

Continuing Provisional Deacon Checklist **2014-2015**

It is your responsibility to see that each of these items is in your file at the Office of the Director of Ministerial Services by 3pm Central Time, November 10, 2014. This includes all forms completed by others on your behalf. There are no exceptions to this rule, as per the policy of the Board of Ordained Ministry.

File Checklist:

1. _____ S/PPR Committee Evaluation
2. _____ Self Evaluation and Report of Progress in Ministry
3. _____ District Superintendent Report
4. _____ Residency Evaluation Form (comes from your RIOM Leader, not you)



**Board of Ordained Ministry
AWFUMC**

4719 Woodmere Blvd.
Montgomery, AL 36106

334.356.8014
awfumc.org/BOM

TO: All Candidates seeking Continuation as Provisional Deacon

FROM: Rev. June Jernigan, Director of Ministerial Services

SUBJECT: Materials needed by the Conference Board of Ordained Ministry

Greetings to all!

I pray that this letter finds you well and your ministry flourishing. Enclosed you will find the materials necessary for your application to continue your provisional status. Please read this very carefully!

Please complete all the materials in this packet and return to me no later than November 10, 2014. This is an absolute deadline!

If you were given requirements to complete before appearing before the BOM, you must submit that material in addition to the material in this packet to Rev. Jernigan by the aforementioned deadline.

This application packet is to be completed and returned to Rev. June Jernigan by 3pm Central Time, November 10, 2014 by those who seek to be continued as Provisional Deacons at the 2015 Annual Conference.

In January 2015 you will meet with the Board of Ordained Ministry for your continuing interview. You will receive information closer to January which will give you a specific day, time, and location for the interview.

Regarding the paperwork required for this year, it is your responsibility to get all forms and recommendations in the proper hands and have them returned directly to me. (Appearing for an interview does not guarantee that you will be continued as a provisional deacon. This is granted only by majority vote of the board and the clergy members of the conference.)

Please feel free to contact me anytime if you have any questions.

May God bless you in your ministry.

Rev. June Jernigan
june@awfumc.org
334-356-8014

Candidate: Please forward this form to your PPR/SPRC Chair. Click [HERE](#) for the link.

Pastor Parish Relations/Staff Parish Relations Evaluation

_____ is applying to the Alabama-West Florida Conference of the United Methodist Church for continuation as a Provisional Deacon.

The Board of Ordained Ministry asks that the Pastor/Staff Parish Relations Committee give an evaluation of the applicant's ministerial leadership. While the final judgment regarding recommending the applicant to the Conference rests with the Board of Ordained Ministry, your evaluation is needed and will be helpful in advising the applicant regarding his/her future ministry.

This form should be filled out at an announced, called meeting of the Pastor/Staff Parish Relations Committee of your charge. Review and discuss the form before you begin to fill it out. Give your prayerful, well-considered answers to each question. If you have questions about the form, or about the process that you are involved in, please contact the Director of Ministerial Services listed at the end of this form.

Name of Church/Charge: _____

Date and Place of PPR/SPR Committee meeting at which this form was completed:

Number of committee members involved in completing this form: _____

Number of committee members absent and not involved: _____

Pastor/Staff Parish Committee Chairperson:

Name: _____

Address: _____

Phone: _____

1. How long has the applicant served your church/charge? _____

2. Give your evaluation of the applicant's personality, character, and ability (put an X in the appropriate column):

	<i>Superior</i>	<i>Above Average</i>	<i>Below Average</i>	<i>Average</i>	<i>Poor</i>
<i>Personal Appearance</i>	_____	_____	_____	_____	_____
<i>Ability to get along with people</i>	_____	_____	_____	_____	_____
<i>Ability as a preacher</i>	_____	_____	_____	_____	_____
<i>Emotional maturity and stability</i>	_____	_____	_____	_____	_____
<i>Leadership ability in the church</i>	_____	_____	_____	_____	_____

Self-Evaluation and Report of Progress in Ministry

E-mail to Rev. June Jernigan at june@awfumc.org

For Conference Year _____

Name _____ Today's Date: _____

Address _____ City _____ State _____ Zip _____

I. EDUCATION: By the next Annual Conference Session, I shall have completed the following amount of work on my education:

Number of college hours completed: _____

II. Explain the TYPE OF WORK in the church in which you are presently involved (serving a charge, etc.) and how you feel about this work:

III. FAMILY: How does your family feel about your present situation in preparation for your ministry?

Have there been any changes in your marital status, or do you expect any changes?

IV. Describe your personal DEVOTIONAL LIFE:

V. How would you EVALUATE YOURSELF (your spiritual growth, your needs, etc.) during this year?

VI. Give a brief sketch of your PLANS FOR THE FUTURE:

For the next 6 months:

Where do you hope to be in your ministry 5 years from now?

VII. What help can the Board of Ordained Ministry be to you? Can we help you meet some need?
Do you have any suggestions to us about our work with you?

DISTRICT SUPERINTENDENT REPORT

NOTE: THIS FORM IS NOT IN A FILLABLE FORMAT. MUST BE PRINTED OFF AND TURNED IN.

Board of Ordained Ministry - Alabama-West Florida Conference

Name _____
(Please Print)

Address _____

requests to be recommended by the Board of Ordained Ministry for continuation as a Provisional Deacon.

EVALUATION

	Superior	Above Average	Average	Below Average	Poor
Personal Appearance	_____	_____	_____	_____	_____
Ability to get along with people	_____	_____	_____	_____	_____
Emotional maturity and stability	_____	_____	_____	_____	_____
Leadership ability in the church	_____	_____	_____	_____	_____

Does he/she understand and believe in the programs of the United Methodist Church? _____

Does he/she cooperate in the total United Methodist program? _____

Does he/she encourage the use of United Methodist literature? _____

Does he/she administer the sacraments or marry persons without authority? _____

DS Report, cont.

Do you have any doubts as to his/her ability to render satisfactory service as a United Methodist Minister?
(If "yes", please explain on the back of this sheet.) _____

Do you believe he/she should be discontinued and encouraged to enter some other field of Christian
service? _____

Are there personal weaknesses that concern you about the applicant that you feel the Board should discuss
with him/her as guidance is given for the applicant's future? _____ ("Yes", give details on
back.)

Please make any additional comments which you feel will help the Board of Ordained Ministry
understand and evaluate this applicant below, or on the back of this application.

Dated: _____

Signed: _____ District: _____

Return to: Rev. June Jernigan june@awfumc.org