

## TRINITY PROPERTIES Rental Application

Date of Application \_\_\_\_\_ Lease Length Desired: 12 Month \_\_\_\_\_ Other \_\_\_\_\_  
Apartment Desired \_\_\_\_\_ Date Desired \_\_\_\_\_  
Rent \_\_\_\_\_ Surcharge \_\_\_\_\_ Pet rent \_\_\_\_\_ = Total Rent \_\_\_\_\_

### ADULTS WHO WILL OCCUPY APARTMENT:

APPLICANT #1	APPLICANT #2	APPLICANT #3
Full Name: _____	_____	_____
Date of Birth/ SS# _____ / _____	_____ / _____	_____ / _____
Phone #: _____ e-mail _____	_____ e-mail _____	_____ e-mail _____

### CURRENT ADDRESS INFORMATION (past 12 months):

Street Address: _____	_____	_____
City, State, Zip: _____	_____	_____
Rental Agent: _____	_____	_____
Agent's Phone# _____	_____	_____
Time at Address: _____	_____	_____
Rent Amount: _____	_____	_____

### EMPLOYMENT/ UNIVERSITY REFERENCES OF ALL ADULTS (past 12 months):

Where: _____	_____	_____
Address: _____	_____	_____
Position: _____	_____	_____
Supervisor: _____	_____	_____
Wk Phone #: _____	_____	_____
Salary: _____ per _____	_____ per _____	_____ per _____
Date of Employ: _____	_____	_____

### CHILDREN WHO WILL LIVE IN APARTMENT:

1. \_\_\_\_\_ (Age) \_\_\_\_\_ 2. \_\_\_\_\_ (Age) \_\_\_\_\_ 3. \_\_\_\_\_ (Age) \_\_\_\_\_

DO YOU HAVE A PET? \_\_\_\_\_ What Kind? \_\_\_\_\_ HOW DID YOU HEAR ABOUT US? \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ (Name) \_\_\_\_\_ (Address) \_\_\_\_\_ (Phone #)

A nonrefundable application fee of \$30.00 per person or married couple is required to process application. A Reservation Fee of \$\_\_\_\_\_ is accepted to guarantee the apartment availability. This reservation fee will be returned to you only if the application is not approved. Lease date given is final and in the event applicant fails to take occupancy on date given, then the reservation fee will be forfeited to the Lessor.  
Keys will be released on the date of move-in after all adults have signed the lease. At that time, the reservation fee will be transferred to the Security Deposit for the lease.

### SIGNATURE OF ALL ADULTS TO APPEAR ON LEASE

I certify that the foregoing information is true to the best of my knowledge. I authorize inquiries to be made to verify the above information and to review my credit report history.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

Please see other side

Trinity Properties  
2723 Campus Walk Ave.  
Durham, NC 27705  
(919) 309-9765  
(919) 309-9717 fax

General criteria for rentals:

1. Current rental reference for last twelve months
2. Excellent credit
3. Current income exceeds four times the monthly rent for the past 12 months or  
Full time Undergraduate student status for last two years and current Full time student status or  
Full time Graduate Student status

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**FOR OFFICE USE ONLY**

Application fee paid \$ \_\_\_\_\_ Date \_\_\_\_\_

Application approved?      yes              no

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Record of security deposit received:

Amount	Name	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

Pet fee paid \$ \_\_\_\_\_ Date \_\_\_\_\_