



## **Software Applications and Services**

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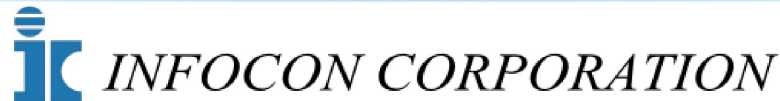
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## Software Applications - Governmental

**INFOCON CORPORATION** offers application software relating to County, School District and Municipal government functions. These applications include but are not limited to.....

### Administrative Systems

- Fund Accounting System
- GASB-34 Sub-System
- Budget System
- Fixed Assets System
- Payroll System
- Purchase Order System
- Retirement Tracking System

### Tax Management Systems

- Real Property Tax Management System
  - Document Imaging
  - Homestead/Farmstead
  - Tax Billing
  - Interims
  - Appeals
  - Building Permits
- Occupation / Per Capita Tax Management System
  - Tax Billing
  - Interims
- Personal Property Tax Management System
  - Returns
  - Tax Billing
- Real Property Tax Claim System with Imaging
- Real Property Current Year Tax Collection System
- Tax Collections on WWW
- Occupation Per / Capita Current Year Tax Collection System
- Delinquent Occupation Per / Capita Tax Collection System
- Census System
- Earned Income Tax Collection System

### Judicial Systems

- Court Administration System
  - Document Imaging
- Jury Management System
- Criminal - Clerk of Courts System
  - CPCMS Interface
  - Document Imaging
  - Criminal Conviction System
  - DUI Tracking System
- Civil - Prothonotary System
  - E-Filing
  - Investments
- Sheriff's Office Management System
  - Photo Fire Arms Licensing
- Recorder of Deeds System
  - Document Imaging
  - E-Filing
- Register of Wills System
  - Document Imaging
  - E-Filing
- Orphans' Court System
  - Inventory Tracking
  - Document Imaging
  - E-Filing
- Marriage License System
  - Document Imaging
- Birth and Death Indexing System
  - Document Imaging
- Veteran's Discharge & Cemetery System
  - Document Imaging
- Internet Credit Card Processing For all Governmental Applications Collecting Balances Due

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## Software Applications - Private Industry

*INFOCON CORPORATION* offers application software relating to private industry functions. These applications include but are not limited to.....

### Business Applications

- Accounts Payable Systems
- Accounts Receivable Systems
- Inventory Systems
- Order Entry Systems
- Purchase Order Systems
- Budget System
- Payroll System
- Job Cost System
- Bill of Materials System
- General Ledger System
- Document Imaging Interface for all above applications
- General Correspondence Document Imaging System

***INFOCON's* Development staff has experience in developing Custom Application Solutions in the following Private Industries:**

- Agricultural Feed Nutrition
- Beer Distributorship Accounting
- Bottling and Soft Drink Distribution
- Concrete Block and Pre-Cast Manufacturing
- Diesel Engine Refabrication
- Food Distribution
- Fuel Distribution
  - Accounting
  - Liquid Fuel Inventory Tracking
  - Degree Day Home Delivery Forecasting
  - Bulk Inventory Tracking
  - Retail Outlet Delivery Forecasting
  - Convenience Store Accounting
  - Pacific Pride Distributor Interfacing

Housing Door Manufacturing

Lumber Mill Raw Material Processing and Distribution

Lumber Material Retail Distribution

Mobil Home Manufacturing

Motor Freight Shipping and Storage

Nursery Wholesale

Powdered Metals Manufacturing

Power Industry Materials Inventory Distribution

Replacement Window Manufacturing

Steel Fabrication Manufacturing

Truck Body Manufacturing

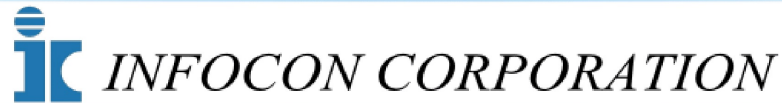
Various Custom Inventories, Order Entry, and Invoicing with  
Accounts Receivable

Various Project Cost Labor and Material Tracking Systems

Water Purification Equipment Sales

Welding Supply Industry  
Rental and Demurrage

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## Client Support Services

Available with all *INFOCON* application software and on-line services, our friendly and highly trained professional staff is ready to assist your office personnel with on-site training during initial installation and afterwards via telephone and remote computer access. With our on-line services and those who License our software applications with our Software Support Agreements you will always have a friendly professional voice available to get your questions answered when they may arise

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## Consulting Services

*INFOCON* professionals can research and analyze your Information Technology needs and recommend a solution with your business in mind. Whether you are looking for an on-line service without the need for an I.T. staff or a total in-house solution, *INFOCON* can offer a variety of recommendations for your consideration. Our experience spans over thirty years in the Information Technology field having served a wide variety of clientele in many industries. *INFOCON* offers many stock business application solutions and specializes in custom application development to fit your business needs. *INFOCON* has the professional resources to compose a state of the art solution for your business or government entity.

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## **On-Line Data Processing and Accounting Services**

Let *INFOCON* be your resource for business or government applications and data storage. *INFOCON* utilizes modern digital high speed data communications circuits, servers, high capacity data storage, and application software designed, developed, and supported by *INFOCON* professionals. With these resources *INFOCON* can provide you with automated solutions in-house with professional Information Technology support staff.

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## Document Imaging

*INFOCON* can provide your organization with the software and capability to create and store images of important forms, documents, deeds, maps, etc. Retrieval is easy and can be incorporated into an existing application for viewing. *INFOCON* will even store the images for you!

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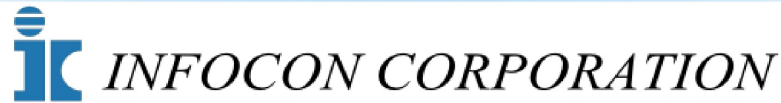


## Payroll Processing Services

Bring in or send your payroll data to us and let *INFOCON* professionals prepare your payroll or dial or connect via a secured internet connection to our data center with your PC to process your own payroll data. Utilizing *INFOCON's* Payroll Application Software, you may process and prepare payroll checks, direct deposits, and associated reporting with ease while maintaining critical records safe in off-site storage.

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A large, faint, light blue watermark of the INFOCON logo is centered on the page, behind the text.



## General Printing Services

*INFOCON* provides computer laser printing services customized to your needs. Computer printed mailing labels or envelopes, fold and seal mailers, and general report printing are just a few examples of laser printed products that we provide. At your request, products for mailing are pre-sorted and packed in zip code sequence to take advantage of bulk mailing discounts. Postal permit mailing services are also available when needed.

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## Assessment Tax Printing Services

*INFOCON* provides tax processing and printing services for County, School District, and Municipal Governments. Allow *INFOCON*'s expertise from printing more than 2 million tax forms per year benefit your government entity by reducing your equipment and labor expense. *INFOCON* provides professional, laser printed tax bills and duplicate reporting on quality forms at a competitive price.

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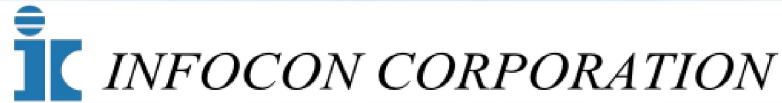
## Tax Claim Printing Services

With a rapid turn around time, *INFOCON* provides professional laser printing on quality forms for County Tax Claim Offices. Allowing us to print your required notices reduces the Tax Claim Office's equipment and labor expense.

*INFOCON* provides full Electronic Certified Mailing services from our Ebensburg location. This service includes full electronic signature image data warehousing with internet access on demand.

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## Large Format Scanning Services

*INFOCON* maintains specialized equipment to provide large format scanning (up to 36" wide and any length) for documents such as maps, architectural drawings, electrical drawings, posters, etc. Storage and access to the scanned documents can be provided by *INFOCON* on our SAN (Storage Access Network) or digital CD's may be prepared containing the scanned documents.

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## Microfilm Processing Services

In today's digital world with the availability of on-line storage of documents in large volumes, the automated environment offers new capabilities to those organizations requiring archival microfilm. This low cost method of creating the film from digitally stored images without the expensive costs of creating the film via camera. *INFOCON* provides clients microfilm preparation services as part of our digital imaging solution. At minimal costs, microfilm can be prepared from any images that have been scanned and stored. In addition, reporting that has been generated from *INFOCON* provided application software can also be automatically directed to microfilm.

Another capability that *INFOCON* has recently added to our microfilm service is the digitizing of previously microfilmed documents. Utilizing computerized state of the art equipment, *INFOCON* technicians can convert 16mm and 35mm microfilm, microfiche, and aperture cards into digital computer images and indexes and add those images into your present day image storage files. This process allows for the building of a complete modern library of digital images including those from film products that were created long before digital images were mainstream.

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## Data Warehousing

By utilizing state of the art high capacity Network Access Storage (NAS) devices, *INFOCON* offers clients high volume storage services with instant access to their data and/or images when needed. Data is served over high speed internet based circuitry utilizing secure Virtual Private Network communications technology. *INFOCON* maintains both on-site and off-site backup of all storage content.

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## Off-Site Disaster Backup Services

A constant concern of today's I.T. Departments is disaster planning and backup. *INFOCON* can provide I.T. Departments with a remote off-site backup plan that is both affordable and accommodating. Although *INFOCON* specializes in the IBM iSeries server environment, *INFOCON* can perform remote off-site backups for most server environments. *INFOCON* maintains high capacity storage devices for this purpose. Utilizing high speed digital internet based circuitry with secure Virtual Private Network communications technology, *INFOCON's* technical staff can analyze your backup and disaster planning needs then develop a custom backup and/or disaster service that meets your requirements. If you are an IBM iSeries shop *INFOCON* can also arrange to have you operating on-line in a short time span in the case of a physical disaster.

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## **IBM iSeries Operating System and Logistics Support**

In need of an operating system upgrade on your IBM iSeries computer? *INFOCON* provides operating System upgrade services and installation of cumulative service packs scheduled to minimize prime time down time. *INFOCON* offers a variety of services related to the support of your IBM iSeries server from performance tuning, expansion analysis and planning, to full facilities management. With over thirty years of experience in the IBM mid-range environment, *INFOCON* technicians can provide iSeries support service second to none.

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## **CASS Certification and NCOA Processing**

You can realize bulk mailing savings simply by addressing the need for accurate mailing addresses and minimizing undeliverable mail. Both are very important cost factor, for those government agencies and businesses who depend on bulk mail delivery.

*INFOCON* provides CASS Certification processing services, utilizing the U.S. Postal Service's Coding Accuracy Support System. This process "cleans" existing database addresses and formats them according to the U.S. Postal Service requirements, thereby earning significant postage cost savings.

In addition *INFOCON* also provides NCOA processing services which utilizes the National Change of Address System. This process verifies existing addresses for accuracy and provides forwarding addresses based on the U.S. Postal Service databases. This process makes mailing databases more accurate and provides additional savings on postage by minimizing undeliverable mail.

These services can reduce mailing cost and clean up mailing address database files at the same time. Over time the cleaner your files, the more savings realized on mailing expense with discounts and minimizing undeliverable mail.

Please contact a member of our professional staff to learn more about these cost saving services.

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## Printing and Bulk Mailing Services

The printing and bulk mailing of important documents is a very important and costly function of most government agencies and businesses. *INFOCON* offers numerous cost effective services to address these issues. Utilizing imported files from remote systems, we are able to laser print most any volume of mailer form documents with various types of mailing permits, sorted and ready for mailing from our Ebensburg, PA Data Center facilities.

The U.S. Postal Service's CASS Certification (*Coding Accuracy Support System*) processing and NCOA (*National Change of Address System*) processing is also available, in order to clean up mailing addresses and reduce mailing costs.

Please contact a member of our professional staff to learn more about these cost saving services.

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## Business Products Sales

*INFOCON's* Business Products Sales Division provides a large array of business supplies, materials, and equipment to meet the needs of today's automated office. Let our professionals help you choose the right forms, supplies, or equipment to fill your needs. We represent most major OEM product lines as well as a complete line of top quality, reliable aftermarket products designed to save you money.

Some of the items we specialize in are:

Custom Printing

Advertising Products

Business Forms

Check Forms

Envelopes

Filing Products

Labels

Mailers

Pressure Seal Forms

Tags

Automotive Forms

Calendars

Contractor Forms

Healthcare Forms

Retail Sales Forms

Tax Forms

Computer Supplies

Toners & Ink Cartridges

Data Storage and Backup Media

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