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VICTOR CELENTINO

VICE-CHAIRPERSON PRO-TEM
VINCE DRAGONETTI

LAW ENFORCEMENT COMMITTEE
PENELOPE TSERNOGLOU, CHAIR
DEBBIE DE LEON
VICTOR CELENTINO
CAROL KOENIG
RANDY SCHAFFER
VINCE DRAGONETTI

INGHAM COUNTY BOARD OF COMMISSIONERS

P.O. Box 319, Mason, Michigan 48854 Telephone (517) 676-7200 Fax (517) 676-7264

THE LAW ENFORCEMENT COMMITTEE WILL MEET ON THURSDAY, MARCH 29, 2012 AT 6:00 P.M., IN THE PERSONNEL CONFERENCE ROOM (D & E), HUMAN SERVICES BUILDING, 5303 S. CEDAR, LANSING.

Agenda

Call to Order

Approval of the [March 15, 2012 Minutes](#)

Additions to the Agenda

Limited Public Comment

1. Health Department – Resolution to Authorize a Contract for [Medication](#) Passing Services at the Ingham County Jail
2. Sheriff's Office - Resolution to Approve an Extended Police Services Agreement with the [Village of Webberville](#) Covering the Period of July 1, 2012 through June 30, 2013
3. Controller's Office
 - a. Resolution Authorizing MIS Server and [Multibridge Upgrade](#) Project for the 911 Center
 - b. Resolution Authorizing the [Establishment of a Name](#) for the New "Ingham County 911 Center"
 - c. Resolution to Authorize the Formation of a New Ingham County [911 Advisory Committee](#)
 - d. Update on the Consolidated 911 Center Project (*No Materials*)
4. Mary Sabaj, CCAB Director - Overview of New Jail Population Management Plan ([JPMP](#))

Announcements

Public Comment

Adjournment

**PLEASE TURN OFF CELL PHONES OR OTHER ELECTRONIC DEVICES
OR SET TO MUTE OR VIBRATE TO AVOID
DISRUPTION DURING THE MEETING**

The County of Ingham will provide necessary reasonable auxiliary aids and services, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at the meeting for the visually impaired, for individuals with disabilities at the meeting upon five (5) working days notice to the County of Ingham. Individuals with disabilities requiring auxiliary aids or services should contact the County of Ingham in writing or by calling the following: Ingham County Board of Commissioners, P.O. Box 319, Mason, MI 48854 Phone: (517) 676-7200. A quorum of the Board of Commissioners may be in attendance at this meeting. Meeting information is also available on line at www.ingham.org.

LAW ENFORCEMENT COMMITTEE
March 15, 2012
Minutes

Members Present: Penelope Tsernoglou, Debbie De Leon, Victor Celentino, Carol Koenig, Vince Dragonetti, and Board Chairperson Copedge

Members Absent: Randy Schafer

Others Present: John Neilsen, Chuck Gray, Greg Harless, and others.

The meeting was called to order by Chairperson Tsernoglou at 6:01 p.m. in the Personnel Conference Room "D & E" of the Human Services Building, 5303 S. Cedar Street, Lansing.

Approval of the March 1, 2012 Minutes

The March 1, 2012 Minutes were approved as submitted.

Additions to the Agenda

None.

Limited Public Comment

Chuck Gray stated after conversations with the Judge, Human Resources, and UAW International, the UAW is in agreement with Agenda Item #3. He noted should the positions become vacated by the Sheriff's Department there is the expectation that the Court Officer position will be reinstated.

Greg Pratt, Lansing Township resident, suggested a community service program similar to what is done in Romulus, Michigan that addresses picking up trash and planting flowers around the community. He explained the program is run by the courts and prosecuting attorney's offices, grants are available through the Department of Justice and their buses were donated by the school district. He explained there is a fee to ride the bus. Mr. Neilsen stated he has spoke with Ms. Sabaj about the program and they will be contacting the City of Romulus to get more details. Mr. Neilsen stated there are costs to consider.

MOVED BY COMM. DRAGONETTI, SUPPORTED BY COMM. KOENIG, TO APPROVE A CONSENT AGENDA FOR THE FOLLOWING ITEMS:

1. Controller/911
 - a. Resolution Amending Resolution #11-291 to Extend Contracts with Lansing and East Lansing for the 911 Center FY 2011/2012 Operations
 - b. Resolution to Amend the Ingham County Public Safety Radio System Cost Participation Policy

2. Sheriff's Office
 - a. Resolution to Extend the Canteen Inmate Commissary Contract for Three Years
 - b. Resolution to Extend the Contract with Canteen Services to Manage the Food and Laundry Services at the Ingham County Correctional Facility

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer

MOVED BY COMM. DRAGONETTI, SUPPORTED BY COMM. KOENIG, TO APPROVE THE ITEMS ON THE CONSENT AGENDA.

MOTION CARRIED UNANIMOUSLY. Absent: Comm. Schafer

3. District Court/Sheriff's Office - Resolution to Eliminate a Court Officer Position in the 55th District Court and to Authorize the Ingham County Sheriff's Office to Provide the Court with Two Part-Time Deputies to Serve as Court Officers

MOVED BY COMM. DE LEON, SUPPORTED BY COMM. DRAGONETTI, TO APPROVE THE RESOLUTION TO ELIMINATE A COURT OFFICER POSITION IN THE 55TH DISTRICT COURT AND TO AUTHORIZE THE INGHAM COUNTY SHERIFF'S OFFICE TO PROVIDE THE COURT WITH TWO PART-TIME DEPUTIES TO SERVE AS COURT OFFICERS.

Mr. Neilsen stated after conversation with Mr. Parsons, and the County Attorney's review, they felt that because there are letters of understanding the last Be It Further Resolved is not needed.

MOVED BY COMM. CELENTINO, SUPPORTED BY COMM. DRAGONETTI, TO AMEND THE RESOLUTION BY STRIKING THE LAST BE IT FURTHER RESOLVED.

~~BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners is authorized to sign a "Letter of Understanding" with the UAW and the Chief Judge of 55th District Court that is consistent with this resolution and approved as to form by the County Attorney.~~

THIS WAS ACCEPTED AS A FRIENDLY AMENDMENT. Absent: Comm. Schafer

MOTION TO APPROVE THE RESOLUTION, AS AMENDED, CARRIED UNANIMOUSLY. Absent: Comm. Schafer

4. Board Referral - Resolution #12019 from the Public Services Committee Chairperson, Jim Runestad Regarding Opposition to the Early Release of Violent Offenders by the Michigan Department of Corrections

The Board Referral was received and placed on file.

Announcements

Comm. De Leon stated the 13th Annual Diversity Celebration was a success and complemented the speakers: Major Sam Davis, Ingham County Sheriff Department; Emily Sorroche, Ingham County Health Department Native American Outreach Advocate; and Noel Copiaco.

The Committee discussed the Animal Control Banquet and the scheduling of the next Law Enforcement Meeting. No changes were made.

Mr. Neilsen stated the new 911 Director had a conflict of scheduling and is meeting with the Fire Chiefs this evening.

Public Comment

None.

The meeting adjourned at approximately 6:14 p.m.

Respectfully submitted,

Julie Buckmaster

MARCH 29, 2012 LAW ENFORCEMENT AGENDA STAFF REVIEW SUMMARY

RESOLUTION ACTION ITEMS:

The Deputy Controller is recommending approval of the following resolutions:

1. *Health Department - Resolution to Authorize a Contract with Optimal Staffing Solutions, Inc. for Medication Passing Services at the Ingham County Jail*

This resolution authorizes a contract with Optimal Staffing Solutions, Inc. for medication passing services at the Ingham County Jail. The proposed rate of service is \$25.00 per hour. If this service is used for 8 hours per day for 365 days per year, it will cost \$73,000 per year. The Health Department will manage these additional expenses through the FY 2012 Jail Medical line item. (See the memorandum accompanying the resolution for further details.)

2. *Sheriff's Office - Resolution to Approve an Extended Police Services Agreement with the Village of Webberville Covering the Period of July 1, 2012 through June 30, 2013*

This resolution authorizes an extension of the current Law Enforcement Services Contract with the Village of Webberville for their next fiscal year July 1, 2012 through June 30, 2013 for the sum of \$236,534.00.

The Sheriff's Office has been providing police services to the Village of Webberville since 1994. The contract proposes a continuation of the service presently provided by the Sheriff, which is 80 hours of police service per week. That service currently provides 7 days a week coverage, with 10 hour shifts on 6 days and 2, 10 hour shifts on one day.

(See attached communication from Alan Spyke for further details.)

3. *Controller's Office*
 - a. *Resolution Authorizing MIS Server and Multibrige Upgrade Project for the 911 Center*

This resolution authorizes the expenditure of up to \$32,447 from the 911 Emergency Telephone Dispatch Services - 911 fund for Management and System for the costs associated with the purchase of two Microsoft SQL 2008 licenses for \$10,447 and the purchase and installation of server/multibrige computer from CORE Technologies that will communicate with all VisionAIR products in Ingham County (See attached communication from Lance Langdon for further details.)

- b. *Resolution Authorizing the Establishment of a Name for the New "Ingham County 911 Center"*

This resolution has the BOC officially name the new Ingham County 911 Dispatch Center. We are nearing completion of the facility and are anticipating to begin operations soon. The new "Effective Date of Operations" is May 30, 2012.

3. *Controller's Office*

c. *Resolution to Authorize the Formation of a New Ingham County 911 Advisory Committee*

This resolution authorizes a new Ingham County 911 Advisory Committee to be appointed effective June 1, 2012 and the current Ingham County 911 Advisory Committee established by Resolution #99-25 to be rescinded effective June 1, 2012.

The 911 Advisory Committee, following past practice will not have any legal authority to distribute funding, to hire personnel or enter into any contracts. The 911 Advisory Committee will remain strictly advisory in nature. (See attached memo for details.)

This portion of the agenda is for informational purposes:

d. *Update on the Consolidated 911 Center Project*

Update on the project.

4. *CCAB Mary Sabaj, CCAB Director: Overview of new Jail Population Management Plan (JPMP)*

The Jail Utilization Coordinating Committee (JUCC) recommended adoption of a new JPMP as the former one expired on January 25th. The new JPMP consists of the expired Plan with the addition of one provision to address procedure in the event overcrowding continues past day 7 (Provision number 12 on page 3.) With the exception of this addition, the Plan is exactly the same as the original Plan. The new Plan was fully executed as of March 15 and will expire in four years on March 15, 2016.

MEMORANDUM

TO: Law Enforcement Committee
Human Services Committee
Finance Committee

FROM: Renée Branch Canady, PhD, MPA, Health Officer

DATE: March 16, 2012

RE: Resolution to Authorize a Contract with Optimal Staffing Solutions, Inc. for Medication Passing Services at the Ingham County Jail

This is a recommendation to authorize a contract with Optimal Staffing Solutions, Inc. for medication passing services at the Ingham County Jail. The Ingham County Sheriff's Office has requested that the responsibility of passing medications to the inmates at the Ingham County Jail transition to the Health Department as medication errors are the majority of discipline matters among Fraternal Order of Police bargaining unit members.

In response to this request, the Health Department worked in conjunction with the Ingham County Purchasing Department to release a Request for Proposals for medication passing at the Ingham County Jail in November 2011. Using an outside contractor would ensure appropriate coverage at all times. The Health Department's current 24/7/365 staffing pattern of the Jail Nurses does not allow for medication passing unless Jail Nurse duties focus solely on medication passing and not on providing medical care to the inmates.

The Health Department received responses from two vendors: Armor Correctional Health Services, Inc. and Optimal Staffing Solutions, Inc. The Health Department's Chief Operating Officer, Medical Director, and Community Health Center Supervisor evaluated the two responses and unanimously agreed to recommend Optimal Staffing Solutions, Inc. for the contract due to the fact that they could guarantee 24/7/365 coverage, their cost was the lowest and they are a local vendor.

Reference checks confirmed Optimal Staffing Solution's timeliness, attention to detail, professionalism and responsiveness. The Deputy Health Officer supports the recommendation to contract with Optimal Staffing Solutions, Inc.

The proposed rate of service is \$25.00 per hour. If this service is used for 8 hours per day for 365 days per year, it will cost \$73,000 per year. This could be less depending on the hours per shift required to pass medications. The Health Department will manage these additional expenses through the FY 12 Jail Medical line item.

The Health Officer recommends a contract with Optimal Staffing Solutions, Inc. for medication passing services at the Ingham County Jail beginning June 1, 2012 through May 31, 2013 with the option to automatically renew from year to year.

c: Debra A. Brinson, w/ attachment
John Jacobs, w/ attachment
Barbara Watts Mastin, w/ attachment
Carolyn Redman, w/ attachment
Allan Spyke, w/attachment
Greg Harless, w/attachment

Introduced by the Law Enforcement, Human Services and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE A CONTRACT FOR
MEDICATION PASSING SERVICES AT THE INGHAM COUNTY JAIL**

WHEREAS, the Ingham County Health Department assumed the responsibility of providing and managing medical services for Ingham County Jail inmates January 1, 2007; and

WHEREAS, the Health Department and the Sheriff's Office are committed to providing high quality and efficient health care services to jail inmates; and

WHEREAS, medication passing is a necessity in the delivery of health care services to jail inmates; and

WHEREAS, the Ingham County Sheriff Department has requested that the passing of medications to the inmates at the Ingham County Jail transition to the Ingham County Health Department; and

WHEREAS, the Ingham County Purchasing Department issued a Request for Proposals in November 2011 for medication passing to support the health care needs of the inmates at the Ingham County Jail; and

WHEREAS, the responses were evaluated by the Health Department's Chief Operating Officer, Medical Director, and Community Health Center Supervisor; and

WHEREAS, the group unanimously agreed that Optimal Staffing Solutions, Inc. presented the best response as their proposal guaranteed 24/7 coverage, was the least expensive option, and it is a local vendor – and references confirmed its timeliness, attention to detail, professionalism and responsiveness in providing high quality services. The other vendor identified potential complications in providing the needed services; and

WHEREAS, the Health Officer recommends a contract with Optimal Staffing Solutions, Inc. for medication passing services at the Ingham County Jail.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners authorizes an agreement with Optimal Staffing Solutions, Inc. for medication passing services at the Ingham County Jail.

BE IT FURTHER RESOLVED, the period of the agreement shall commence June 1, 2012 through May 31, 2013 with the option to automatically renew from year to year unless terminated as set forth in the agreement.

Agenda Item 2

TO: John Neilsen, Deputy Controller
FROM: Allan C. Spyke, Undersheriff
DATE: March 15, 2012
RE: Webberville Contract

Attached is a proposed resolution for an extension of the Law Enforcement Services Contract with the Village of Webberville. This contract will cover the time period beginning July 1, 2012 through June 30, 2013.

The Sheriff's Office has been providing police services to the Village of Webberville since 1994. Previous to that, the Village employed their own police department. The proposed contract calls for a continuation of the service presently provided by the Sheriff, which is 80 hours of police service per week. That service currently provides 7 days a week coverage, with 10 hour shifts on 6 days and 2, 10 hour shifts on one day. An office is maintained in the Village of Webberville, identified as the Sheriff's Webberville Office and a Sheriff's fully marked patrol vehicle is permanently assigned to the Village.

There has been informal communication with governmental entities neighboring the Village of Webberville, regarding sharing the cost of police services. As of this date, there have been no formal discussions between the Village and any of the surrounding Communities. However, the Village has always expressed a willingness to meet with those who may want to partner for service. This is one of the reasons the Village wants to continue on with a one year service agreement.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO APPROVE AN EXTENDED POLICE SERVICES AGREEMENT
WITH THE VILLAGE OF WEBBERVILLE COVERING THE PERIOD OF
JULY 1, 2012 THROUGH JUNE 30, 2013**

WHEREAS, the Ingham County Sheriff's Office and the Village of Webberville wish to extend the current agreement for law enforcement services; and

WHEREAS, The Village of Webberville, Sheriff's Office and Controllers Officer have negotiated a draft agreement which cover a one year period, beginning July 1, 2012 and ending June 30, 2013; and

WHEREAS, the Village of Webberville has contracted with Ingham County for Police Services through the Sheriff's Office since 1994; and

WHEREAS, the Village of Webberville wishes to continue their 80 hours of guaranteed service per week for the upcoming fiscal year.

THEREFORE BE IT RESOLVED, the Ingham County Board of Commissioners approves a one year extension of the contract with the Village of Webberville for the period covering July 1, 2012 through June 30, 2013 for the sum of \$236,534.00.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Controller to make any necessary budget adjustment in the Ingham Sheriff's Office 2012 and 2013 Budget.

BE IT FURTHER RESOLVED, the Ingham County Board of Commissioners authorizes the Board Chairperson and County Clerk and the Sheriff to sign all necessary contract documents consistent with this resolution upon review and approval as to form by the County Attorney.

Agenda Item 3a

To: Law Enforcement and Finance Committees
Date: March 8, 2012
From: Lance Langdon, Ingham County 911 Director
Re: 911 Funding Requests

With the recent upgrades of the Lansing 911 Center to VisionAIR CAD, and other County and local agencies moving to Vision Mobile, MIS has had to invest money to upgrade the servers that house these systems. For these two products they have had to purchase new licenses for Microsoft SQL 2008, which is a program that the servers use as their base operating system. This software allows the CAD to run and be used to enter calls for service by the dispatchers, pushes it out to the Police and Fire vehicles, and track information about the calls as they happen. Each of these two licenses cost \$5,220.13 for a total of \$10,440.26. These servers are in the County MIS department and with the move to the new consolidated center will be housed in the center.

As a result it is being requested that 9-1-1 Management and System Improvements funds be used to reimburse for the costs of this new software at a cost of \$10,446.26.

A second request is also necessary due to the changes and consolidation of the centers into one 911 Center. The 911 consolidation project will require changes to allow CAD and Mobile users to access LEIN information. Currently the VisionAIR message switch allows only one communication path between the state LEIN system and the VisionAIR Systems. Currently, there are 3 such systems with only one, the East Lansing Multibridge connected to the system. The Lansing Center CAD and all new Mobile Computer users have no access to LEIN through VisionAIR, as a change is needed to allow this access through the systems.

It has been proposed to have a new server/multibridge computer put into place that will communicate with all VisionAIR products. This would be on the Ingham County system and configured to allow the Lansing Multibridge to be used in a backup/failure situation. A quote has been given by CORE Technologies to do the work of building the new county multibridge and setting up the connections and configuration to allow it to connect to the Lansing multibridge for a backup/failure situation, in an amount not to exceed \$22,000.00. I am requesting 9-1-1 Management and System Improvements funds to cover the cost of these changes.

Each of these requests is directly related to the changes that are being made with the consolidation of the East Lansing and Lansing Dispatch Centers.

I recommend approval of this resolution.

Introduced by the Law Enforcement and Finance Committees of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING MIS SERVER
AND MULTIBRIDGE UPGRADE PROJECT FOR THE 911 CENTER**

WHEREAS, the Ingham County Board of Commissioners has established a 911 Emergency Telephone Dispatch Services fund for Management and System Improvements to the County emergency dispatch system; and

WHEREAS, the MIS Department has identified the need to purchase new licenses for Microsoft SQL 2008 as the servers base operating system for the Vision air CAD, and Vision Mobile systems in Ingham County at a cost of \$ 10, 446.26; and

WHEREAS, the MIS Department has identified the need to build a new server/multibridge computer to communicate with all vision air products County wide at a cost of \$22,000; and

WHEREAS, the 911 Advisory Board is recommending that the Ingham County Board of Commissioners fund this request from the 911 Emergency Telephone Dispatch Services - 911 fund for Management and System Improvements.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the expenditure of up to \$32,447 from the 911 Emergency Telephone Dispatch Services - 911 fund for Management and System for the costs associated with the purchase of two Microsoft SQL 2008 licenses for \$10,447 for the purchase and installation of server/multibridge computer from CORE Technologies that will communicate with all VisionAIR products in Ingham County.

BE IT FURTHER RESOLVED, that the Controller/Administrator is authorized to make the necessary budgetary transfers that are consistent with this resolution.

BE IT FURTHER RESOLVED, that the Chairperson of the Ingham County Board of Commissioners and the County Clerk are authorized to sign any necessary contract /Purchase documents consistent with this resolution and approved as to form by the County Attorney.

MEMORANDUM

TO: Law Enforcement Committee
FROM: John Neilsen, Deputy Controller
DATE: March 23, 2012
RE: Official naming of the new 911 Center

Commissioners:

I would like to request that the Board of Commissioners officially name the new Ingham County 911 Dispatch Center as we are nearing completion of the facility and are anticipating to begin operations soon. The new "Effective Date of Operation" is May 30, 2012.

Some potential names include:

- Ingham County 911 Dispatch Center
- Ingham County 911 Center
- Ingham County 911 Central Dispatch Center
- Ingham County 911 Consolidated Dispatch Center
- Ingham County 911 Public Safety Communications Center
- Ingham County Public Safety Communications Center
- Ingham County Central Dispatch
- Others?

I recommend that the Law Enforcement Committee pick a name for the new Facility and forward it on to the full Board of Commissioners for final action.

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A NAME FOR THE NEW
“INGHAM COUNTY 911 CENTER”**

WHEREAS, the Ingham County Board of Commissioners previously authorized the Ingham County Building Authority to proceed with the Ingham County Consolidated 911 Dispatch Center Project to construct a single emergency dispatch center serving all of Ingham County; and

WHEREAS, final design plans of the facility were approved by the Board of Commissioners; and

WHEREAS, the construction project is nearing completion; and

WHEREAS, the Ingham County Law Enforcement Committee is now recommending a name for the Facility.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners hereby establishes that the name of the new facility shall be the “Ingham County ----- ” in recognition of its mission to provide emergency dispatch services of public safety agencies to protect the property, health, and safety of the residents of Ingham County

Agenda Item 3c

TO: Law Enforcement Committee

FROM: John Neilsen, Deputy Controller

DATE: March 26,, 2012

SUBJECT: Resolution to Authorize the Formation of a New Ingham County 911 Advisory Committee Design

Commissioners:

The Board of Commissioners previously established an Ingham County 911 Advisory Committee consisting of Public Safety professionals to advise the Board of Commissioners on 911 emergency dispatch issues through Resolution #99-25. (See attached.)

The Ingham County 911 Steering Committee as part of its planning process is now recommending changes in the structure, composition, and the purpose of the current 911 Advisory Committee now that Ingham County will be operating the new 911 Center with its own professional staff.

The Resolution would allow for the new Ingham County 911 Advisory Committee to be effective and the current Ingham County 911 Advisory Committee established by Resolution #99-25 to be rescinded effective June 1, 2012.

The 911 Advisory Committee, as has been the past practice will not have any legal authority to distribute funding, to hire personnel or enter into any contracts. The 911 Advisory Committee will remain strictly advisory in nature.

I recommend your approval of this resolution.

Introduced by the Law Enforcement Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

**RESOLUTION TO AUTHORIZE THE FORMATION OF A NEW INGHAM COUNTY
911 ADVISORY COMMITTEE**

WHEREAS, the Ingham County Board of Commissioners previously established an Ingham County 911 Advisory Committee consisting of Public Safety professionals to advise the Board of Commissioners on 911 emergency dispatch issues through Resolution # 99-25; and

WHEREAS, the Ingham County 911 Steering Committee as part of its planning process has recommended changes in the structure, composition, and the purpose of the current 911 Advisory Committee now that Ingham County will be operating the new 911 Center with its own professional staff.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of a new Ingham County 911 Advisory Committee effective June 1, 2012 to be appointed by the Board of Commissioners upon the recommendation of the named Public Safety Agencies.

BE IT FURTHER RESOLVED, that the Ingham County 911 Advisory Committee shall consist of:

- a. The Ingham County Sheriff or his/her designee.
- b. A representative of the Michigan State Police.
- c. The Lansing Police Chief or his/her designee.
- d. The Lansing Fire Chief or his/her designee.
- e. The East Lansing Police Chief or his/her designee.
- f. The East Lansing Fire Chief or his/her designee.
- g. The Meridian Township Police Chief or his/her designee.
- h. The Meridian Township Fire Chief or his/her designee.
- i. The Michigan State University Police Department Chief or his/her designee.
- j. One other fire department representative not already specified.
- k. One other police department representative not already specified.

BE IT FURTHER RESOLVED, that the purpose of the new Ingham County 911 Advisory Committee is to:

- a. To recommend standards for staffing.
- b. To provide recommendations to the Director regarding policies and procedures as needed.
- c. To provide recommendations to the Director to improve the E9-1-1 Central Dispatch Operations.
- d. To make recommendations regarding any other matter relating to 9-1-1 Dispatch assigned by the Ingham County Board of Commissioners or Controller.

BE IT FURTHER RESOLVED, that the current Ingham County 911 Advisory Committee established by Resolution # 99-25 is hereby rescinded effective June 1, 2012.

BE IT FURTHER RESOLVED, that the 911 Advisory Committee will not have any legal authority to distribute funding, to hire personnel or enter into any contracts. The 911 Advisory Committee is strictly advisory in nature.

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE AN INGHAM COUNTY 911 ADVISORY COMMITTEE

RESOLUTION #99-25

WHEREAS, the Ingham County Board of Commissioners has adopted and later amended an Ingham County 911 Service Plan; and

WHEREAS, the Ingham County Board of Commissioners has also established a 911 Emergency Telephone Dispatch Services fund for Management and System Improvements to the County emergency dispatch system; and

WHEREAS, the Ingham County Board of Commissioners would like to establish an Ingham County 911 Advisory Committee consisting of Public Safety professionals to advise the Board of Commissioners on 911 emergency dispatch issues.

THEREFORE BE IT RESOLVED, that the Ingham County Board of Commissioners authorizes the establishment of an Ingham County 911 Advisory Committee effective the date of this resolution, to be appointed by the Board of Commissioners upon the recommendation of the named Public Safety Agencies.

BE IT FURTHER RESOLVED, that the Ingham County 911 Advisory Committee shall consist of:

Eight Representatives including one representative from the Lansing Police Department, one representative from the Lansing Fire Department, one representative from either the East Lansing or Meridian Township or MSU Police Departments, one representative from either the East Lansing or Meridian Township Fire Department, one representative from North East Ingham Emergency Services Authority, being either the Williamston Community Fire and Ambulance or Leroy Township Fire Department, one representative for the Ingham County Fire Chiefs Association, one representative from either the Mason City Fire Department or Delhi Township Fire Department or Lansing Township Fire Department, one representative for the Ingham County Sheriff's Office, plus one ex officio member for the Michigan State Police.

BE IT FURTHER RESOLVED, that the purpose of the Ingham County 911 Advisory Committee is to review and make recommendations to the Board of Commissioners for all major policy, planning, and capital improvement requests brought before the Ingham County Board of Commissioners for funding consideration through the 911 Emergency Services Millage and Telephone Services budget. The Committee will also give recommendations to the Board of Commissioners on all other aspects of Public Safety Dispatch functions as assigned to the Committee by the Board of Commissioners. The Committee is expected to work with the Directors of the Lansing 911 PSAP, East Lansing 911 PSAP, and North East Ingham Emergency Services Authority Secondary PSAP and all public safety agencies in Ingham County in developing these recommendations.

ADOPTED - FEBRUARY 9, 1999
Agenda Item No. 6

RESOLUTION #99-25

BE IT FURTHER RESOLVED, that the 911 Advisory Committee will not have any legal authority to distribute funding, to hire personnel or enter into any contracts. The 911 Advisory Committee is strictly advisory in nature.

LAW & COURTS: **Yeas:** Grebner, Schafer, Smiley, Stid, Bernero, Schmidt, Juall
Nays: None **Absent:** None Approved 1/28/99

Ingham County Jail Population Management Plan

Pursuant to the Michigan Jail Overcrowding Emergency Powers Act, 1982 PA 325, as amended, MCL 801.51 *et seq.*, as amended by 2007 Public Acts 139 and 140, this Jail Population Management Plan is hereby adopted by the County of Ingham.

1. Upon the third (3) consecutive day on which the general population of the County jail exceeds the jail's rated design capacity, the following actions shall be pursued:

The Ingham County Sheriff shall release inmates by chronological release date within the following categories at such time as a state of emergency declaration is imminent in order to reduce the jail population to a number no fewer than the jail's rated design capacity:

CATEGORY I Starting with day three (3) of overcrowding, inmates who are scheduled for release within three (3) days regardless of the charge and the percentage of time served.

CATEGORY II Inmates held on un-sentenced and sentenced status pursuant to local ordinance violations except for assaultive, stalking, and OUIL (including, but not limited to OWI, OUID, and UBAL type) case types regardless of the percentage of time served, with no other pending charges.

CATEGORY III Inmates held on un-sentenced status on a \$10,000 bond or less reduced to a Personal Recognizance Bond, except for assaultive, stalking, and OUIL (including, but not limited to OWI, OUID, and UBAL type) case types, with no other pending charges.

CATEGORY IV Inmates held on sentenced or un-sentenced status pursuant to civil child support actions, with no other pending charges that have served fifty percent of their sentence, except for inmates that have violated an alternative sentence in lieu of jail (i.e., JASP program absconders).

CATEGORY V Prior to the count on day 7, sentenced inmates who are scheduled for release within twelve (12) days regardless of the percentage of time served.

2. If after the count is taken on the seventh (7th) consecutive day, the general population of the County jail exceeds the jail's rated design capacity, the following actions shall be pursued:

The Ingham County Sheriff shall release inmates by chronological release date within the following categories at such time as a state of emergency declaration is imminent in order to reduce the jail population to a number no fewer than the jail's rated design capacity:

CATEGORY VI Inmates held on sentenced status pursuant to local ordinance violations and ninety-three (93) day misdemeanor convictions and civil child support actions with no other pending charges.

CATEGORY VII Inmates held on sentenced status pursuant to one (1) year statutory misdemeanor convictions except for assaultive, stalking, and OUIL (including, but not limited to OWI, OUID, and UBAL type) case types.

CATEGORY VIII Inmates held on un-sentenced status pursuant to local ordinance violations and ninety-three (93) day misdemeanor charges with no other pending charges.

- CATEGORY IX Inmates held on un-sentenced status pursuant to one (1) year statutory misdemeanor charges except assaultive, stalking, and OUIL (including but not limited to OWI, OUID, and UBAL type) case types, with no pending felony charges and not having posted bond for a period of three (3) days or more.
- CATEGORY X All other inmates held on un-sentenced status pursuant to one (1) year statutory misdemeanor charges with no exceptions.
- CATEGORY XI Inmates held on sentenced status pursuant to one (1) year statutory misdemeanor convictions.
- CATEGORY XII Inmates held on un-sentenced status pursuant to felony charges and not having posted bond for a period of three (3) days or more.
- CATEGORY XIII Inmates held on sentenced status pursuant to felony convictions.

3. The following inmates are not eligible for release:
 - a. Inmates who have not served at least seventy percent (70%) of their sentence, unless otherwise stated in this Plan.
 - b. Inmates held on sentenced or un-sentenced status for offenses for which jail deferral is not an option as defined by 1982 P.A. 325, Sec. 10 (see Attachment A) or having a hold imposed by another Court or law enforcement agency, with the exception of Category I.
 - c. Inmates held on un-sentenced status whose bond has been revoked.
4. In instances of an overcrowding emergency declaration, all State of Michigan detainees and juvenile detainees are to be immediately transferred to other appropriate facilities.
5. “Un-sentenced status” shall not include inmates who are awaiting sentence; having pled guilty, entered a plea of no contest, or who have been found guilty after trial.
6. “Bond” shall be construed as the actual amount to be posted or the release amount.
7. “Assaultive case types” as used in Category II, III, VII, and IX shall be those offenses which, if completed, would result in immediate physical harm to the victim.
8. The Jail Administrator (or designee) shall e-mail the Court Administrator of each District Court in Ingham County and the Ingham County Circuit Court to advise of a state of overcrowding no later than 9:00 a.m. of the 7th day of overcrowding. This notification shall be followed-up in writing as prescribed by Public Acts 325 of 1982, section 2.
9. The Jail Administrator (or designee) shall provide a list of any inmates scheduled for release from Categories VIII, IX, X, and XII pursuant to the Order to the Chief Judge of each District Court in Ingham County, to the Ingham County Circuit Court Administrator, and to the Prosecutor and Chief Assistant Prosecutor no later than 4:00 p.m. of the 7th day of overcrowding.
10. The Chief District Judges (or their designee) and the Circuit Judges shall notify the Circuit Court Administrator’s Office by e-mail or fax as to their preference, agreeing with or objecting to an inmate’s release no later than 2:00 p.m. of the 8th day of overcrowding.
11. The Circuit Court Administrator’s Office shall notify the Jail Administrator’s Office by e-mail or fax no later than 4:30 p.m. of the 8th day of overcrowding of any inmates who are not to be released.

12. If after the release of identified eligible inmates on the 8th day of overcrowding, the general population of the County jail continues to exceed the jail's rated design capacity, the following actions shall be pursued:
- a. The Jail Administrator (or designee) shall e-mail the Court Administrator of each District Court in Ingham County and the Ingham County Circuit Court no later than 9:00 a.m. of the 9th day to advise them that the general population of the County jail continues to exceed the jail's rated design capacity.
 - b. The Circuit Court Administrator's Office will notify the Friend of the Court of the continued state of overcrowding. The Friend of the Court shall compile a list of inmates lodged in the County jail for civil child support actions and determine if any of those inmates can be released to relieve the overcrowding situation. The Friend of the Court (or designee) shall notify the Circuit Court Administrator's Office by e-mail or fax as to the inmates they've determined eligible for release as soon as possible but no later than 4:00 p.m. on the 9th day of overcrowding.
 - c. If after the release of inmates identified by the Friend of the Court the general population of the County jail continues to exceed the jail's rate design capacity, the Jail Administrator (or designee) shall provide an updated list of those inmates who were not released on day 8 of overcrowding to the Ingham County Circuit Court Administrator's Office no later than 9:00 a.m. of the 10th day of the overcrowding.
 - d. The Circuit Court Administrator's Office will distribute the list to the Chief Judges of the 54A, 54B and 55th District Courts and the 30th Circuit Court.
 - e. The Chief District Judges and the Chief Circuit Judge shall notify the Circuit Court Administrator's Office by e-mail or fax as to additional inmates they've determined eligible for release under paragraph 12, above, no later than 2:00 p.m. on the 10th day of overcrowding.
13. As an essential part of this Jail Population Management Plan, each of the Judges of the 30th Circuit Court, the 54A District Court, the 54B District Court, and the 55th District Court shall delegate to their respective Chief Judge authority to suspend or reduce any validly imposed jail sentence imposed by that judge and to modify bond set by the judge for un-sentenced prisoners.
14. All Courts shall indicate the original offense on the commitment in probation violation cases where, based on the original offense, the inmate should be exempt from early release in those categories that preclude release of assaultive and alcohol related offenses.
15. This Plan may be amended through the required statutory Amended Michigan Jail Overcrowding Emergency Powers Act procedures.
16. This Plan shall be effective upon the approval of each of the County's Chief Judges, Prosecutor and Sheriff and shall remain in effect for four years running from the date of the last signature below.

Approved:

30th Judicial Circuit Court

Honorable Janelle A. Lawless, *Chief Judge*

(Date)

54A District Court

Honorable Frank J. DeLuca, *Chief Judge*

(Date)

54B District Court

Honorable Richard D. Ball, *Chief Judge*

(Date)

55th District Court

Honorable Thomas Boyd, *Chief Judge* (Date)

Ingham County Prosecuting Attorney

Stuart Dunnings (Date)

Ingham County Sheriff

Gene Wriggelsworth (Date)