

Key person for contact \_\_\_\_\_  
Address \_\_\_\_\_  
City, State & Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Fax Number \_\_\_\_\_  
Email Address \_\_\_\_\_  
Website \_\_\_\_\_  
Toll Free Number \_\_\_\_\_



**Facilities**

- |   |   |
|---|---|
| <input type="checkbox"/> Standard Room with 1 king-sized bed    | <input type="checkbox"/> Standard Room with kitchenette |
| <input type="checkbox"/> Standard Room with 2 double-sized beds | <input type="checkbox"/> Furnished Apartment            |
| <input type="checkbox"/> Suite                                  | Other _____   |
- Total rooms on property \_\_\_\_\_      Number of smoking rooms \_\_\_\_\_  
Number of nonsmoking rooms \_\_\_\_\_

**Location**

Nearest Airport \_\_\_\_\_ Distance \_\_\_\_\_  
Downtown \_\_\_\_\_ Distance \_\_\_\_\_  
Other locations \_\_\_\_\_ Distance \_\_\_\_\_

**Amenities, Services and Facilities**

- |  |  |
|--|--|
| <input type="checkbox"/> Sleeping rooms on secure floor      | <input type="checkbox"/> Cost free connection to long distance carrier |
| <input type="checkbox"/> Secure parking                      | <input type="checkbox"/> Car rental agency on property                 |
| <input type="checkbox"/> Free parking                        | <input type="checkbox"/> Will provide last room availability           |
| <input type="checkbox"/> Free airport shuttle                | <input type="checkbox"/> Free internet connection                      |
| <input type="checkbox"/> Full service restaurant on property | <input type="checkbox"/> Free local calls                              |

Other features such as cable tv, indoor pool/outdoor pool, A/V costs, Park & Fly policies



