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## LETTER OF REFERENCE TITLE PAGE

### Name of Applicant

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*Backgrounder: Mr. Arnold Ellis, a long-term resident of Canal Flats, provided a generous bequest to the young people of the Columbia Valley. Mr. Ellis wished that others could have opportunities that he never had and left a legacy to support young people between the age of 17 and 35 years at any and all levels of education, and to reach their full potential – thereby serving their community and country.*

The above-named scholarship candidate has provided your name as a reference. Please provide a letter of reference that supports the key criteria for this scholarship:

- Applicant is/was a resident of the Columbia Valley and attended a Columbia Valley K-12 school for a minimum of five (5) years
- Applicant is pursuing accredited education or career training
- The applicant's educational plan is expected to have value and merit for the candidate, community and society-at-large

Your frank comments on the individual's strengths and/or career goals will assist the Committee in its evaluation process. As well, the committee would appreciate comments on the candidate's character, intellect, self-reliance, self-discipline, leadership and community connections, as well as the ability to work cooperatively with others. Your appraisal will be held in strictest confidence.

Please note, financial need is not a requirement, and is not a factor generally considered by the Committee.

**The deadline for 2014 scholarship submissions is April 30<sup>th</sup> at 12 noon.**

Name of reference: \_\_\_\_\_ Title: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Dept: \_\_\_\_\_

Address: \_\_\_\_\_ City, Province \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

I have known the applicant for the period of \_\_\_\_\_ to \_\_\_\_\_

I know the applicant in my role as: \_\_\_\_\_

**Please return this form together with your letter of reference in a sealed envelope to the address below or scan a copy and email to [students@valleyfoundation.ca](mailto:students@valleyfoundation.ca).**