

OFFICE OF THE STATE FIRE MARSHAL
**Certification of Cigarette Manufacturer under
 Alaska Fire Safe Cigarette Law**
 Please Review Instructions Prior to Completion

Part 1: Type of Certification			
Type of Certification (Check one)	<input type="checkbox"/> Initial	<input type="checkbox"/> Supplemental	<input type="checkbox"/> 3 Year Re-certification
Type of Manufacturer: (Check one)	<input type="checkbox"/> Participating Manufacturer	<input type="checkbox"/> Non-Participating Manufacturer	
Part 2: Manufacturer Identification			
Company Name:			FEIN
Mailing Address:			
City:	State:	Zip Code:	Country:
Phone	Fax:	Web Address:	
Name and Title of individual completing form:			
E-Mail Address:			

[illegible]

The State Fire Marshal will not process incomplete or illegible certifications.



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Part 4: Test Method

The cigarettes included in this Certification have been tested using the following method (check one) and the test results are attached. The Manufacturer is required to retain the testing data for a minimum of 3 years and will provide the data to the State Fire Marshal and the Attorney General upon request.

- ☐ ASTM E2187-04
- ☐ Alternate method approved by the Alaska State Fire Marshal. Attach a copy of the Fire Marshal Authorization of the proposed testing method required by AS 18.74.040.

Part 5: Marking Approval

All cigarettes included in this Certification have an approved marking of FSC on each pack, carton and case or other approved marking, at or around the area of the UPC code as required by AS 18.74.120.

- ☐ Copy of Fire Marshal approval dated _____ is attached.
- ☐ Manufacturer proposed marking is attached and submitted with this Certification (The proposed marking is 8-point type or larger).

Part 6: Fee Calculation

1. The number of cigarette brand styles listed on this Certification _____
2. Processing and enforcement fee of \$250.00 for each style listed \$ _____
3. Amount due State of Alaska (Line 1 times line 2) \$ _____
- Amount remitted with this Certification: \$ _____**

This certification will not be deemed complete unless the fee is paid in full.

Part 7: Certification Information Provided to Wholesale Dealers and Agents

The undersigned Manufacturer must provide copies of the Certification to all Alaska licensed wholesale dealers and agents, as required by AS 18.74 as well as those who may sell to an Alaska licensed wholesale dealer or agent. The undersigned Manufacturer further is required to provide copies of the cigarette package markings to the licensed wholesale dealers and for all Alaska retail dealers to which they sell cigarettes.

Attach a list of wholesale dealers and agents including the name, address, phone number and the number of copies of package markings which were provided. If the wholesale dealer or agent requests an electronic copy rather than paper copies, please note such.

Part 8: Designated Contact

Name:		Title:	
Mailing Address:			
City:	State:	Zip Code:	Country:
Phone:	Fax:	E-Mail:	

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Part 9: Manufacturer Certification

I state that, to the best of my knowledge, all of the information contained in this Certification and any attached documents is true and accurate and that I am a person authorized to bind the Manufacturer making this Certification either under the laws of the State of Alaska or of the jurisdiction where the Manufacturer resides or is organized. I understand that the Fire Marshal may request additional information and/or documentation. **This document must be signed and dated by an authorized notary public.**

Authorized Designee (Print Name)

Title

Signature of Authorized Designee

Date

Subscribed and sworn to
before me this date: _____

Signature of Notary Public

County

Commission Expires

MAIL TO

Submit the complete certification and other required
Documentation to the State Fire Marshal

For additional forms and information

Assistant State Fire Marshal
Division of Fire and Life Safety
5700 East Tudor Road
Anchorage, Alaska 99507

Phone: (907) 269-5491
Fax: (907) 338-4375
Kelly.Nicolello@alaska.gov

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OFFICE OF THE STATE FIRE MARSHAL Certification of Cigarette Manufacturer under Alaska Fire Safe Cigarette Law Instructions

General Information

Who must file this Certification?

Any Participating or Non-participating Manufacturer, who intend for their brands to be listed as compliant with the Alaska Fire Safe Cigarette Law.

Beginning August 1, 2008, it is unlawful to stamp or offer for sale in the State of Alaska any cigarette that is not compliant with the Alaska Fire Safe Cigarette Law unless the cigarettes were in inventory and stamped prior to August 1, 2008.

When is this Certification due?

The initial Certification must be filed and approved with the State Fire Marshal by July 15, 2008. All three-year re-Certifications must be filed by August 1st of each re-certification year thereafter. The State Fire Marshal will not process incomplete or illegible certifications.

Where do I send my completed Certification?

Mail this completed Certification (FS-1) and related documents to:

Assistant State Fire Marshal
Division of Fire and Life Safety
5700 East Tudor Road
Anchorage, Alaska 99507

Specific Instructions

Part 1: Type of Certification

Initial Certification application is due July 15, 2008

- Subsequent re-Certifications are due 30 days prior to expiration.
- The first three-year re-Certification is due June 30, 2011.
- Supplemental Certifications must be filed if brand styles are to be added or removed.

Part 2: Manufacturer Identification

Provide your company name, address, phone, fax, web address, FEIN, and name, title and E-Mail address of person completing the form.

Part 3: Brand Family Certification

- Identify each Brand Family and style of cigarettes the company intends to sell in Alaska, either directly or indirectly through any distributor, retailer or similar intermediary, and seeks to have included in the Fire Safe Directory.
- Brand family: Provide the brand name, the style (light, ultra light), length in millimeters, circumference in millimeters, flavor (menthol, chocolate), filter/non-filter, and package description (soft pack, box).

- A Brands Addendum page is included with the Certification packet and is available on the Alaska State Fire Marshal's web page.

Part 4: Test Method

- Check the box indicating which test method applies to the Brands being certified.
- If an alternative test method is being used, attach a copy of the Fire Marshal's authorization of the alternative test method.
- Attach most recent test results.

Part 5: Marking Approval

- Prior to the Certification of any cigarettes, a Manufacturer shall present its proposed marking to the State Fire Marshal for approval.
- Attach a copy of Fire Marshal approval or attach the proposed marking for approval.
- Check whether the 8-point type or larger is in conjunction with or is at or around the UPC code.

Part 6: Fee Calculation

- Multiply the total number of cigarette styles listed by \$250.00.
- Remit with the Certification.

Part 7: Certification Information Provided to Wholesale Dealers and Agents

- Manufacturers are required to provide a copy of the Certification to all wholesale dealers and agents to which they sell cigarettes.
- Wholesale dealer means any person who sells cigarettes or tobacco products to retail dealers or other persons for purposes of resale as well as a person who owns, operates, or maintains one or more cigarette or tobacco product vending machines.
- Agent means any person authorized by the State Tax Commission to purchase and affix stamps on packages of cigarettes.
- Provide information about the wholesale dealers and agents to which copies of the cigarette package marking is provided. If a wholesale dealer or agent requests a manufacturer to provide one copy of the marking, electronically or otherwise, and desires to make copies as needed for its customers, please note such.

Part 8: Designated Contact

Provide the name, title, address, phone and fax numbers, and email address of the individual the Fire Marshal should contact with respect to matters relating to this certification. The designated contact is the individual who will receive mailings.

Part 9: Manufacturer Certification

The authorized designee executing the Certification must be an officer, principal, director or other authorized representative of the Manufacturer. The authorized designee's name and title must be legibly printed.