



Wischemann Hall

Wischemann Hall One Time Rental Application

Event Date Requested: _____

Setup Start Time: _____

Event Start Time: _____

Event End Time: _____

Clean-up End Time: _____

Total Number of Hours: _____

Responsible Party's Name (As it will appear on the contract):

Name as it will appear on the Certificate of Insurance (Must match the responsible party's name)



Wischemann Hall

Are you a Previous Renter? ☐ Yes ☐ No

Street Address: _____

City: _____

State: _____

Zip Code: _____

Primary Contact Phone Number: (_____) _____

Secondary Contact Phone Number: (_____) _____

Email Address: _____

Please re-type Email Address: _____

I have contacted my insurer and have verified that I will be able to produce a Certificate of Insurance for General Liability in the amount of \$1,000,000 naming **Redwood Rainbows Square Dance Club, Inc.** as an Additional Insured ☐ Yes ☐ No

Name of organization (if applicable)

Is the Organization a Non-Profit? ☐ Yes ☐ No



Wischemann Hall

Nature of Event: _____

Number of People Expected to Attend: _____

Will There Be Live and/or Pre-recorded Music? ☐ Yes ☐ No

Will The Music Be Amplified? ☐ Yes ☐ No

Name of Band or DJ: _____

Have You Inspected the Facility? ☐ Yes ☐ No

Important!

Please fill out the application completely and legibly. A contract will not be drawn up until we have received this application fee. You may pay the application fee in the form of cash or money order for \$35, made payable to Kelley Rentals, and send it to Kelley Rentals, 489 S. Main Street, Sebastopol, CA 95472.

Wischemann Hall cannot be rented without providing a certificate of liability insurance. The name of the person filling out this application must be the same as the person whose name will be on the certificate of liability insurance, and will be the same name as the person on the rental contract.

Because much of the information asked for in the form below will be in the contract itself, please don't apply to rent Wischemann Hall unless your name will be the one on the insurance certificate and contract.