

CHC Volunteer Horse Patrol Log 2013

Riders Name

Select Quarter:

Park or Forest

Land Trust/Other Land Mgt:

DEEP Area Supervisor List:

Area & VHP Coordinators:



Volunteer Horse Patrol
660 Greystone Road
Plymouth, CT, 06782

Phone: 1-203-757-1904

trails@cthorsecouncil.org

Tips for filling out the logs - CHC Volunteer Horse Patrol

Remember to use a separate log sheet for each Park or Forest. If your patrol outing connects different parks, forests or other Land Management Areas (ex. *Natchaug SF* → *Airline* → *Goodwin SF*), note that under "Comments"

- List the location / start of your patrol if possible under "Comments"
- Send in your log sheets at the end of each quarter to the VHP Coordinator for that Park or Forest. **Save a copy in your files.**
- **Report by phone to your Coordinator, DEEP Supervisor, or DEEP Hotline (860) 424-3333** (24 Hr. Radio Dispatch) and/or police, if you feel an issue needs attention immediately.
- Always count you & your horse under "Equus", when you are riding out alone, as one unit.
- **When on patrol with other VHP Members:** Be sure to designate **one** of the members to collect and record "Visitor Sightings and Assistance Given." Every volunteer should fill out their **own** log for their **Patrol & Maintenance hours** and write under "Comments" who was on patrol and who recorded stats. Please note the **names** of the VHP members on the patrol.
- **Explain "People"** = engaged in other activities, under "Comments". Describe any activity such as: photography, wedding, campers, swimmers, picnickers, bird watchers, fishing, snow shoes, skiers, etc.
 - List hikers (that are actually hiking in the woods) under "**People**" - (not as Walkers)
 - Note them as such under "**Comments**".
 - Fishermen are counted under "**People**" (not under hunters).
 - Note them as such under "**Comments**".
- We are counting dogs **ON** or dogs **OFF** their leashes under separate columns.
 - List dog walkers under "**Walkers**" and note them as such under "**Comments**" to distinguish them from those that are just walking alone.
- List time and location of any violation seen with description of vehicle (license plate, etc)
- List any trail condition that needs attention and the location.
- If you hear OR see tracks of an ATV or Motorized vehicle, but do not see the vehicle, please note under "**Comments**" that you saw or heard evidence of ATV activity and list location, time & description.

Remember we are patrolling and maintaining trails for Public Relations and are **NOT** a policing unit, so please avoid confrontation.

Please Note: Save Blank Copy of e.Form Filler for future use or download from CHC VHP web site page when needed.

Completed form should be Saved to a folder on your "C" drive with appropriate naming. Send copy as an attachment via email, or print copy, send via US mail to Diane Ciano and Meg Sautter. Check for Form updates on www.cthorsecouncil.org.

When possible, please **leave 1 row** between months - Use separate form per park - **Submit by saving as "Park Name-Your Name-Qrt .PDF"** send via Email once form has been completed at end of each quarter - include copy for area coordinator.

					PARK VISITORS SIGHTINGS						ASSISTANCE GIVEN					
Date	Time	Patrol Hours	Maint. Hours	Walkers	Cycles	Equus	*People	Dogs Off Lead	Dogs On Lead	Hunters	Motor Cycles	ATV	General Info	Direct.	*First Aid	*CPR

New - field calculations totals are located at bottom of page 3.....

Date	Time	Comments

Date	Time	Comments

Signature: _____

Select Date: _____