

MEMORANDUM OF UNDERSTANDING:
COOPERATION AGREEMENT
BETWEEN
UNIVERSITY OF XXX (USA)
AND
ZHEJIANG NORMAL UNIVERSITY (CHINA)

1. INTRODUCTION

This cooperation agreement is made and entered into by the University of XXX, hereinafter referred to as UXXX, and Zhejiang Normal University, hereinafter referred to as ZJNU.

By this agreement, UXXX and ZJNU express a shared commitment to increasing opportunities for student access to and success in higher education.

2. PURPOSE

The Parties agree to cooperate in providing a Cooperative Accelerated Master's Program (CAMP) leading to an undergraduate degree from ZJNU and a graduate degree from UXXX, subject to the following provisions, terms and validity period.

3. GENERAL DESCRIPTION

The Cooperative Accelerated Master's Program (CAMP) will consist of a three-year curriculum of undergraduate level courses at ZJNU followed by completion of the required curriculums of advanced undergraduate and graduate level courses at UXXX in approximately two years.

4. PROVISIONS AND REQUIREMENTS

The requirements for ZJNU students who follow this cooperation agreement are as follows:

- I. Students must meet all UXXX admission requirements as listed in the application UXXX Graduate Catalog.
- II. Students who wish to participate in the CAMP must have an overall undergraduate GPA of 3.00 or higher.
- III. Students from ZJNU applying to UXXX will be required to meet the graduate degree English proficiency requirement by obtaining (1) a TOEFL score of 550 (PBT) or 79 (IBT) or (2) an IELTS overall band score of 6.5 or higher or (3) a TOEFL score of 500 or an IELTS overall band score of 6.0 follow by a subsequent successful completion of 12 weeks of study at an approved English Language program in xxx. Students may be considered for conditional admission to the graduate degree program by meeting the undergraduate English proficiency requirement as stated in the undergraduate catalog. However, student will not be permitted to enroll in any graduate courses until the Graduate degree English requirement has been met.
- IV. When applying to UXXX, all required application materials including a UXXX Mixed Enrollment form, official transcript, test scores, affidavit of financial support and other necessary documents must be sent to the UXXX Office of International Services.
- V. Students must have completed most of the course requirements for their undergraduate degree by the end of junior year at ZJNU in order to be considered for admission into the CAMP program. Any higher level courses required to complete the undergraduate degree will be

taken at UXXX in the fourth year of the program. Course arrangements will be discussed by the relevant departments of both institutions.

- VI. Student's total course load for the semester (undergraduate and graduate) must not exceed 16 hours with a maximum of 9 hours for graduate credit. A course may not count for both graduate and undergraduate credit. Students participating in the CAMP would be required to submit the proof of graduation at the end of fourth year before enrollment in graduate courses are allowed beyond the 9 hours of graduate credit.
- VII. Students from ZJNU are responsible for all academic and personal expenses, including but not limited to: tuition, fees, round-trip transportation, lodging, meals, books, supplies, local travel, and medical insurance. Students will be subject to and must abide by all rules and regulations of UXXX, including the same academic performance stands applied to all enrolled UXXX students.

To complete a UXXX master's degree, each ZJNU student must meet all degree requirements listed in the applicable UXXX Graduate Catalog.

5. MUTUAL RESPONSIBILITIES

I. ZJNU Responsibilities.

- a. Be responsible to promote the CAMP to prospective and current students by providing information to the university staff, career planning and placement officers and all student advisors.
- b. Providing up-to-date information applicable to CAMP and UXXX to the relevant faculty, staff and students.
- c. Confer the baccalaureate degree on all qualified candidates who successfully complete all of ZJNU degree requirements.
- d. Provide all necessary supporting documents for ZJNU students to participate in the ADP program.

II. UXXX Responsibilities:

- a. Inform appropriate personnel of the existence of the agreement and encourage them to support it.
- b. Ensure the grades from the fourth year of study at UXXX are forwarded to ZJNU in a timely fashion.
- c. Confer the master's degree on all qualified candidates who successfully complete and meet all of UXXX's graduation requirements.

6. COSTS, SCHOLARSHIPS, AND FINANCIAL PROCEDURES

- I. Cost. UXXX lists the 2011-2012 costs of tuition, fees, course fees, housing and meals as well as personal expenses for undergraduate degree at about \$xxxx and for graduate students at about \$xxxx. These costs usually increase slightly year to year, with the final figures available usually late in the summer, so students should anticipate some increases annually.
- II. Scholarship. UXXX annually offers a limited number of international scholarships.
Outstanding
ZJNU students who plan to participate in the CAMP may apply for the Global Scholarship amounting up to \$xxxx.
- III. Payment Procedures and Deadlines. Students will pay their semester's costs as part of the enrollment process for each term. Standard payment deadlines and processes will apply.

7. COMMUNICATIONS

Upon formal approval of this cooperation agreement by the appropriate officials of both institutions, each is free to publicize the terms herein.

Communication may include the development of promotional publications designed to inform those who might benefit personally or professionally from the opportunities provided by this agreement. Faculty and staff at both institutions may share the information in this agreement with interested and qualified students. Both institutions agree to provide counseling and advising to interested current and prospective students. This agreement also allows the UXXX Office of International Services staff to promote fairs at ZJNU.

8. DISCLAIMERS

This agreement is subject to U.S. Federal and State legislation and regulation, including rules issued by the Regional University System of the state of XXX, the state of XXX State Regents for Higher Education, and external governing/accrediting agencies. Either party may request revisions to this agreement, but both parties must agree to these revisions for them to have effect. Revisions to this original Cooperation Agreement will be communicated to all signatories of the original agreement as well as appropriate individual of both campuses.

9. COORDINATIONS

ZJNU and UXXX designate the following individuals to coordinate the program:

For UXXX
Contact Information

FOR ZJNU
Contact Information

USA

CHINA

The individuals named above will serve as the official representatives and contacts between the two institutions. They will be responsible to oversee all aspects of the implementation of this agreement, coordinate communication between the academic and other units at the "home" institution, and assist with any university related student issues.

10. ENACTMENT, RENEWAL AND TERMINATION

This agreement will take effect when signed by the President of UXXX and President of Zhejiang Normal University. It will continue thereafter, subject to revision or modification by mutual agreement or until termination by either of the parties. Either institution may give notice of intention to terminate participation. Such notice shall be given in writing at least ninety-(90) days in advance.

The agreement is written in Chinese and English in duplicate. Both versions are equally authentic.

11. APPROVALS

Dr. XXX
President
University XXX

Date: _____

Prof. Jiang Guojun
President
Zhejiang Normal University

Date: _____