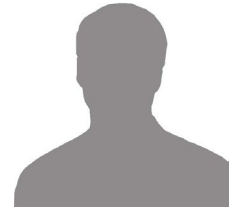


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**Contact Info:**  
Office of the Deputy Governor  
Government Administration Building  
Grand Cayman, KY1-9000

## CAYMAN ISLANDS

# Application for Registration of a Child (under 18) as a British Overseas Territories Citizen

Read this section before you fill in the form

### NOTES

- The process of registration is governed by the British Nationality Act, 1981. Please note that Registration is a discretionary process and all criteria must be fulfilled.
- Any document in a foreign language must be translated by a registered translator in the Cayman Islands who shall sign to the accuracy of the translation.
- Please answer the sections of the form that pertain to your application. If there is not enough space for your answer, use a separate sheet. Please ensure that all answers are legible, preferably by writing/typing in **BLOCK LETTERS** in blue or black ink.
- Registration application: If application is being submitted by guardian, or father, a sworn affidavit must be submitted or a court order granting guardianship.
- Please submit completed application form with fee and certified copies of accompanying documents addressed to the Office of the Deputy Governor (**in a sealed envelope**) by placing in the drop-box on the Ground Floor of the Government Administration Building.
- Please note that only cheques or bankers draft made payable to the Cayman Islands Government will be accepted as payment.
- The presentation of the Certificate of Registration involves participation in a Ceremony.
- Applications should be processed within 2-3 months and you will receive written communication of the outcome.

### CHECK LIST

- Completed Application Form.
  - Certified copies of:
    - Certificate of Caymanian Status/Right to be Caymanian
    - Letter of Permanent Residence plus Residency and Employment Rights Certificate.
    - Naturalisation Certificate of the parents' or guardian
    - Copy of Continuation letter if age 17
    - Copy of original birth certificate of the child and the parents'
    - Copy of data/photo page of current passport.
    - If applicable, a copy of the parents' original marriage certificate (Souvenir copy of marriage certificate presented to couple by their marriage officer is not acceptable).
    - If applicable, a copy of the original Deed Poll of change of name
  - One recent colour full-face photograph (passport size).
  - A current local Police Clearance Certificate (Original) for children over 10 years of age.
  - Verification letter from all schools attended, if home schooled a letter from the parents' or guardian
  - If applicable, a copy of the custody court order/guardian consent letter.
  - A fee CI\$450 (of which \$200 is a filing fee and is non- refundable)
- IMPORTANT: Please ensure that relevant supporting documents are attached to the application form in order of the Check List.**

### WARNING:

To give false information on this form knowingly or recklessly is a criminal offence punishable with up to 3 months imprisonment or up to a fine of \$500 dollars or both as stated in the British Nationality Act 1981.

### OFFICIAL USE ONLY

Applicant's Full Name: \_\_\_\_\_

The Applicant Possesses:  Caymanian Status  Right to be Caymanian  Permanent Residence Date Acquired: \_\_\_\_\_

Date Application Received \_\_\_\_\_ Date Application Accepted as Completed \_\_\_\_\_

Cheque Number/Draft Number \_\_\_\_\_ Receipt Number \_\_\_\_\_

PLEASE WRITE IN CAPITALS AND WRITE IN INK

## ① Details of Child

Male  Female Surname/Family Name \_\_\_\_\_

All other names \_\_\_\_\_

Name at Birth if different from above \_\_\_\_\_

Date of Name Change \_\_\_\_\_ Reason for change (Adoption or deed poll) \_\_\_\_\_

Date of birth \_\_\_\_\_ Age at last birthday \_\_\_\_\_

Place and Country of birth \_\_\_\_\_ Present Nationality \_\_\_\_\_

Nationality at birth \_\_\_\_\_

Caymanian Status/Permanent Residence  Yes  No Date Acquired \_\_\_\_\_

Is this the first application? If no, give date of previous application \_\_\_\_\_

**NOTE: Present nationality is based on passport now in the applicants possession. Child takes nationality of his or her mother if mother is unmarried.**

## ② Contact Information

P.O. Box \_\_\_\_\_ Postal Code KY- \_\_\_\_\_

House No & Street Name \_\_\_\_\_

District \_\_\_\_\_ Daytime Telephone Number {ie: cell number} \_\_\_\_\_

Email Address \_\_\_\_\_

## ③ Details of Applicant's Mother

Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Place and Country of Birth \_\_\_\_\_ Nationality at Birth \_\_\_\_\_

Present Nationality \_\_\_\_\_ Maiden Name \_\_\_\_\_

If child's mother became a British Overseas Territories citizen or a citizen of the United Kingdom by Naturalisation or registration please provide details. e.g. number of document, place and date of issue. \_\_\_\_\_

### **Mother's Present Address**

P.O. Box \_\_\_\_\_ Postal Code KY- \_\_\_\_\_ House No & Street Name \_\_\_\_\_

District \_\_\_\_\_ Daytime Telephone Number {ie: cell number} \_\_\_\_\_

Email Address \_\_\_\_\_ If Mother is deceased, please give date and place of death and nationality at time of death: \_\_\_\_\_

Employer's Name \_\_\_\_\_ Address & Number \_\_\_\_\_

## ④ Details of Applicant's Father

Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Place and Country of Birth \_\_\_\_\_

Nationality at Birth \_\_\_\_\_ Present Nationality \_\_\_\_\_

Employer's Name \_\_\_\_\_ Address & Number \_\_\_\_\_

### **GET IT RIGHT**

To avoid a delay in the processing of an application, please ensure that no relevant information is missing from the application form and all relevant supporting documents are attached.

PLEASE WRITE IN CAPITALS AND WRITE IN INK

If child's father became a British Overseas Territories citizen or a citizen of the United Kingdom by Naturalisation or registration please provide details. e.g. number of document, place and date of issue \_\_\_\_\_

**Father's Present Address**

P.O. Box \_\_\_\_\_ Postal Code KY- \_\_\_\_\_

House No & Street Name \_\_\_\_\_

District \_\_\_\_\_ Daytime Telephone Number (ie: cell number) \_\_\_\_\_

Email Address \_\_\_\_\_

If Father is deceased, please give date and place of death and nationality at time of death: \_\_\_\_\_

**⑤ Details of Parents' Marital Status**

Are parents currently married to one another?  YES  NO If divorced, is custody of the child shared?  YES  NO

Were they married at time of child's birth?  YES  NO

If sole custody, indicate which parent?  MOTHER  FATHER

With whom does the child ordinarily reside? \_\_\_\_\_

**⑥ Convictions**

Has the child been convicted in a court of law of any crime or offence and the conviction(s) is/are not spent?

YES  NO \_\_\_\_\_

The details of crime/offence and date of sentence should be reflected on your local Police Clearance Certificate. Provide full details on a separate sheet, if applicable.

**⑦ Residency Information**

**Residency of the Child**

Give below all addresses in the Territory (continue on separate sheet if necessary).

Address (include house # & district)	Date From	Date To
_____	_____	_____
_____	_____	_____

Date of first arrival in the Cayman Islands (to reside). If exact date is not known, you must reflect the year. \_\_\_\_\_

If the application is granted, in which country will the child live? \_\_\_\_\_

**Residency of the Mother**

Give below all addresses in the Territory (continue on separate sheet if necessary).

Address (include house # & district)	Date From	Date To
_____	_____	_____
_____	_____	_____

### Residency of the Father

Give below all addresses in the Territory (*continue on separate sheet if necessary*).

Address (include house # & district)	Date From	Date To
_____	_____	_____
_____	_____	_____

If you were or are outside the territory for educational purposes, original documentation to support this must be provided by the university or college. This information must stipulate the length of time that you were away or expect to be away to achieve your degree.

## 8 Consent to the Minor's Application by the Parent(s)

If this application is being completed by a guardian, please go to Section 9.

I/We, (full name of parents in BLOCK LETTERS) \_\_\_\_\_

Consent to this application for the registration of our/my child as a British Overseas Territories Citizen

(Insert minor's name) \_\_\_\_\_

Signature of Mother \_\_\_\_\_ Date \_\_\_\_\_

Signature of Father \_\_\_\_\_ Date \_\_\_\_\_

If only one parent has signed please state why the other parent has not signed. \_\_\_\_\_

## 9 Consent to the Minor's Application (by Guardian)

I am authorised to act as guardian by:  The Court  The child's mother/father whose consent is attached.

I, (full name of guardian) \_\_\_\_\_ of address \_\_\_\_\_

am the guardian of (insert minor's name) \_\_\_\_\_ and consent to this application for registration as a

British Overseas Citizen. Signature of Guardian \_\_\_\_\_ Date \_\_\_\_\_

## 10 Declaration

To be completed by a parent/guardian of all applicants.

I/We, (full name of parent(s) or guardian in BLOCK LETTERS) \_\_\_\_\_ and

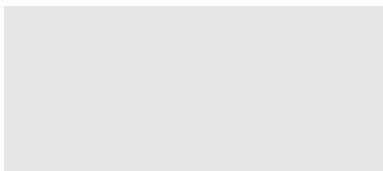
\_\_\_\_\_ declare that to the best of my/our knowledge the information given in this application is correct. I/We promise to inform the Office of the Deputy Governor in writing of any change in circumstances which may affect the accuracy of the information given while the application is being considered.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**(Signed in the presence of a Justice of the Peace/Notary Public. Cross out which title is not applicable).**



(affix seal/stamp here)

**VERY IMPORTANT:** If an application form is incomplete, which means that it is missing information or missing a supporting document or documents, it will not be accepted until personnel in the Office of the Deputy Governor are assured that all is in order. If an application has been placed in the drop-box and it is viewed as incomplete, you will be contacted (either by phone or e-mail) to return to collect the envelope with the contents which must be done within 48 hours. We will provide a cover sheet which will convey why the application was not accepted. Once an application is viewed as complete and is accepted by this Office, your revenue receipt will be forwarded to you via post or e-mail. To make an enquiry on the status of your application, please use the following: E-mail address: **BOTC.ODG@gov.ky** or the following telephone numbers: **244-2441 or 244-3181**