

APPLICATION FOR A CHANGE IN ZONING

City of Pearland Community Development 3523 Liberty Drive (Community Center) Pearland, Texas 77581 281-652-1768 281-652-1702 fax www.cityofpearland.com

Current Zoning	g District:		
Proposed Zoni	ing District:		
Property Inform	ation:		
Address or	General Location of Prop	perty:	
Tax Accour	nt No.		
Subdivision	ı:	Lot:	Block:
Арр	olication Checklist att	tached to this applica	
PROPERTY OWNER	R INFORMATION:	APPLICA	ANT/AGENT INFORMATION:
	STATEZIP		SSSTATEZIP
	01/(122)		
)
			ADDRESS
hat has the property As owner and ap	under contract.	est approval of the abo	submittal of the application, and not the party ove described request as provided for
Owner's Signature	e:	· · · · · · · · · · · · · · · · · · ·	Date:
Agent's/Applicant' Signature:	's		Date:
FEES	: DATE	RECEIVED	RECEIPT
PAID:	PAID:	BY:	NUMBER:

Application No.

APPLICATION CHECKLIST FOR THE FOLLOWING

- Zone Changes
- Planned Development Districts (PD)

Application, filled out completely, and signed by the owner of the property to be considered for the conditional use permit.					
If the applicant is the designated agent, the application shall include a written statement from the property owner authorizing the agent to file the application on his behalf. Section 1.2.1.1 (a) of the Unified Development Code.					
Metes and Bounds Description, (Survey, or a Plat of the property that provides or contains the metes and bounds description).					
Parcel map, printed from the City of Pearland website, indicating the location and boundaries of the subject property.					
Letter of Intent, explaining the zone change request in detail and why the zoning is being requested to be changed, and state the uses being proposed					
*Letter of Intent is not required for a PD.					
Application fee, as determined below, by cash, check made payable to the City of Pearland, or credit card (Visa and MasterCard only)					
 Zero (0) to less than 25 acres: \$ 750.00 plus \$25.00 per each type of zoning district requested; or \$ 800.00 if requesting a Planned Development (PD) 					
 25 to less than 50 acres: \$ 800.00, plus \$25.00 per each type of zoning district requested; or \$ 850.00 if requesting a Planned Development (PD) 					
 50 to less than 75 acres: \$ 850.00, plus \$25.00 per each type of zoning district requested; or \$ 900.00 if requesting a Planned Development (PD) 					
 75 to less than 100 acres: \$ 900.00, plus \$25.00 per each type of zoning district requested; or \$ 950.00 if requesting a Planned Development (PD) 					
 100 acres and above: \$ 950.00, plus \$25.00 per each type of zoning district requested; or \$ 1000.00 if requesting a Planned Development (PD) 					
For PD's Only: the proposed PD document in electronic form by date of application (either emailed or on a CD) (see PD Format for guidelines on how to prepare the PD).					

Acknowledgement of the sign to be posted on the property 10 days prior to the public hearing.
Provide evidence or proof that all taxes and obligations have been paid regarding the subject property.
Application packets that are not complete will not be accepted. When a completed application packet has been accepted and reviewed, additional information may be required by staff as a result of the review, it may be necessary to postpone the proposed CUP/Zone Change and remove it from the scheduled agenda and place it on a future agenda date according to Section 1.2.1.2. of the Unified Development Code.

Additional Information:

- Upon making an application for a zoning change or conditional use permit, the applicant shall place sign(s) as required. The City shall inspect such sign(s) to ensure compliance as required by the UDC.
- After the zoning change or conditional use permit request is approved by the City Council, denied by the City Council, or withdrawn by the applicant, the applicant shall remove the sign from the area of the request within ten (10) days of such event.
- It shall be unlawful for anyone to remove, destroy, deface or obstruct the view of a sign which gives notice that a zoning change or conditional use permit has been requested.
- In the event the applicant shall fail to erect and/or maintain signs in accordance with this section, then the public hearing before the Planning and Zoning Commission/City Council shall be postponed to a date in the future, which would allow time for compliance.
- The erection of any sign required by this section shall not require a permit under Section 4.1.2.6 of this UDC.
- The owner or applicant shall promptly notify the Planning Department of any sign required by this section, which becomes lost, stolen or vandalized. The Planning and Zoning Commission shall have the power to decide whether or not there has been substantial compliance with the posting requirements in the case of lost, stolen or vandalized signs.

POSTING OF ZONING NOTIFICATION SIGNS ON PROPERTY UNDER CONSIDERATION FOR A ZONE CHANGE (OR CONDITIONAL USE PERMIT)

Any person, firm or corporation requesting a zoning change, a conditional use permit (CUP), or a variance shall be required to erect and maintain a sign(s), to be inspected by the City, upon the property for which a variance or zoning change has been requested.

Such sign(s) shall be located as follows:

- (1) One (1) sign per street frontage shall be located within thirty feet (30') of the abutting street, or as determined by the City.
- (2) So as to be clearly visible and readable from the public right-of-way and not obstructed in any manner.
- (3) So as not to create a hazard to traffic on the public rights-of-way abutting the property.
- (4) On the subject property at least ten (10) days prior to the hearing of such zoning change request by the Planning and Zoning Commission, and to remain continuously on said property until final action by the City Council or withdrawal of the case by the applicant. Removal of the sign by the applicant prior to a recommendation by the Planning and Zoning Commission and/or a final decision by the City Council shall constitute a withdrawal of the request.
- (5) The signs shall be as follows:
 - A minimum sign size of 2 feet by 3 feet, but no larger than 4 feet by 4 feet
 - At least 2 feet above the ground
 - Blue or black lettering that is a minimum of 3 inches by 1/2 inch, on a white background
 - Message content as follows:

PROPOSED (<u>SPECIFY REQUEST</u>)
Contact City of Pearland
281-652-1768

*Signs must be professionally made; handwritten signs are not allowed.

*Signs must be freestanding and cannot be attached to a tree, fence, or building.