3211 Jack Northrop Ave. Hawthorne, CA 90250
Phone: (888) 925-SEAT Fax: (866) 925-SEAT
Email: Sales@9to5Seating.com, Website: www.9to5Seating.com

Sales Rep Sample Chair Order Form

Attention: This form to be submitted by 9 to 5 Sales Rep ONLY. All DEALER sample chair orders should be faxed in on their standard purchase order form using a 50/50 "showroom discount".

Sales Rep Group Name

Sales Rep Name

Phone Number

SHIP TO:

Business Name / Attn:

Address

Suite

City, State, Zip

SPECIAL INSTRUCTIONS:

SHIPPING METHOD*:

- ☐ FedEx Ground (1-5 days)
- ☐ FedEx 3 Day (3 PM)
- ☐ FedEx 2 day (3 PM)
- ☐ FedEx Standard Overnight (3 PM)

* NOTE - FEDEX GROUND SHIPPING COST IS INCLUDED IN THE COST OF THE SAMPLE CHAIR. THE ADDITIONAL COST FOR EXPEDITED SHIPPING METHODS WILL BE BILLED TO THE REPRESENTATIVE'S CASH ACCOUNT.

MODEL (model number, control, arm, fabric & options)	LIST PRICE	QTY	LINE TOTAL
		Subtotal @ List	
		50/50 Sample Discount *	
		Net Total	

*Freight Included @ 50/50 Discount

Sales Representative Signature Date

updated 2/16/2009