

# School Board of Levy County's Laptop Purchase Agreement

Listed below is a copy of the Laptop Purchase Agreement that should be signed by any School Board of Levy County (SBLC) employee that is purchasing a county laptop. Purchasing employees should read it carefully before signing. The employee does have the right to refuse the laptop purchase if they don't agree with the conditions.

As a purchaser of a SBLC laptop, I accept the following terms:

- I understand that the purchase price of the laptop is \$100.
- I understand that SBLC offers the laptop "AS-IS" and assumes no responsibilities for any costs and/or repairs. The School Board of Levy County will not repair the laptop and its accessories prior to its sale.
- I understand that I am responsible for all costs and/or repairs after the purchase.
- I understand that I will not receive any recovery CDs and/or any installation media, including but not limited to licenses, for any software currently installed on the laptop prior and after the purchase.
- I understand that SBLC will not provide any technical support after the purchase.
- I understand that I will uninstall any licensed software that is currently on the purchased laptop once the licensed software is installed on the district-issued laptop.
- I understand that the purchased laptop will be disjoined to the domain and removed from the SBLC network.
- I understand that I will not bring the laptop back to the district or connect it to the SBLC network at any point in time.
- I understand that I am responsible for purchasing anti-virus protection once the currently installed anti-virus protection expires.
- I understand that SBLC is not liable for any data contained on the laptop after the purchase.
- I understand that I will delete any confidential, student identifiable information and/or other sensitive data on the laptop.

The purchasing employee shall be liable for any damages resulting from the use of the purchased laptop and shall defend, hold harmless and indemnify the School Board of Levy County, their officers, employees and agents, against any and all claims, suits, actions, costs, counsel fees, expenses, damages, judgments and decrees, by reason of any person or property being injured or damaged directly or indirectly by using the purchased laptop.

I agree to the above terms and conditions set forth in the School Board of Levy County's Laptop Purchase Agreement Form. My signature below indicates I have thoroughly read and understand the above information. SBLC reserves the right, in its sole discretion, to modify, suspend, or terminate this agreement at any time for any reason without further notice. Any questions, concerns or interpretations of this policy not covered in this document will be resolved at the discretion of the SBLC Administration and the Technology Department.

Laptop Number: SBLC-L \_\_\_\_\_ Work Site: (Initials only) \_\_\_\_\_

Employee Name: (Please Print) \_\_\_\_\_

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Designee: \_\_\_\_\_

Authorized Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_