

## PERSONAL INFORMATION Please neatly type or print all sections of this contract.

Legal Name \_\_\_\_\_ N  
First Last Middle Initial Student ID Number

Permanent Mailing Address \_\_\_\_\_  
Street number and/or apartment number City State Zip Code

Gender ☐ Male ☐ Female Birthdate \_\_\_\_\_ Email \_\_\_\_\_  
MM/DD/YYYY

Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_  
☐ Cell ☐ Landline ☐ Cell ☐ Landline

High School \_\_\_\_\_ High School Graduation Date \_\_\_\_\_

## PARENT, GUARDIAN, OR GUARANTOR INFORMATION

Legal Name \_\_\_\_\_  
First Last Middle Initial Relationship to Student

Primary Phone \_\_\_\_\_ Email \_\_\_\_\_  
☐ Cell ☐ Landline

## LIFESTYLE PREFERENCES: SMC student housing are non-smoking facilities. Please answer these questions honestly; they will be used to match you with the best possible roommates.

Do you smoke? ☐ Yes ☐ No ☐ Sometimes Would you be OK living with a smoker? ☐ Yes ☐ No

Which of the following generally describes your room? ☐ Neat and clean ☐ Generally neat ☐ A little messy ☐ Messy

Under what conditions do you like to study? ☐ Absolute quiet ☐ Some background noise ☐ TV or radio is on ☐ With other people

Which best describes your normal sleep pattern? ☐ Early to bed, early to rise ☐ Late to bed, early to rise  
☐ Early to bed, late to rise ☐ Late to bed, late to rise

What are your social expectations in relation to your room/suite and your roommates?  
☐ I want my room to be a quiet place to get away. ☐ I wouldn't mind people in my room sometimes.  
☐ I want people to be around. ☐ I want my room to be the place where everyone hangs out.

Are you comfortable with having overnight guests of the opposite gender? ☐ Yes ☐ No

Do you have any special accommodation requests (i.e. barrier-free room) or any medical conditions that you want SMC to know about?  
☐ Yes ☐ No (If yes, please explain) \_\_\_\_\_

## THEMED HOUSING: (Please Select One) SMC offers you a chance to live with people who share similar interests with you. Please select only one option. If you requested a roommate, they must also have selected the same themed community or your request will not be honored.

- ☐ Academic Focus (quiet floor) ☐ Performing Arts  
☐ Roadrunner Nation (Intramural Sports and student activities) ☐ None of these

## WINTER BREAK HOUSING: SMC housing offers limited housing during the winter break. Only one building will remain open during break. During this time, only students that are assigned to that building can remain in housing. Students not residing in that building may leave their personal belongings in their room but are unable to reside on campus during this time.

Will you need to stay during winter break? ☐ Yes ☐ No ☐ Maybe

**ROOMMATE AND ASSIGNMENT PREFERENCES:** All roommate requests must be mutual.

Name \_\_\_\_\_  
First Last Middle Initial

Primary Phone \_\_\_\_\_ Email \_\_\_\_\_  
☐ Cell ☐ Landline

Name \_\_\_\_\_  
First Last Middle Initial

Primary Phone \_\_\_\_\_ Email \_\_\_\_\_  
☐ Cell ☐ Landline

Name \_\_\_\_\_  
First Last Middle Initial

Primary Phone \_\_\_\_\_ Email \_\_\_\_\_  
☐ Cell ☐ Landline

**CONTRACT OPTIONS:** Units will be filled on a first-come, first-served basis. Requests are not guaranteed. If you request a 2-bedroom suite and one is not available, you will automatically be assigned to a 4-bedroom suite. This contract is for the full academic year. Please see the Terms and Conditions for more details in regards to cancellations.

☐ 4-Bedroom academic (September 1, 2015-May 8, 2016)

☐ 2-Bedroom academic (September 1, 2015-May 8, 2016)

**IMPORTANT INFORMATION:** Please initial each box after you have read that section.

**Initial**  
☐ To finalize your reservation, **you must submit a \$200 security deposit. \$25 of this deposit is a non-refundable administrative fee. The remaining \$175 is refundable until June 1, 2015.** Cancellations after June 1 but prior to move-in will forfeit their full deposit. The entire security deposit, minus the \$25 administrative fee, is refundable at the end of your contract period as long as there are no damages to your apartment or outstanding charges on your SMC account. The security deposit will be used to cover all damages assessed through final inspections and any outstanding charges on your account.

☐ I understand that I must be enrolled in at least 12 credit hours by June 22, 2015.

☐ I understand this contract is for the entire academic year (Fall and Spring semesters). I agree to make **housing and tuition payments** by the dates listed in the Terms and Conditions of Residential Housing (July 17, 2015 and December 1, 2015).

☐ I have read, understand, and agree to be bound by the terms of this Residential Housing Contract, the Terms and Conditions of Residential Housing (located at: [http://www.swmich.edu/sites/swmich.edu/files/housing/terms\\_and\\_conditions.pdf](http://www.swmich.edu/sites/swmich.edu/files/housing/terms_and_conditions.pdf)), The Residence Life Community Standards Handbook, the SMC Student Handbook (located on SMC Wired) and all applicable local, state, and federal laws. I understand that violation of any of these may result in disciplinary action up to and including termination of this contract.

☐ Cancellations must be made prior to June 1, 2015 to avoid rent charges. I FURTHER ACCEPT FINANCIAL RESPONSIBILITY FOR THE FULL CONTRACT TERM SELECTED ABOVE.

☐ By signing this contract, I certify that I am at least 18 years old (unless otherwise stated in the signatory line below by parental authorization). Additionally, I grant permission for Southwestern Michigan College to perform a background check.

All notices required or permitted by this contract or by law must be sent to: **Jason Wilt, Director of Student Housing, Southwestern Michigan College, 58900 Cherry Grove Rd., Dowagiac, MI 49047 • [jwilt@swmich.edu](mailto:jwilt@swmich.edu) • 269-783-2159**

Notice: If you have a question about the interpretation or legality of a provision of this contract, you may want to seek assistance from a lawyer or other qualified person.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent/Guardian (if student is under 18 years of age) \_\_\_\_\_ Date \_\_\_\_\_