	696	-51.70%	116	86	-25.86%
Total items in collection				32711	34176	
TURN OVER RATES				2.94%	2.74%	

PARACHUTE BRANCH LIBRARY							
July, 2013							
CIRCULATION	YTD	YTD		July	July		
	Last Year	This Year	% change	Last Year	This Year	% change	
Juvenile	12049	12763	5.93%	1794	1987	10.76%	
Young Adult	4483	4786	6.76%	637	623	-2.20%	
Magazines	1221	1075	-11.96%	127	160	25.98%	
Fiction	9763	8516	-12.77%	1475	1461	-0.95%	
Non Fiction	3643	3435	-5.71%	509	502	-1.38%	
Large Print	487	405	-16.84%	75	80	6.67%	
World Languages	413	429	3.87%	73	45	-38.36%	
New Books	4416	4130	-6.48%	792	567	-28.41%	
Reference/Colo Collection/Ace	7	12	71.43%				#DIV/0!
ILL	27	35	29.63%	4	12	200.00%	
Media	16034	16062	0.17%	2376	2448	3.03%	
CIRCULATION GRAND TOTAL	52543	51648	-1.70%	7862	7885	0.29%	
Self Check machines	12083	13409		1934	2212		
Disk Express Machines	14088	13529		2670	2003		
% of check out with self check	49.81%	52.16%		58.56%	53.46%		
Library Loans							
Loans	249	208	-16.47%	23	27	17.39%	
Borrows	12	1	-91.67%		1		#DIV/0!
Patron Placed Holds Loaned	6368	6900	8.35%	1040	1168	12.31%	
Miscellaneous							
Library Card Registration	380	354	-6.84%	48	46	-4.17%	
Reference Questions by phone	8226	6690	-18.67%	1893	467	-75.33%	
Head Count	53758	42583	-20.79%	9186	3023	-67.09%	
Meeting Room Usage	221	195	-11.76%	34	18	-47.06%	
Meeting Room Attendance	3092	2484	-19.66%	501	199	-60.28%	
Home Bound	71	81	14.08%	12	12	0.00%	
Exams Proctored	2	1	-50.00%		1		#DIV/0!
Volunteers	138	157	13.77%	21	10	-52.38%	
Volunteer hours	145	259	78.62%	15	32	113.33%	
PROGRAMS							
Adult Programs	32	29	-9.38%	2	3	50.00%	
Adult Program Attendance	555	467	-15.86%	53	19	-64.15%	
Young Adult Programs	15	15	0.00%	3	1	-66.67%	
Young Adult Program Attendance	127	183	44.09%	29	9	-68.97%	
Children's Programs	93	75	-19.35%	10	6	-40.00%	
Children's Program Attendance	1480	1360	-8.11%	203	106	-47.78%	
Class Visits to Library	2	9	350.00%				#DIV/0!
Class Visits to Library Attendance	72	207	187.50%				#DIV/0!
Staff Visits to School	15	37	146.67%				#DIV/0!
Staff Visits to School Attendance	3019	8400	178.24%				#DIV/0!
ESL programs	0	0	#DIV/0!				#DIV/0!
ESL Attendance	0	0	#DIV/0!				#DIV/0!
Outreach programs	0	1	#DIV/0!		1		#DIV/0!
Outreach Attendance	0	120	#DIV/0!		120		#DIV/0!
Summer Reading- Children	173	918	430.64%	80	435	443.75%	
Summer Reading- Teens	46	37	-19.57%	29	15	-48.28%	
Summer Reading- Outreach	0	0	#DIV/0!				#DIV/0!
TECHNOLOGY							
PAC Usage (hours)	4789.49	3671.86	-23.34%	808.18	569.2	-29.57%	
COLLECTION							
Items Added	2342	2011	-14.13%	488	262	-46.31%	
Items Deleted	2065	2261	9.49%	540	570	5.56%	
Total items in collection				32411	31810		
TURN OVER RATES				2.43%	2.48%		

RIFLE BRANCH LIBRARY						
July, 2013						
CIRCULATION	YTD	YTD		July	July	
	Last Year	This Year	% change	Last Year	This Year	% change
Juvenile	25259	23575	-6.67%	4388	4301	-1.98%
Young Adult	4599	4835	5.13%	871	985	13.09%
Magazines	992	604	-39.11%	146	76	-47.95%
Fiction	12843	11335	-11.74%	1899	1935	1.90%
Non Fiction	8590	7406	-13.78%	1179	985	-16.45%
Large Print	816	693	-15.07%	96	115	19.79%
World Languages	835	959	14.85%	185	197	6.49%
New Books	6076	4060	-33.18%	1151	481	-58.21%
Reference/Colo Collection/Ace	57	145	154.39%	17	28	64.71%
ILL	27	44	62.96%	8	2	-75.00%
Media	40453	36186	-10.55%	5806	5340	-8.03%
CIRCULATION GRAND TOTAL	100547	89842	-10.65%	15746	14445	-8.26%
Self Check machines	42318	39836		7340	7101	
Disk Express Machines	28886	19416		4049	3064	
% of check out with self check	70.82%	65.95%		72.33%	70.37%	
Library Loans						
Loans	266	217	-18.42%	40	31	-22.50%
Borrows	12	0	-100.00%			#DIV/0!
Patron Placed Holds Loaned	7970	8658	8.63%	1177	1315	11.72%
Miscellaneous						
Library Card Registration	919	857	-6.75%	143	130	-9.09%
Reference Questions in person	14516	12871	-11.33%	2970		-100.00%
Head Count	79604	123691	55.38%	12387	20123	62.45%
Meeting Room Usage	81	287	254.32%	15	47	213.33%
Meeting Room Attendance	796	5547	596.86%	225	909	304.00%
Micro Film Users	27	27	0.00%	5	2	-60.00%
Home Bound	13	30	130.77%	2	5	150.00%
Exams Proctored	19	12	-36.84%	5	2	-60.00%
Volunteers	49	145	195.92%	6	21	250.00%
Volunteer hours	594	598.5	0.76%	106	185	74.53%
PROGRAMS						
Adult Programs	38	20	-47.37%	8	3	-62.50%
Adult Program Attendance	523	486	-7.07%	193	43	-77.72%
Young Adult Programs	53	40	-24.53%	9	8	-11.11%
Young Adult Program Attendance	503	412	-18.09%	100	70	-30.00%
Children's Programs	129	72	-44.19%	15	7	-53.33%
Children's Program Attendance	3370	3002	-10.92%	788	375	-52.41%
Class Visits to Library	246	23	-90.65%	211		-100.00%
Class Visits to Library Attendance	829	1176	41.86%			#DIV/0!
Staff Visits to School	14	12	-14.29%			#DIV/0!
Staff Visits to School Attendance	553	1435	159.49%			#DIV/0!
ESL programs	0	0	#DIV/0!			#DIV/0!
ESL Attendance	0	0	#DIV/0!			#DIV/0!
Outreach programs	0	1	#DIV/0!			#DIV/0!
Outreach Attendance	0	150	#DIV/0!			#DIV/0!
Summer Reading- Children	988	1447	46.46%	389	774	98.97%
Summer Reading- Teens	105	111	5.71%	31	61	96.77%
Summer Reading- Outreach	0	0	#DIV/0!			#DIV/0!
Summer Reading- PAWS	90	0	-100.00%	52		-100.00%
TECHNOLOGY						
PAC Usage (hours)	9860.94	8279.77	-16.03%	1449.76	1374.21	-5.21%
COLLECTION						
Items Added	2836	2367	-16.54%	322	223	-30.75%
Items Deleted	2382	1896	-20.40%	429	256	-40.33%
Total items in collection				41479	38273	
TURN OVER RATES				3.80%	3.77%	

SILT BRANCH LIBRARY						
July, 2013						
CIRCULATION	YTD	YTD		July	July	
	Last Year	This Year	% change	Last Year	This Year	% change
Juvenile	7221	12584	74.27%	1138	2361	107.47%
Young Adult	1278	1970	54.15%	224	351	56.70%
Magazines	677	851	25.70%	102	132	29.41%
Fiction	3115	5160	65.65%	416	777	86.78%
Non Fiction	3157	5091	61.26%	353	781	121.25%
Large Print	197	318	61.42%	14	54	285.71%
World Languages	367	538	46.59%	91	112	23.08%
New Books	2488	2523	1.41%	462	351	-24.03%
Reference/Colo Collection/Ace	45	52	15.56%	4	2	-50.00%
ILL	54	33	-38.89%	6	4	-33.33%
Media	13996	23144	65.36%	2025	3633	79.41%
CIRCULATION GRAND TOTAL	32595	52264	60.34%	4835	8558	77.00%
Self Check machines	6479	15948		1207	2731	
% of check out with self check	19.88%	30.51%		24.96%	31.91%	
Library Loans						
Loans	128	142	10.94%	11	23	109.09%
Borrows	36	10	-72.22%	3	2	-33.33%
Patron Placed Holds Loaned	3633	5864	61.41%	545	954	75.05%
Miscellaneous						
Library Card Registration	193	281	45.60%	27	25	-7.41%
Reference Questions	4571	9638	110.85%	757	1120	47.95%
Head Count	25796	35625	38.10%	4257	6293	47.83%
Meeting Room Usage	22	142	545.45%	4	19	375.00%
Meeting Room Attendance	59	664	1025.42%	9	88	877.78%
Home Bound	83	81	-2.41%	12	8	-33.33%
Exams Proctored	4	2	-50.00%	2		-100.00%
Volunteers	23	39	69.57%	6	8	33.33%
Volunteer hours	92	226.75	146.47%	12	53.5	345.83%
PROGRAMS						
Adult Programs	25	30	20.00%	3	4	33.33%
Adult Program Attendance	270	297	10.00%	10	59	490.00%
Young Adult Programs	7	8	14.29%	2	2	0.00%
Young Adult Program Attendance	84	90	7.14%	11	22	100.00%
Children's Programs	59	62	5.08%	7	9	28.57%
Children's Program Attendance	1186	1427	20.32%	122	167	36.89%
Class Visits to Library	15	21	40.00%			#DIV/0!
Class Visits to Library Attendance	299	493	64.88%			#DIV/0!
Staff Visits to School	12	12	0.00%			#DIV/0!
Staff Visits to School Attendance	280	157	-43.93%			#DIV/0!
ESL Program	2	0	-100.00%			#DIV/0!
ESL Program attendance	2	0	-100.00%			#DIV/0!
Outreach programs	0	0	#DIV/0!			#DIV/0!
Outreach Attendance	0	0	#DIV/0!			#DIV/0!
Summer Reading- Children	501	1020	103.59%	184	634	244.57%
Summer Reading- Teens	29	61	110.34%	11	22	100.00%
Summer Reading- Outreach	0	0	#DIV/0!			#DIV/0!
TECHNOLOGY						
PAC Useage (hours)	3228.76	4193.75	29.89%	559.52	802.99	43.51%
COLLECTION						
Items Added	1395	2089	49.75%	270	133	-50.74%
Items Deleted	6333	1403	-77.85%	169	185	9.47%
Total items in collection				17371	22805	
TURN OVER RATES				2.78%	3.75%	