

**LAGUARDIA COMMUNITY COLLEGE OF THE CITY UNIVERSITY OF NEW YORK**  
**MEMORANDUM OF UNDERSTANDING**

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**A. Sending and Receiving Institutions**

Sending College: **LaGuardia Community College**

Programs: Human Services

Degree: Associate in Arts

Receiving College: **School of Social Welfare/SUNY Stony Brook University**

Program: Social Work

Degree: Bachelor of Science

**B. Admission Requirements for Senior College Program**

- Applicants to the undergraduate program must achieve upper division status before admission to the school.
- The School encourages applications from transfer students.
- A minimum GPA of 2.5.
- A minimum of 57 credits that must be earned prior to beginning the program. Within these credits, students must have completed courses providing a broad liberal arts base with core content in the following areas:
  - ☑ A minimum of one 3 credit course in English composition, which develops proficiency in the composition of expository and argumentative essays.
  - ☑ A minimum of one 3 credit introductory course in biological sciences which provides an understanding of the major concepts of biology, including the cell, the gene, molecular biology, development and evolution, the human implications and values associated with these concepts, and the impact of biology on human behavior.
  - ☑ A minimum of one 3 credit course in natural sciences or mathematics in addition to the biology course;
  - ☑ A minimum of two 3 credit courses in the humanities and/or fine arts;
  - ☑ A minimum of one 3 credit course in American political systems which provides knowledge about the organization of American government, including the Constitution, Congress, political parties, pressure groups, growth of the presidency, the Supreme Court, judicial review, federalism, separation of powers and the Bill of Rights.
  - ☑ A minimum of one 3 credit introductory course in sociology or anthropology which provides an analysis of the principles of social structure through an examination of various forms of kinship, marriage, family, age group, voluntary associations and various levels of political, judicial, religious and economic organization.
  - ☑ A minimum of one 3 credit introductory course in psychology which provides an understanding of psychology as the science of behavior, including content related to personality theory, social and developmental psychology and psychological testing.
  - ☑ A minimum of one 3 credit course in American history (post-Reconstruction era) which provides knowledge of modern American history including industrialization, the impact of industrialization upon social, cultural and political life, the Great Depression, the New Deal and the resulting social and technological changes.

## Associate Degree from LaGuardia Community College

LaGuardia Community College graduates with the Associate Degree in Human Services will receive 60 credits toward the Bachelor of Science in Social Work at SUNY Stony Brook University. In addition, they will be deemed to have met all general education requirements at the School of Social Welfare/Stony Brook University.

Total transfer credits granted toward the baccalaureate degree: 60

Total additional credits required at the senior college to complete baccalaureate degree: 67

### C. School of Social Welfare/LaGuardia CC Transferability

NOTE: Students interested in pursuing a B.S. in Social Work at Stony Brook University must complete the courses detailed below within the prescribed requirements for the A.A. degree in Human Services.

#### Content Areas

#### LaGuardia Equivalent

English Composition, 3 credits

ENG 101, Composition I: An Introduction to Expository Writing

Biology, 3 credits

SCB 101, Topics in Biological Sciences  
or  
SCB 201, Fundamentals of Biology I  
or  
SCB 203, Fundamentals of Human Biology I

Introduction to American Government, 3 credits

SSP 101, U.S. Power and Politics

U.S. History Since 1877, 3 credits

SSH 102, Themes in American History Since 1865

Introduction to Psychology, 3 credits

SSY101/SSB102, General Psychology

Introduction to Sociology, 3 credits

S100/SSB110, Introduction to Sociology: Contemporary Society  
SSA101, Introduction to Anthropology

**or**

Introduction to Anthropology, 3 credits

Humanities or Fine Arts, 6 credits

Note: Studio, design or skills I improvement courses are not accepted, language courses must be intermediate level or higher

Natural Science or Math, 3 credits

Any College Level

## D. Senior College Upper Division Courses Remaining For Baccalaureate Degree

<b>Graduation Requirements</b>	
Candidates for the Bachelor of Science degree must:	
<ul style="list-style-type: none"> <li>▪ Meet the general requirements of the University that are described in the Degree Requirements' section of the Health Sciences Center Bulletin;</li> <li>▪ Complete all course and field instruction requirements of the School of Social Welfare described in this section;</li> <li>▪ Complete 55 credits in required courses in the School of Social Welfare program;</li> <li>▪ Complete 12 credits of elective courses in social welfare;</li> <li>▪ Complete a total of 124 credits of undergraduate work; and</li> <li>▪ Maintain a 3.0 cumulative grade point average in the social work program</li> </ul>	
<b>Junior Year, Fall Semester</b>	
HWC 300 Introduction to Fields of Practice (4) FIWC 308 Human Behavior and the Social Environment I (3) HWC 310 Political Economy of Social Welfare (3) HWC 311 Social Welfare Policy, Services and Analysis (3) HWC 313 Research in Social Work I (3)	Credits     16
<b>Junior Year, Spring Semester</b>	
HWC 304 Contemporary Social Justice Issues (3) HWC 305 Practice Processes in Social Work I (3) HWC 309 Human Behavior and the Social Environment II (3) HWC 312 Social Welfare Policy and Institutional Oppression (3) HWC 314 Research in Social Work II (3)	15
<b>Senior Year, Fall Semester</b>	
HWC 301 Field Instruction I (6) HWC 306 Practice Processes in Social Work II (3) HWC 315 Integrating Seminar I (3) Three Electives (6)	18
<b>Senior Year, Spring Semester</b>	
HWC 302 Field Instruction II (6) HWC 307 Practice Processes in Social Work III (3) HWC 316 Integrating Seminar II (3) Three Electives (6)	18
<b>TOTAL</b>	<b>67</b>

## **E. Follow-Up Procedures**

### **1. Procedures for reviewing, up-dating and modifying the memorandum:**

LaGuardia Community College and Laura McGowan, Director of Transfer Services, and SUNY Stony Brook School of Social Welfare Director of Undergraduate Program, Professor Bertha Murphy, will review the memorandum every four years to ensure that students are adequately informed of the program and to identify issues requiring attention.

### **2. Tracking the students who are admitted and matriculate under the memorandum of understanding:**

After students are admitted and matriculate, SUNY Stony Brook School of Social Welfare will provide the following information to LaGuardia Community College:

- Names of LaGuardia Community College alumni who went directly to the School of Social Welfare and have completed the degree program
- Names of LaGuardia Community College students who have completed the Stony Brook School of Social Welfare undergraduate degree program and have gone on to graduate school

### **3. Sending and receiving college procedures for publicizing agreement, e.g., college catalogs, transfer advisers, Websites, etc.:**

The School of Social Welfare will send its representatives to attend the recruitment events that are organized by LaGuardia Community College.

The LaGuardia Community College Transfer and Articulation Adviser will post a copy of the memorandum on the Transfer Center web site, advertise it in the monthly (name, if any) newsletter, and notify academic & transfer advisors.

## **F. Additional Information**

Effective Date: 6/11/07

**Dr. Paul Arcario**  
*Dean, Academic Affairs*

**(signatures on file)**

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Signature of Sending College Chief Academic Officer

**Dr. Frances L. Brisbane**  
*Dean, School of Social Welfare*

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Signature of Dean, School of Social Welfare

**Dr. Peter Katopes**  
*Vice President, Academic Affairs*

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Signature of Sending College Department Chairperson

**Bertha Murphy, MSW**  
*Director, Undergraduate Program  
School of Social Welfare*

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Signature of Director, Undergraduate Program,  
School of Social Welfare