PRINCE GEORGE'S COUNTY GOVERNMENT
Department of Permitting, Inspections and Enforcement
(301) 636-2060

RIGHTS-OF-WAY SURVEY TRANSMITTAL
(for submittal and processing of easements and deeds)

Name of Project: _____   Date Submitted: _____

Name of Street: _____   Subdivision Plat Ref: _____
(For Street Dedication)

DPIE Permit #: _____   DPIE Engr District: Nor ☐ Cen ☐ Sou ☐

Lot(s) Block(s): _____   _____

Tax Account #(s): _____   _____
(Use Sep Sheet For Lot/Block/Acct. #'s If Needed)

Election District: _____

Tax Map/Grid/Parcel: _____

Owner/Grantor: _____

> ** **IMPORTANT:**
> If owned by an Entity, provide documentation which confirms the organization, signatory, and the individual's title/capacity.**

Signatory**: _____   Title/Capacity**: _____

Name, Address to where document is to be mailed for signature or instructions for method of delivery (includephone number, email address for contact):

For Signature Send to: _____   Telephone #: _____

Address: _____   Email Address: _____

City/State/Zip: _____

-OR-

List Contact To Call For A Document Pick Up   Name _____

                                                Telephone # _____

Total Number of R/W Transmittals/Packages That Accompany This Submission:

_____ On-Site   _____ Off-site   _____ Total

NOTE: ALL RIGHTS-OF-WAY SHALL BE PROVIDED GRATIS TO PRINCE GEORGE'S COUNTY PER SECTION 23 OF THE PRINCE GEORGE'S COUNTY CODE

Submitted/Prepared By: _____

Consultant Name: _____   Contact Person: _____

Address: _____   Phone: _____

City/State/Zip: _____   Email: _____

FOR COUNTY PURPOSES ONLY:

Seen and accepted by: _____   for Prince George's County

Date _____   Log No. _____

<u>IMPORTANT</u>

<u>SUBMIT A SEPARATE TRANSMITTAL FORM AND COMPLETE PACKAGE FOR EACH EASEMENT/DEED SUBMISSION</u>

<u>THIS SUBMISSION MAY INCLUDE;</u>

* documents that describe several "parts"(individual easements) that appear on the same Schedule "A" and Sketch

* a list of multiple (joint) owners of the same property that is affected by the easement/deed.

(All owners, or their proven legal representatives, of any piece of property affected will need to sign the easement/deed document.)

<u>DPIE WILL NOT ACCEPT A TRANSMITTAL IF ;</u>

*it has more than one owner listed and there is no joint ownership of properties

*there is more than one Schedule "A" and Sketch attached to a single Transmittal

*any pertinent information is not filled in on the Transmittal or any required documentation is not included in the package.