

Distribution Pole Checklist

Project/ Job name: _____ Location of Work: _____

Drawing No: _____

Asset Number(Pole Number): _____ Pole number (From plan): _____

Check the following items	OK	Remedial Action/ Comments/Feedback
1. Site Clean		
2. Check Asset Numbering (Streetlight/Substation/Test/Pole Etc) is Correct and Installed OK		
3. Check Signage is Correct and OK		
4. Check Switch Numbering is Correct and Installed OK		
5. Check Ground is Level and access to asset is OK		
6. Check Concreting is OK and to relevant Standard		
7. Pole earth visible and connected		
8. No Damage to pole		
9. Correct orientation/Bisect angle and straight		
10. Check Pole Rake (no more than 1/2 pole)		
11. Crossarms Correct and no damage (correct side and straight)		
12. Insulators Installed Correctly - Not loose and straight		

Inspected by (print name): _____

Inspected by signature: _____

Date inspected: _____