



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
U.S. ARMY GARRISON ANSBACH
UNIT #28614
APO AE 09177-8614

IMEU-ANS-AO

MEMORANDUM FOR RECORD

SUBJECT: Appointment of Unit Environmental Compliance Officer (ECO) or Unit Environmental Point of Contact (Env POC)

1. References.

- a. AR-200-1, chapter 1, section 2, para. 1-28, f and g, 13 December 2007.
- b. USAG Ansbach Environmental Policy, COL Hickey Memorandum # 8, 20 January 2010.
- c. USAG Ansbach Environmental Management System Roles and Responsibilities Procedure, 15 July 2009.

2. Effective _____,
(begin date)

Rank/Name: _____

Unit/Organization: _____

Phone & Email: _____

is hereby appointed as **the primary Environmental Compliance officer (ECO)**.

Rank/Name: _____

Phone & Email: _____

is hereby appointed as **the alternate ECO representative**, for the same unit/organization as named above.

3. Purpose: To ensure environmental requirements are adhered to; to fully implement the USAG Ansbach Environmental Management System (EMS).

4. Period: Until officially released or relieved from appointment in writing.

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5. The duties of the ECO/ Environmental POC are as follows:

a. Ensure environmental compliance and awareness actions take place within his/her organizational level (company, activity, or division). This should include, but is not limited to the responsibilities as assigned for the hazardous material/ hazardous waste coordinator and the solid waste and recycling coordinator.

b. Serve as a POC for Garrison environmental staff and the Environmental Management System (EMS) Cross-Functional Team (CFT).

c. Serve as an environmental POC during unit movement activities, including but not limited to deployment, re-deployment, and training maneuvers.

6. Special Instructions: Appointee will become thoroughly familiar with environmental regulations as directed by AR 200-1 and local policy, as applicable. Appropriate training will be provided as needed by the USAG Ansbach DPW Environmental Management Division (EMD).

7. Point of contact for the designation of this representative is the undersigned. In the event that the appointed ECO/ Env POC and alternate leave USAG Ansbach, the undersigned will appoint new personnel to fulfill these duties. All contact information shall be forwarded to the USAG Ansbach DPW EMD (Attn: Ms. Gerda Koss).

8. The USAG Ansbach is committed to the continual improvement of environmental management across the Garrison.

Supervisor's rank/name

Unit/Organization

Phone/ E-mail