

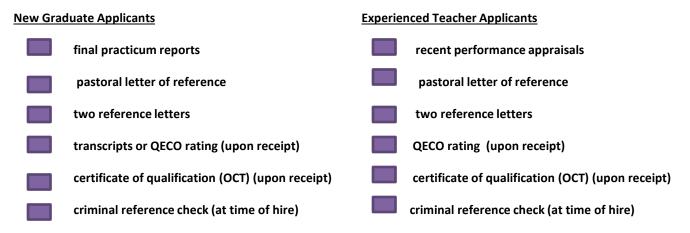








Thank you for your interest in the Wellington Catholic District School Board. Applicants are asked to complete an on-line resume and cover letter at www.applytoeducation.com by March 31. Please ensure the following information is available on-line:



Recruitment Information?

Any questions regarding our hiring process and teacher staffing in general can be directed to Susan Paoli, Human Resources Officer at (519) 821-4640 ext. 219 Fax (519) 824-3088 or e-mail at <u>spaoli@wellingtoncdsb.ca</u>.

Hiring Procedure?

You must apply electronically through www.applytoeducation.com. An application will be considered only if all documentation is forwarded to the Apply to Education and the on-line Catholic questions are completed. We also encourage you to sign up for the Job Alert feature to be notified when our Board posts jobs on applytoeducation.com.

Supply Positions will be posted in April. Please forward the documents you have at the time of the posting and add remaining documentation when received.



Wellington Catholic District School Board We Have Faith in Education



Mission Statement

To continue to build a vibrant Catholic community committed to the celebration of each individual by fostering a love of learning, through quality educational experiences, enabling all to respond in a Christian way to the challenges of life.

Governing Values

We know:

That witnessing the Good News of Jesus Christ is the foundation of Catholic Education.

That each learner is entitled to quality Catholic education.

That Catholic education is a shared responsibility of home, Church, school and community.

That we are all unique and precious gifts of God.

That our commitment is to foster the dignity and growth of each person in a nurturing, safe environment.

That positive attitudes lead to success and happiness.

That as Catholics we are called by our faith to serve others.

That as an educational system we are committed to the official languages of Canada.





The Wellington Catholic District School Board was established in January 1969 and services Guelph and Wellington County. Guelph has a population of 110,000 people. For information on the City of Guelph please contact <u>visitinfo@city.guelph.on.ca</u>.

- Student Enrolment: 8045
- Elementary Teachers: 334
- Number of Elementary Schools: 18
- Schools located in Guelph (12), Elora (1), Fergus (1), Erin (1), Arthur (1), Mount Forest (1) and Rockwood (1)
- Number of Secondary Schools: 3
- Trustees: 6 + 4 student representatives

Why Work For Our Board?

Our District is governed by two main principles, which are our Mission Statement and our Governing Values. The District strives to improve ourselves and provide quality education by following four pillars:

- Catholicity
- Student Achievement
- Quality
- Site Improvement

Any questions regarding hiring can be directed to Susan Paoli at <u>spaoli@wellingtoncdsb.ca</u> or (519) 821-4640 ext. 219.

Elementary: 5461

Secondary: 2584

Secondary Teachers: 163 City: 12

Alternative Education School: 1

County: 6





HOW TO APPLY TO OUR DISTRICT?

Send your application on-line through <u>www.applytoeducation.com</u> and view job postings and set up job alerts

Our jobs are posted on *apply*toeducation.com and can be viewed by clicking the "Search Jobs" button on the homepage. You can create an account on applytoeducation.com in order to set up 'job alert' emails when we post jobs of interest to you.

Sending your application and customizing your portfolio

Applytoeducation is less expensive than paying for multiple transcripts, photocopies, mailing or faxing an application portfolio. For \$12 you can apply to unlimited teacher job postings with our School Board, and your application is visible for one year.

Once you have made your portfolio visible to us on applytoeducation you can update it as often as you like - we will always see the current version.

Apply to job postings

When you have made your application visible you can apply to any of our teacher job postings by clicking on the "apply" button. You will receive immediate confirmation on your screen and the job will be listed in your "Job Application Log." We post Supply positions in April for September start date . All other positions are posted when they arise throughout the school year.





To Candidates For Teaching Positions with the Wellington Catholic District School Board:

On behalf of the Wellington Catholic District School Board, I wish to thank you for your interest in seeking a teaching position with our Board. Our schools exist to provide parents with the opportunity for their children to receive an authentic Catholic education.

Since Catholic parents can choose between public and Catholic schools, it is clear that the choice of a Catholic school reflects a parent's belief that teachers in our schools are committed to providing a faith-based educational experience for children. This experience is one that is rooted in the teachings of the Catholic Church.

Teachers in a Catholic school must take seriously the practice and development of their faith. A commitment to do so is essential if Catholic schools are to achieve our mission in society. The Catholic community has the right to expect that its teachers are committed to the Catholic faith. It is for this reason that the careful advice of the applicant's parish priest must be sought when choosing candidates for teaching positions in a Catholic, school system. A pastoral reference is a most significant part of our application process and the reference must include an interview by a priest of the applicant's parish.

The intended outcome of this practice is that those teachers hired by the Wellington Catholic District School Board will be teachers who experience a call to teach in a Catholic school and who are seriously committed to a life-long journey in faith and their vocation.

The pastoral form attached should be returned to the candidate to include with their application package to be sent to www.applytoteach.com our electronic application process.

Sincerely, Tamara Nugent Director of Education

| District | gton Catholic School Board Faith in Education |
|-------------------------------------|---|
| PASTORAL LETTER OF REFEREI | NCE Page 1 of 2 |
| Date of Interview: | |
| Applicant's Name: | |
| Applicant's Address: | |
| THE RECOMMENDATIONS ARE | BASED ON ONE OF THE FOLLOWING: |
| Please Check One | I do not know the candidate well enough to make a recommendation at this time. |
| | _I am comfortable making this recommendation. |
| | _I can give this recommendation without any qualifications. |
| 1. How long was the applicar | nt personally known to you prior to the interview? |
| 2. To what extent does this a Mass? | pplicant manifest involvement in the Catholic Community through habitual attendance at Sunday |

3. Please comment if the applicant participated actively in the life of the Parish?





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4. To the best of your knowledge, does the applicant accept and profess the basic and essential truths, Catholic Faith and Moral/Doctrines of the Catholic Church? Yes_____No_____

5. Are you aware of any serious problems of faith?_____

6. Insofar as you are aware, is the applicant a person of good moral character?_____

7. Would you want the applicant to teach Religion to the children of your parish? Yes_____No_____

8. Do you believe this applicant would influence and strengthen the spiritual growth of children within the Catholic Community? Yes___No____

Any further comments:

| Signature of P | Priest: |
|----------------|---|
| Parish: | |
| Address: | |
| Diocese: | |
| Father, we pro | ovide this form to assist you, however, if you are more comfortable writing a letter, by all means do so or contact |

us directly.

Please return the completed form to the applicant.

Thank you Father for taking the time to assist us in our hiring of Catholic teachers.





Frequently Asked Questions?

- What is the deadline date to apply to the board for the next school year? Answer: The deadline date to apply to our board is March 31st.
- How do I apply to the board for a teaching position?
 Answer: We use <u>www.applytoeducation.com</u> to post all positions. Please apply electronically by sending your information electronically when a position is posted.
- 3. Do I have to be on the supply list to apply to a posted position with the board? Answer: No you do not. Any position posted on <u>www.applytoeducation.com</u> you are eligible to apply to.
- 4. If I already have a pastoral letter of reference do I have to complete your form? Answer: No you do not. We will accept any form of pastoral letter of reference.
- 5. How old can my pastoral letter of reference and criminal reference be?

Answer: The pastoral letter of reference must be less than one year old and the criminal reference at time of hire must be less than six months old.

6. How do I apply for a supply teaching position with the District? Answer: You apply through the <u>www.applytoeducation.com</u> through a posting. Supply positions are posted based on supply and demand usually around April, October, and February.



Wellington Catholic **District School Board** We Have Faith in Education





School Locations

Secondary Schools

Bishop Macdonell Catholic High School 200 Clair Road West, Gueloh N1L 1G1 Ph.: 519-822-8502 Fax: 519-837-1469

Our Lady of Lourdes **Catholic High School** 54 Westmount Road, Guelph N1H 5H7 Ph.: 519-836-2170 Fax: 519-823-1010

C St. James Catholic High School 57 Victoria Road North. Guelph N1E 5G9 Ph.: 519-822-4290 Fax: 519-823-8511

St. John Bosco Catholic High School 19 Northumberland Road Gueloh N1H 3A1 Ph.: 519-824-8909 Fax: 519-824-9823

Guelph **Elementary Schools**

Holy Rosary Catholic School 365 Stevenson Street North, Guelph N1E 587 Ph.: 519-824-5620 Fax: 519-824-1862

Holy Trinity Catholic School a 487 Grange Road, Guelph NIE 7C4 Ph.: 519-821-0156 Fax: 519-821-0967

C Mary Phelan Catholic School 8 Bishop Court. Guelph N1G 2R9 Ph.: 519-821-1060 Fax: 519-821-7122

Sacred Heart Catholic School æ 125 Huron Street. Guelph N1E 5L5 Ph.: 519-824-2751 Fax: 519-763-5733

St. Francis of Assisi Catholic School 287 Imperial Road South, Guelph N1K 1M3 Ph: 519-821-9160 Fax: 519-821-5296

St. Ignatius of Loyola Catholic School 251 Colonial Drive Guelph N1L 0G4 Ph.: 519-822-6192 Fax: 519-822-0230

K St. John Catholic School 63 Victoria Road North Gueloh N1E 5G9 Ph: 519-824-4710 Fax: 519-824-1721

St. Joseph Catholic School n 10 Guelph Street. Guelph N1H 5Y8 Ph.: 519-836-2671 Fax: 519-836-8209

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St. Michael Catholic School 9 McElderry Road, Guelph N1G 4W7 Ph.: 519-823-2455 Fax: 519-823-2459

St. Patrick Catholic School 391 Victoria Road North. Guelph N1E 5J9 Ph.: 519-822-0200 Fax: 519-836-3645

O St. Paul Catholic School 182 Clairfields Dr. E., Guelph N1L 1N4 Ph: 519-824-9470 Fax: 519-824-1380

St. Peter Catholic School e 150 Westwood Road. Guelph N1H 7G1 Ph.: 519-836-3730 Fax: 519-836-6764

County **Elementary Schools**

O St. John Catholic School, Arthur 315 Tucker Street

Arthur NOG 1AD Ph :: 519-848-2445 Fax: 519-848-5716 🔞 St. John Brebeuf Catholic School, Erin

30 Millwood Road. Erin NOB 1TO Ph.: 519-833-9994 Fax: 519-833-7565

St. Joseph Catholic School, 8 Fergus 150 Strathallan Street, Fergus N1M 1A1 Ph.: 519-843-3810

Fax: 519-843-7886 St. Mary Catholic School, Elora

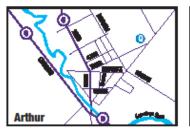
251 Irvine Street. Elora NOB 1SO Ph::519-846-9921 Fax: 519-846-8866

1 St. Mary Catholic School. Mount Forest 390 Parkside Drive. Mount Forest NOG 2L3 Ph.: 519-323-2586 Fax: 519-323-9446

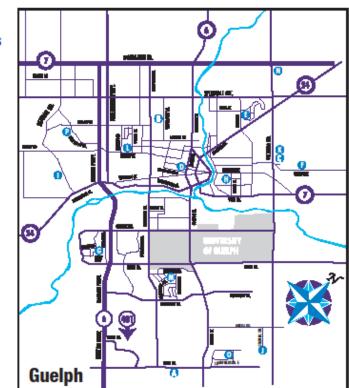


www.wellingtoncdsb.ca

or contact Central Office at Ph: 519-821-4600 It is important to always confirm school boundaries before purchasing a new home.







S. 11: 5.00 Fergus

