Date of receipt:



Certificate of Re-employment

Part A: To be completed by the applicant in all cases.

Notes: Where we hold your email address we may use this address to communicate with you. Complete Part A and pass to your employer to complete Part B. A separate certificate is required from each employer if you have more than one. You must complete this form in each tax year you are re-employed.

Section 1: Personal details. Information required to assess the effect of earnings from re-employment on pension.											
1.	Teacher's reference number	8. Contact address									
	RP /										
2.	2. Surname (one character per box)										
_	-										
3.	Former surname (if any)										
		Postcode									
4.	First name	9. Home telephone number (inc. STD code)									
_											
5.	Title (please tick, or state if other)	10. Mobile telephone number									
	Mr Mrs Miss Ms Other										
6.	Date of birth (e.g. dd/mm/yy)	11. Email address									
_	National Insurance number	12. Did									
7.	National insurance number	12. Did your employer increase your retirement benefits? Yes No									
		Please confirm the date you first commenced teaching employment after retirement.									
Sign	ature	Date									

Data Protection Act 1998. The Department for Education (DfE) will use any information you provide in connection with the Teachers' Pension Scheme to administer and operate the scheme and pay benefits under it. This may include passing details to third parties that are involved in the administration and operation of the scheme. The DfE may also use your data for administrative purposes in line with its data protection notification. In order to fulfil its duty to protect public money, the DfE may use information it holds to prevent and detect fraud. It may also share information with other organisations that handle public funds. If there is any difference between the legislation governing the Teachers' Pension Scheme and the information in this leaflet, the legislation will apply.

Please return to us at:

Teachers' Pensions, Mowden Hall Darlington, DL3 9EE

www.teacherspensions.co.uk

Reemp Cert / Dec 2011



Part B: To be completed by the employer and returned without delay.

Notes: This section must be completed where the teacher is in receipt of Age or Premature Retirement Benefits and phased retirement benefits received on or after normal pension age. It is not required for teachers only in receipt of Actuarially Adjusted Benefits or Phased Retirement Benefits which have been actuarially adjusted.

You are required to complete **all** sections of Part B, irrespective of whether pension contributions should have been deducted. Service details must be provided for a full year or up to the member's last day of re-employed service (whichever is earliest),

and must not span 31 March. Where there is a 'future' end date please provide forecasted earnings up to that date if possible. In cases where the member has been re-employed on a part-time basis and there are no earnings, please indicate the service as all days out. **The 'special classes' indicator must be completed in all cases of part-time re-employment,** i.e '7' for regular part-time and '8' for irregular part-time.

If the re-employment is in a supply capacity, you must retain the Certificate and submit it as soon as the earnings are known.

Se	Section 1: Employment details														
1.	Establis	hmen	t number	3. Last da	Last date of employment (if known)										
			1												
2.	Teacher'	's refe	erence number												
	Kr		7												
								Allowances							
	Salary scale	Full/Part-time (F/P)	Start date (dd/mm/yy)	End date (dd/mm/yy)	Full-time annual salary rate (£) (inc. Pensionable Allowance)	Actual part-time salary paid (£)	Days excluded (other than part-time)	Is salary safeguarded? (S)	London Additions (I/A/O/F)	Social priority (1/2/3/4)	Special classes (7/8)	Other allowances (£) (inc. safeguard element)	Suppfield	School No. or Employment code	Withdrawal indicator (W)

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Part B: To be completed by the employer and returned without delay (continued)

Section 2: Certificate The certificate must be signed by a responsible officer of the Local Authority in respect of all maintained schools including both foundation and voluntary aided schools. In the case of other institutions, the certificate must be signed by a responsible officer or chairperson of the governing body. This cannot be a member of the teaching staff. Signature of authorised officer Name of contact for admin purposes (in capital letters) Name of authorised officer (in capital letters) 7. **Telephone number** (inc. STD code and extn.) Position Fax number 3. Telephone number (inc. STD code and extn.) 9. Email address 10. Official stamp or full address 5. Date Official stamp (LA only). If non-LA establishment, please give address and postcode.

Data Protection Act 1998. The Department for Education (DfE) will use any information you provide in connection with the Teachers' Pension Scheme for the purpose of administering and operating the scheme and paying benefits under it. This may include passing details to third parties that are involved in the administration and operation of the scheme. The DfE may also use your data for administrative purposes in line with its data protection notification. In order to fulfil its duty to protect public funds, the DfE may use information it holds to prevent and detect fraud. The DfE may also share such information, for the same purpose, with other organisations that handle public funds. Where there is any difference between the legislation governing the Teachers' Pension Scheme and the information in this leaflet, the legislation will apply.

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