



iSucceed Virtual High School
Draft Board Meeting Minutes
November 13, 2014 6:00pm MDT

Present: X (Voting Members in Bold)					
Dionicio Peña, Chairman	X	Aaron Ritter, Executive Director	X	Other guests:	
Kelley Phipps, Director	X	Timari Kulm, HR Coordinator	X	Amy White, Legal Counsel	X
Kathy Uker, Director	X	Kris Schenck, Registrar		Rene	X
Tony Tunison, Director		Katie Allison, Operations & Programs Coordinator	X		
Vacant Director		Tyson Chaplin, Ed Tech Facilitator	X		
Vacant Director					
Our Mission					
To provide individualized and supportive quality educational opportunities, inspiring diverse students to succeed.					
Meeting will be held at the iSucceed Virtual High School Office 6148 North Discovery Way, Suite 120, Boise, ID 83713 Sawtooth Conference Room Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone. GoToMeeting call number 1-408-650-3131 GoToMeeting access code 589-095-029					
RSVP: Timari at 208-375-3141 or timarik@isucceedvhs.net to confirm attendance					
	Agenda Item	Presenter	Presentation	Issues/Planned Action	
6:00 pm	Open Meeting	Call to order Don Peña, Chairman			
Minutes:	Chairmen Pena called the meeting to order at 6:05pm and established quorum was present. Introduced Board Members and Staff to potential Board Member Rene.				
6:00 pm	Public Comment	All	Review		
Minutes:					
6:05 pm	Previous Minutes	All	Action	➤ Vote to approve the minutes of the October 23, 2014 Special Meeting	
Minutes:	The director having been given the opportunity to review the October 23, 2014 Special Meeting Minutes. Motion by Director Uker as follows: I move to approve the October 23, 2014 Special Meeting minutes of iSucceed Virtual High School Board of Directors meeting as presented. Motion seconded by Director Phipps. Motion passed by unanimous consent.				
6:10pm	Policy Reading and Approval (First and Second Reading)	All	Review/Approve	➤ Policy 04.01.10 Model Student Data Privacy and Security	
Minutes:	Policy 04.01.10 – Model Student Data Privacy and Security was presented by Legal Counsel Amy White. A discussion followed. Motion was made by Director Phipps as follows: I move we approve Policy 04.01.10 – Model Student Data Privacy and Security for both first and second reading. Motion seconded by Uker. Motion passed by unanimous consent.				
6:15 pm	Policy Reading and Approval Schedule (Second Reading)	All	Review/Approve	➤	

<i>Minutes:</i>				
	Business of the Board			
6:25 pm	Consent Agenda	Timari Kulm	Approval of Expenditures	➤ Vote to Approve Consent Agenda
<i>Minutes:</i>	<p>The directors having been given the opportunity to review the items with Mrs. Kulm on the consent agenda and made no request for change. Chairman Peña requested a motion to approve the consent agenda.</p> <p>Motion by Director Uker as follows: I move to approve the consent agenda, as presented by Mrs. Kulm. Motion seconded by Director Phipps. Motion passed by unanimous consent.</p>			
6:30 pm	Business Manager's Report	Timari Kulm	Finance Report	➤ Vote to Approve the October 31, 2014 Financial Report ➤ Updated Cash Flow Projections ➤ Flipswitch Payments/Contract
<i>Minutes:</i>	<p>Vote to Approve the October 31, 2014 Financial Report</p> <p>Mrs. Kulm presented the Directors with the October 31, 2014 financial report. Mrs. Kulm provided information regarding the revenue, expenses and balance sheet. Chairman Peña requested a motion to approve the October 31, 2014 Financial Report.</p> <p>Motion by Director Uker as follows: I move to approve the October 31, 2014 financial report as presented. Motion seconded by Director Phipps. Motion passed by unanimous.</p> <p>Update on the Cash Flow Projections</p> <p>Mrs. Kulm presented an update on the cash Flow Projections for the 2014/2015 fiscal year comparing both previous month's projections and this month's projections. A discussion followed. No formal Board action taken.</p> <p>Ms. Kulm updated the Board of Directors that the Flipswitch contract is up at the end of this school year. No formal Board action taken.</p>			
7:00 pm	Board Meeting Action/Discussion Items	Don Pena	Review/Approve	➤ Lease Agreement ➤ Public Charter School Commission Update ➤ HR Committee Report <ul style="list-style-type: none"> • Personnel Report • Health Insurance • ISBA Trainings/Reimbursement ➤ Programs & Operations Report ➤ Ed Tech Facilitator Report

<i>Minutes:</i>	<p>The Lease agreement was discussed stating how the location iSucceed was looking at was just rented. Discussion followed about different opportunities available and negotiating current lease. No formal board action taken.</p> <p>An update was given to the Board regarding the Public Charter School Commission's new plan regarding school updates; School Dashboards required by July 30th. No formal board action taken.</p> <p>The Personnel Report as of November 10, 2014 listing all personnel for the 2014-2015 school was presented by Ms. Kulm.</p> <p>Motion by Director Uker as follows: I move to approve the Personnel report as presented. Motion seconded by Director Phipps. Motion passed by unanimous consent</p> <p>Ms. Kulm discussed Health Insurance Options with going into the Exchanged. Stated rates are not available until November 15th. No formal board action taken.</p> <p>Ms. Kulm discussed ISBA Trainings and Reimbursements regarding new legislative. Board needs to determine which areas are wanted for trainings. No formal board action taken.</p> <p>The Programs and Operations Report was presented by Katie Allison. Items discussed were iNACOL Update, Boise State Partnership, School Improvement Plan, Title 1 Application Issues, Flipswitch technical issues, and Policies for December's Board Meeting. No formal board action taken.</p> <p>The Ed Tech Facilitator Report was presented by Tyson Chaplin. Items discussed were Marketing: iSucceed Scavenger Hunt, Pizza & Perks in Nampa 11/14/14, Attendance Challenge, and KBOI Mtg for Spring Enrollment Commercial; Technology: Computer Return – Google Map with Faculty to get Chromebooks returned, Proposal to present at IETA Conference, and Professional Development Badges opportunity. No formal board action taken.</p>			
7:15 pm	Executive Director Update	Aaron Ritter	Update	➤ Executive Summary <ul style="list-style-type: none"> • School Update <ul style="list-style-type: none"> ○ Enrollment/Attendance
<i>Minutes:</i>	<p>The Executive Summary was presented by Executive Director Ritter. Items discussed were School Update, iNACOL Update, FlipSwitch/Primavera Visit, and Leadership Premiums. No formal board action taken.</p>			
7:30 pm	Executive Session			➤ 67-2345(1)(b),(e), and (f)
<i>Minutes:</i>	<p>Pursuant to section 67-2345(1)(b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.</p> <p>Pursuant to section 67-2345 (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.</p> <p>Motion By Director Phipps: I move that we enter executive session Pursuant to sections 67-2345(1) (b) To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student and Pursuant to section 67-2345 (1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.. Motion seconded by director Uker.</p> <p>Roll Call- Director's Phipps, Uker, with all voting in the affirmative.</p>			
8:00 pm	End Executive Session			
	<p>Motion by Director as Phipps follows: I move we end executive session. Motion seconded by Director Uker. Motion passed by unanimous consent.</p>			
8:05 pm	Motion			
	None. No formal board action			
8:25 pm	Good of the Order			Christmas Party and Turkey's

<i>Minutes</i>	Chairman Pena requested a motion to purchase Turkey coupons for Staff and Board Members as well as hold a Christmas Party for Staff and Board. <u>Motion by Director Uker as follows:</u> I move to purchase Turkey's coupons for Staff and Board Members as well as hold a Christmas Party for Staff and Board Members. Motion seconded by Director Phipps. Motion passed by unanimous consent.			
8:30 pm	Adjourn			
<i>Minutes:</i>	<u>Motion by Director Uker as follows:</u> I move to adjourn. Motion seconded by Director Phipps. Motion passed by unanimous consent. The meeting was adjourned at 8:30 pm.			
	Next scheduled Board meeting – December 11, 2014			
Dated the _____ day of _____, 2014. <div style="text-align: right;"> _____ Board Chairman </div> Board of Directors Meeting convened and held pursuant to appropriately provided and received electronic Notice of Regular Board Meeting with posted agenda.				
Agenda Postings iSucceed Office West Family YMCA Website				