

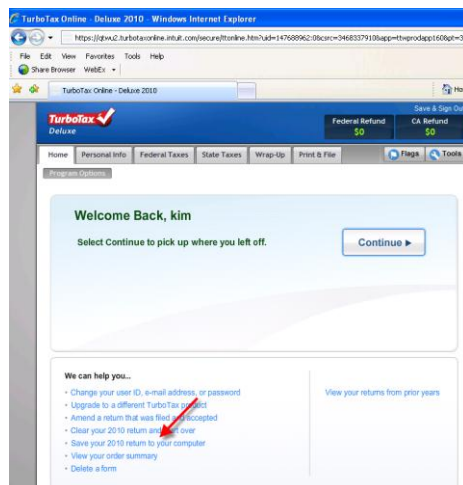
## Federal 1040 Amend Instructions:

If you used TurboTax Online to prepare and file your original return, follow these steps. If you used TurboTax Desktop, skip down to “Desktop Customer Start Here!”

1. **Save Your TurboTax Online 2010 return to your computer:**
  - a. Sign in to TurboTax Online and open your tax return



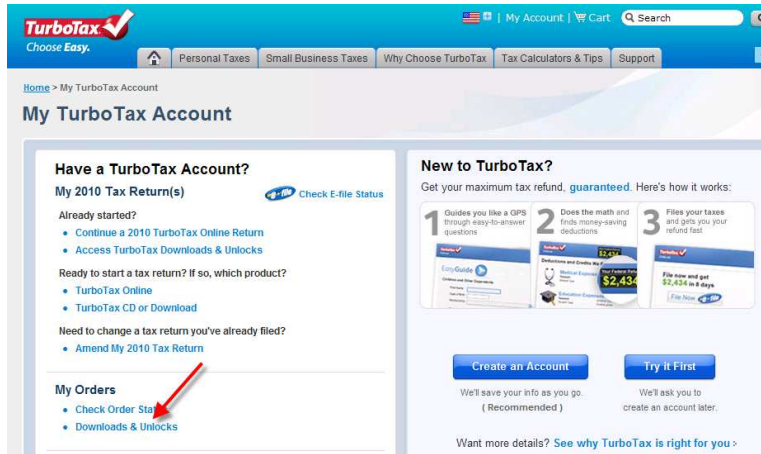
- b. On the Home tab, click **Save your 2010 return to your computer**.



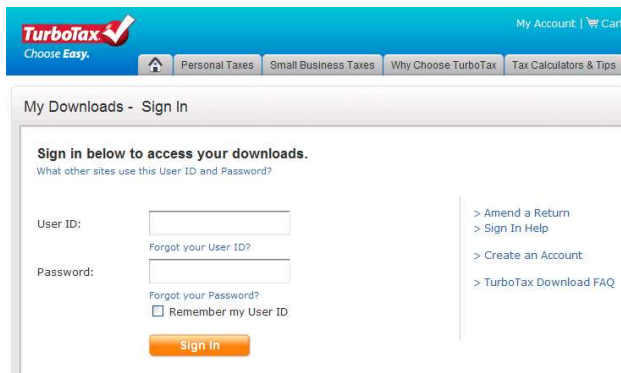
- c. Save your return to your computer's hard drive, preferably in the **My Documents** folder for Windows or the **Documents** folder for Mac. The file is saved with a **.tax2010** filename extension.
  - d. Click on **Save & Sign Out** in the upper right corner of screen
2. **Download the TurboTax Desktop version**
    - a. Call the phone number on your email and request a download of the desktop version
    - b. Go to <http://turbotax.intuit.com/> and click on **My Account**



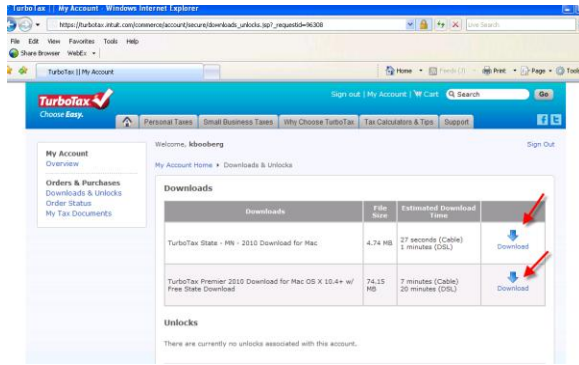
c. Click on the **Downloads and Unlocks**



d. Sign in using your User ID and Password.



e. Click on the **Downloads** that are available



f. Click the **Sign Out** in the upper right hand corner of the screen

### 3. Open Your Tax File in Desktop

- a. Open your desktop TurboTax product
- b. On the 1<sup>st</sup> screen select **Find a Tax File**



- c. Go to the folder or location where you saved the **.tax2010** file
- d. Select the **.tax2010** file, and then select **Open**
- e. From the **File** menu, choose **Save**

## Desktop Customers Start Here!

All customers (TurboTax Online and Desktop) follow these steps to begin to amend your federal return:

1. Open your 2010 TurboTax return
2. Click on the **Personal Info** tab



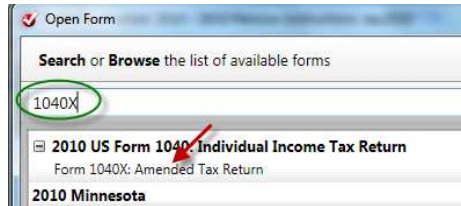
3. Select **Forms**



1. Click on **Open Form**



2. In the *type a form name* box, enter **1040X** and double click on **Form 1040X: Amended Tax Return**



3. On the Form 1040X, **check** the box for **2010**.

Form 1040X	Amended U.S. Individual Income Tax Return
Text at Top of Form 1040X:	
This return is for calendar year <input checked="" type="checkbox"/> 2010 <input type="checkbox"/> 2009 <input type="checkbox"/> 2008 <input type="checkbox"/> 2007 Other year. Enter one: calendar year _____ or fiscal year (month and year ended): _____	

4. Scroll down to “Manual Selection of Lines Calculated Smart Worksheet.” **Check box A** for Line 1-22

Manual Selection of Lines Calculated Smart Worksheet	
After checking 2010 above and then making changes in your return TurboTax will determine the lines on the 1040X that should be calculated. If needed for your situation you can check the boxes below to manually determine which lines on the 1040X will calculate.	
A	<input checked="" type="checkbox"/> Lines 1-22 - Filing status/income/adjustments/itemized deduction/standard deduction
B	<input type="checkbox"/> Lines 1-31 - Exemptions
C	<input type="checkbox"/> Lines 5-22 - Tax before credits
D	<input type="checkbox"/> Lines 6-22 - Nonrefundable credits/other taxes
E	<input type="checkbox"/> Lines 10-22 - Payments and refundable credits

5. Scroll down the left side of the screen, under **Forms in My Return**, and click on the **EIC Worksheet** (below Schedule EIC.) *Do not click on Earned Inc Wks.*



6. Scroll down the **Earned Income Credit Worksheet** to below Line 2a, to the area titled **“Amounts that are Not Earned Income for the Earned Income Credit ....”**
7. **On line C (Workfare payments received .... ), delete any amounts for the Taxpayer and/ or the Spouse.**

**Amounts that are Not Earned Income for the Earned Income Credit and the Additional Child Tax Credit Smart Worksheet**  
**Caution:** Only enter A, B or C if the amount is included as wages.

<b>A</b> If married, and filing as Head of Household, any amount earned by your spouse that is treated as belonging to you, due to community property laws. ....	<input type="text"/>
<b>B</b> Amounts earned as an inmate, in a work release program or a halfway house:	
Taxpayer.....	<input type="text"/>
Spouse, if married filing joint .....	<input type="text"/>
<b>C</b> Workfare payments received that were funded under the Federal Temporary Assistance for Needy Families program:	
Taxpayer.....	<input type="text" value="5,000."/>
Spouse, if married filing joint .....	<input type="text"/>

**Note:** If there are no amounts to delete, you do not need to amend your tax return. Do not continue through the instructions.

If you did delete amounts, you'll now complete the Form 1040X and any state returns affected by this change to the Earned Income Tax Credit.

1. Scroll down the left side of the screen, under **Forms in My Return**, and **click** on Form 1040X.

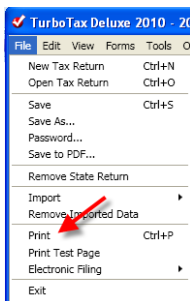


6. Enter this wording: “The original federal tax return incorrectly reduced the income for earned income tax credit purposes by workfare payments received in 2010. The amount for workfare payments received in 2010 was \$XXXXX.”
7. Replace the **XXXX** by the total of the amount deleted on the EIC Worksheet.

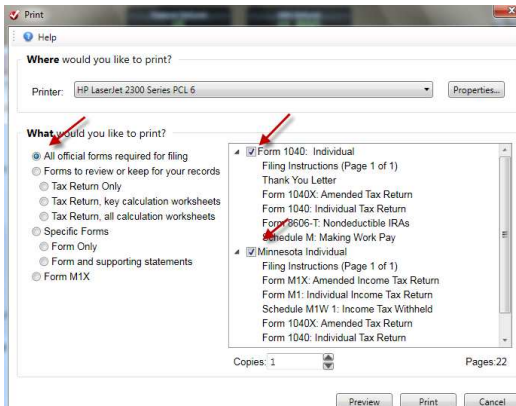
**NOTE: If your state return is impacted, please return to the TurboTax support article to download the state amend instructions.**


**Now it's time to print and mail your amended return. Follow these steps:**

- 1) On the toolbar, click on **File** and then **Print**



- 2) Choose **All official forms required for filing**
- 3) Check the box for **Form 1040: Individual**
- 4) If you are also amending a state return, check the box for that state.



- 5) Click **Print** button 
- 6) The forms to mail will print.
- 7) The instructions will indicate any balance due that you need to pay or refund that you will receive. It will also include the address to mail the return.
- 8) Be sure to print out an extra copy to keep for your files.

