

# Uniform Complaint Procedure (UCP) Statement

(for Elementary, Middle, and High Schools)

I \_\_\_\_\_ confirm that a copy of our District form for  
*(Print School Principal Name)*  
*Uniform Complaint Procedures (UCP) for instructional materials, facilities, and  
teacher vacancies or misassignments has been posted in every classroom*  
at \_\_\_\_\_ in \_\_\_\_\_ .  
*(Print School Name) (Print District Name)*

\_\_\_\_\_  
*(Signature of School Site Principal)*

\_\_\_\_\_  
*(Date)*

## RETURN TO:

Williams Legislation - Instructional Materials Unit  
Los Angeles County Office of Education, c/o Yolanda Benitez and Betty Hennessy  
9300 Imperial Highway, EC 251, Downey, CA 90242  
**FAX:** (562) 803-8325; **TELEPHONE:** (562) 803-8384; **E-MAIL:** williamsim@lacoed.edu