

Birth Registration/Passports

Baby's Birth Certificate

35 FSS can assist you with paperwork and answer your questions. Once all the required documents are in order, they will be sent to the US Consulate. The State Department will then create the baby's Consular Report of Birth Abroad (CRBA) and passport.

Getting your baby's CRBA and passport requires original documents. Why? The passport and CRBA prove your baby is a US citizen. Also, your child will use these documents for the rest of his/her life. By law, the consulate cannot process your baby's passport and CRBA application until the original documentation is complete.

You will need to provide the following documentation: Parent(s) proof of U.S. citizenship, proof of your baby's birth, proof of parents' marriage, proof of termination of all prior marriages of both parents, application for a passport application, baby's two identical photos and fees. These all have to be original documents, and usually have a raised seal. Unfortunately we cannot accept photocopies or notarized copies.

Below is a consolidated list of the initial required Birth Registration forms. Click the link of any desired form.

- Consular Report of Birth Abroad ([CRB Application Form - DS-2029](#))
- Social Security application form ([Social Security Card Form - SS-5](#))
 - The Social Security Card will be sent directly to your PSC box or other mailing address you provide. Allow at least 3-4 months for processing time.
- Obtain lost Birth Certificates/Naturalization/Marriage/Divorce/Death Paperwork ([Department of Vital Records](#))
- Obtain lost/stolen Passport(s) ([Travel.State.gov](#))
- Passport photos can be obtained through the base Photo Lab, please call 226-4096 to make an appointment.
- Questions about Dual Nationality: ([Japan U.S. Embassy](#))

The above forms require Adobe Acrobat Reader - available free at www.adobe.com.

It is **STRONGLY** recommended that you read the instructions before completing all forms.

Online Passport Form

All passport applicants must utilize the online Passport Application Wizard: <https://pptform.state.gov/>
Please complete your passport application online prior to your appointment. Please print out the completed, **unsigned** application and bring it with you on the day of your appointment.

- Passport Application (Select 'Apply Online after agreeing with terms/conditions): [Online Passport Form](#)

****Once you have all required documentation, or have questions throughout the process, please contact 35 FSS at DSN 226-2411.****