



MEMORANDUM

DATE: August 9, 2013
TO: Nabil Shawa, City Manager
Via: Ki Bealey, P.E., Public Works Director
Neal Chavre, P.E., City Engineer

From: Monte Puymon, P.E., Civil Engineer

Reference: Request approval of a change order #2 as detailed below

Project/Contract Number: ST11005
Contract Title: Orchard Street Sidewalk Improvements
Resolution authorizing award and change orders: Resolution 2013-75
Original Contract Cost approved by Council: \$ 469,251.50
Number of change orders to date: 1
Value of change orders to date: \$ 13,100.69
Percentage of original contract cost: 2.79%

Proposed Change Order # 2 Description:
Addition of Schedule E – Additive Alternate 4 – Street Light Poles and Luminaires.

Reasons for Change order:

This desired alternative was bid at \$36,000 and was not selected as part of the contract award due to funding limitations. Since that time, Walla Walla Public Schools pledged \$10,000 and the City and County have agreed to split the remaining costs, after change orders, grant reimbursements, and contingencies are exhausted.

Certification of change (check all that apply):

Within scope
 Cost fair and reasonable
 Funds available
 Within CM Authority (Resolution is to go before Council on August 14, 2013)

Proposed change order # 2 cost: Value of this additional work is: \$ 34,746.00
Total Value of change orders including proposed: \$ 47,846.69
Percentage of original contract cost: 10.20 %
Value of contract with proposed change order: \$ 517,098.19

CHANGE ORDER

Date: 8/9/2013
 Change Order Number: 2
 Sheet: 1 of 1



- Ordered by Engineer
- Changed Condition
- Change Proposed by Contractor

To:
 Contact: Joel Garza
 Company: Anchor Construction Contractors, LLC.
 Address: P.O. Box 464
 City, State Zip: Othello, WA 99344

Contractor Endorsement:

 Title:

 Signature

 Date

Consent given by Surety: (When required)

By:

 Attorney-in-fact

 Date

Project Title: Orchard Street Sidewalk Improvements
 PWE Project # ST11005

Description:

The City and the Contractor have agreed to add Schedule E - Additive Alternate 4 - Street Light Poles and Luminaires to the contract.

This work is detailed in the plans and specifications and will be constructed as such. Due to the long lead time for acquiring materials, and the late date of addition to the contract, this will not be considered as part of substantial completion requirements and therefore no contract days are included.

The contract bid item is reduced by the attached Pacific Power connection service invoice already paid by the City. There are no other changes to the contract.

Cost: \$34,746.00

Original Contract Amount	Current Contract Amount	Change Order Amount	New Contract Amount
\$469,251.50	\$482,352.19	\$34,746.00	\$ 517,098.19

Approvals

 Project Engineer

 Date

 City Engineer

 Date

 Public Works Director

 Date

 City Manger

 Date



July 23, 2013

City of Walla Walla
15 N 3rd Avenue
Walla Walla, WA 99362

RE: WO# 10048267 Req # 5800580 - Perm UG general service metered customer owned streetlight(s) at about 230 Orchard Street, Walla Walla, WA

Thank you for your request for electric service. For questions regarding your electric service request, please reference your Work Order Number listed above.

To provide you with electrical service, the following items are required.

(X) TRENCHING

*Trenching & conduit **must** be inspected by Pacific Power **prior** to backfilling. To schedule your trench inspection, please call 1-509-522-7037.*

(X) ELECTRICAL PERMIT AND METER BASE INSPECTION

Please notify us at 1-509-522-7037 after your meter base has been inspected and "Green Tagged" by the State Electrical Inspector.

(X) INVOICE***REVISED*******

*Please keep one copy and return the remainder to this office within **90 days** of date on invoice.*

ALL OF THE ABOVE REQUIREMENTS MUST BE MET PRIOR TO THE SCHEDULING OF YOUR JOB. Typically, we are able to begin construction 2-4 weeks after you have notified us that you have passed all inspections. Please contact our construction department at (509) 522-7037 if you have any questions regarding any of the above.

Sincerely,

*Sherm Thomas
Journeyman Estimator*

Enclosure

