



FILM & PHOTO SHOOT HANDBOOK



Catalina Island Chamber of Commerce
P.O. Box 217, Avalon, CA 90704
310-510-1520
www.CatalinaChamber.com

Updated May 2013

Film & Photo Shoot Handbook

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Thank you for considering Avalon and Catalina Island as a location for your film or photo shoot project.

Our unique island location makes for a very special location – and presents some unique challenges. This handbook is intended to help you identify and locate those businesses and entities with whom you will have to interface in order to have a successful shoot. The Catalina Island Chamber of Commerce is also available to assist you in processing your permits, answering your questions, and assisting you in finding the products and services you might require from local businesses.

We look forward to working with you!

With warm regards,

The Honorable Robert Kennedy
Mayor, [City of Avalon](#)

Wayne G. Griffin, ACE
President and CEO
[Catalina Island Chamber of Commerce](#)

CITY OF AVALON FEE SCHEDULE

The [City of Avalon](#) requires a business license, a location fee for use of its streets, beaches and piers and requires permits for all vehicles brought into the City of Avalon. The City also requires \$1,000,000 additionally-named liability insurance coverage, unless aircraft are used, in which case the requirement is \$5,000,000 additionally-named insurance. Fees are as of July 1, 2009.

City of Avalon Filming Permit Fee	\$194 / day – 10 or fewer employees at film location \$258 / day – 11+ employees at film location
City of Avalon Business License	\$126.75 good for calendar year
Still Photography Permits	\$100 / day
Vehicle fees	\$ 25 / day OR \$259 per month

Catalina Island is 76 square miles in size. The City of Avalon is 2.7 square miles total. The remainder of the island is owned and operated by the Santa Catalina Island Company and/or the Catalina Island Conservancy. Location fees for use of either organizations property must be negotiated with that company. Contact names and information for the various parts of the island are included within the handbook.

SHOOTING ON CATALINA ISLAND

Catalina Island is a very unique and desirable location; however it is not for everyone. There are unique and special features in staging and promoting shoot on Catalina Island, and in some cases these features create challenges in logistics and cost control.

Jurisdictions

There are several businesses/agencies/entities involved in shooting on Catalina Island. Each entity has its own insurance needs, requirements, permits and approval process.

[City of Avalon](#) – The City is responsible for all of the roads, structures, services and facilities within the town of Avalon, unless otherwise shown as a Santa Catalina Island Company property. The City will be the clearinghouse and will drive the permitting process. The Catalina Island Chamber of Commerce helps facilitate the permitting process for the City. The City of Avalon will also generate cost estimates for city services, sheriff services and other pertinent fees, where applicable.

[City of Avalon Harbor Department](#) – Operates all on water operations and the Green Pier. All moorings, boat traffic patterns and pier operations must run through the Harbor Department.

[Santa Catalina Island Company \(SCICo\) and Catalina Island Resort Services \(CIRS\)](#) – Operates the Casino Building, Catalina Island Golf Course, Catalina Island Country Club, Descanso Beach Club and other individual roads and facilities in the City of Avalon. The “Island Company” is a great resource for research and facility usage. They also own and operate some roads within the Interior.

[Catalina Island Conservancy](#) – The Conservancy operates the Memorial Gardens in Avalon and the entire “Interior” of Catalina Island. If an event is to take place outside of the City of Avalon, then most likely it will be held on Conservancy property and a Conservancy issued permit will be required.

[Los Angeles County Baywatch Lifeguards](#) – The lifeguard office has jurisdiction over all paramedic services on the island, they initiate any Search & Rescue operations, and oversee all safety issues on the beaches or in the water.

IMPORTANT CONTACT INFORMATION

The following are phone numbers for the specific agencies that you might need to contact regarding your film and/or photo shoot. All mail should be sent to the listed P.O. Box; all shipping should be sent to the street address.

City Services and Agencies:

City of Avalon, Recreation Department
Sean Brannock, Recreation Manager 310-510-1987
Jen Lavelle, Recreation Coordinator 310-510-0220 ext. 230
P.O. Box 1980 (400 Avalon Canyon Road)
Avalon, CA 90704

City of Avalon Harbor Department 310-510-0535
Brian Bray, Harbor Master
P.O. Box 1085 (at the end of the Green Pier)
Avalon, CA 90704

Los Angeles County Sheriffs Department, Avalon Station 310-510-0174
P.O. Box 1551 (215 Sumner Ave.)
Avalon, CA 90704

Los Angeles County Baywatch Lifeguards 310-510-0856
Green Pier, Avalon
P.O. Box 385, Avalon, CA 90704

Catalina Island Chamber of Commerce

Film Liaison / Filming Permits 310-510-7649
Donna Harris, Marketing and Film Liaison Fax: 310-510-7607
Catalina Island Chamber of Commerce Email: dharris@CatalinaChamber.com
P.O. Box 217
Avalon, CA 90704

Catalina Island Conservancy Offices

Pat Maxwell 310-510-2595
P.O. Box 2739 (Conservancy House, 125 Clarissa Ave.) Email: producer@islaearth.org
Avalon, CA 90704

Peg Meehan, Unreel Locations 323-953-6189

Santa Catalina Island Company (SCICo) / Catalina Island Resort Services (CIRS)

Michele Bestudik, Santa Catalina Island Co. 310-510-2000 ext.1223
P.O. Box 737 Email: mbestudik@scico.com
Avalon, CA 90704

Radio Communications:

Catalina Island Amateur Radio 310-457-2231
Frank Shannon, President
(Additional information on this organization/service is found under the Catalina Island Conservancy information)

Cross Channel Transportation

Catalina Express (Long Beach, San Pedro, Dana Point) 310-519-1212
Catalina Passenger Service (Newport Beach) 949-673-5245
“The Newport Boat” - Catalina Flyer
Island Express Helicopter Service (San Pedro, Long Beach) 310-510-2525
Catalina Freight Line (water freight by barge) 310-510-0248
Catalina Flying Boats (air freight) 310-510-1441

On-Island Transportation

Avalon Shoreboat / Island Navigation 310-510-0409, ext. 210
Catalina Transportation Services (taxi, charters & shuttle) 310-510-0342
Catalina Safari Bus 310-510-2800
Tram Charters (trams for private charter) 310-510-2000, ext. 1223

Catalina Island Fact Sheet

OWNERSHIP:

The first American owner was Thomas Robbins who acquired the island in 1846 by a land grant from Pio Pico, the last Mexican governor of California. The island land changed hands several times before most of the island was acquired by the Banning brothers who incorporated the Santa Catalina Island Company in 1894. Present ownership of that company stems from majority interest stock purchases made by William Wrigley Jr. in 1919. In 1975, the Santa Catalina Island Conservancy, a non-profit operating foundation, acquired title to approximately 42,139 acres of Catalina, now owns approximately 88% of the island's 76 square miles.

CITY OF AVALON:

Avalon, the major city on the island, is a general law city and was incorporated in 1913. The population is about 3,700, although summer and weekend population rises to over 10,000. The area of the city is approximately 802 acres, or slightly over one square mile. Approximately 30% of the land area in Avalon is independently owned. The other 70% is owned by the Santa Catalina Island Company. Private property may be purchased from individual owners.

GOVERNMENT AND UTILITIES:

Avalon is governed by a 5-member City Council, including Mayor. The chief administrator of Avalon is the City Manager. Avalon is in Los Angeles County and Police and Fire protection, the Sheriff's Department, the Library, the Health Nurse, and the Justice Court is through a contract with Los Angeles County. The school system (Grade K through 12) is part of the Long Beach Unified School District. Avalon has a 12-bed municipal hospital with an adjoining medical clinic. Electricity, water and gas for Catalina are supplied by Southern California Edison Company. Telephone service is by Pacific Bell Company with microwave service between Catalina and the mainland.

CATALINA "FIRSTS":

Communication:

Pigeons were used to carry messages between Catalina and the mainland from the 1850's to as late as 1899.

The world's first commercial wireless telegraph station was built in Catalina in 1902, and was the news source for Avalon's newspaper, *The Wireless*. The first commercial radio telephone system was installed at Pebble Beach in Avalon in 1919. The first American-made submarine cables in the U.S. were laid between Avalon and the mainland laid in 1923. The first civilian use of microwave system (a World War II secret development), the Catalina microwave station was installed in May 1946.

Transportation:

The first side-wheeler boat service to Catalina was in 1880. The first cross-channel steamer service began in 1888. The first cross-channel airplane flight was made by Glenn L. Martin in 1912. The first commercial aviation service between Catalina and the mainland (by amphibian airplane) was in 1919. The first helicopter service between Catalina and the mainland was in 1977. Avalon is the first city in California empowered by the State Legislature to control the number, size, speed, and noise of vehicles operating within the city limits.

Recreation:

The Catalina Island Golf Course was the first golf course in Southern California, built in 1892. The first successful glass bottom boat was launched in Catalina in 1896. The first cross-channel swim, named the Wrigley Ocean Marathon, was held in 1927.

TRANSPORTATION IN AVALON:

Taxi, tram, and bus services operate in Avalon. The most common mode of transportation is golf carts, bicycles, and walking. The use of private automobiles is subject to City permit. Avalon is the only city in California authorized by the State Legislature to regulate the number and size of vehicles authorized to drive on city streets. Currently, there is an 8-10 year waiting list to own a car on the island and there are no rental cars available. In Avalon, there are 557 personal cars & trucks, 204 commercial vehicles, 925 golf carts, and 147 motorcycles/mopeds.

YACHTING:

Catalina is a popular offshore rendezvous for Southern California yachtsmen. Moorings, supplies and services for yachtsmen are available in Avalon (check with

Harbor Master) and at Two Harbors (contact Catalina Harbor Department). Avalon Harbor is a no discharge area and moorings are on a first-come, first-serve basis. There are approximately 400 moorings at Avalon, approximately 720 moorings elsewhere around Catalina Island, including 257 at Isthmus Cove.

MINING:

In 1863 and 1864, gold and silver prospectors stampeded to Catalina and, under the mistaken impression they were on public lands, staked out “claims”, but they were forced off the island when the U.S. (Union) Army occupied Catalina during the Civil War. However afterwards, mining was resumed on an organized basis. In the 1920’s, a mine in the Black Jack area and another in the Pebbly Beach area were developed and successfully extracted silver, zinc and lead until the reduced value of these metals made operations unprofitable and the mines were closed.

EL RANCHO ESCONDIDO:

Completely renovated in 2005, El Rancho Escondido is a working ranch in Catalina’s interior where horses are raised and trained. Some of America’s finest Arabians are from this ranch, as proved by the many awards and ribbons to be seen on display in the tack room. Daily horse shows for passengers on the Inland Motor Tour.

ANIMALS:

Catalina is home to an interesting variety of land and marine animals. Catalina is the only Channel Island with rattlesnake or native quail. The island has its own subspecies of ground squirrel and its own subspecies of the Channel Island fox. Catalina’s native species are an essential part of a special and interesting ecosystem. Since its discovery by the Spaniards, many animals have been introduced to Catalina, including pig, goat, deer, and the American Bison. Fourteen buffalo (Bison) were brought to Catalina in 1924 for use in the filming of “The Vanishing American” and then were left here. In 1934, eleven additional buffalo were purchased to supplement the herd, which by then had increased to nineteen. Today there are approximately 200 buffalo roaming Catalina Island.

BIRDS:

More than 100 species or varieties of birds make Catalina their permanent or transitory home. They include the Catalina Quail, (*Lophortyx californica catalinensis*), a separate and distinct subspecies that grows larger than the mainland quail. Other Catalina

birds include ravens, mocking birds, shrikes, burrowing owls, red-tailed hawks, peregrine falcons, turkey and bald eagles. Through a joint project of the Catalina Conservancy and the Institute for Wildlife Studies, the magnificent bald eagle again soars above Catalina. The island is also home to pelicans, cormorants and is a nesting site for western gulls.

FISH:

The game fish of Catalina include the marlin and broadbill swordfish, tuna, yellowtail, albacore, white sea bass, barracuda, mackerel and bonito. Other Catalina fish include black sea bass, opaleye, halfmoon, Garibaldi, kelp bass, kelp perch, kelpfish, sheepshead, California moray, grouper, red snapper, sand dabs, sole, halibut, whitefish, sculpin, flying fish and shark.

FLORA:

Land – There are 396 identified species of plant life on Santa Catalina Island. Eight are endemic or native only to Catalina. In addition to the Catalina Ironwood (*Lyonothamnus floribundus floribundus*) and St. Catherine’s Lace (*Erigonum giganteum giganteum*), these include Catalina Mahogany (*Cerocarpus traskiae*), Wild Tomato (*Solanum wallacei wallacei*), Catalina manzanita (*Arctostaphylos catalinae*), Catalina Bedstraw (*Galium catalinense*), Yerba Santa (*Eriodictyon traskiae traskiae*), and Live Forever (*Dudleya hassei*). Other trees and plants native to Catalina include Catalina Cherry, Island Oak, Toyon, California Lilac (2 species), Island Bush Poppy, Mariposa Lily, Blue Dicks, Shooting Star and Island Poppy. Plants introduced over the years that thrive in Catalina include many species of Eucalyptus, Palm, various conifers, Cacti, Geranium and several beautiful forms of Bougainvillea.

Sea – Catalina marine plants include Giant Bladder Kelp, Southern Sea Palm, Sea Heather (Sargassum), and several varieties of colorful Algae.

CAMPING:

Avalon: The Hermit Gulch Campground is the closest campground to town and is located on Avalon Canyon Road and accommodates 200 people. This trailhead campground provides BBQ pits (no wood fires), picnic tables, and indoor hot showers and is handicapped accessible. Rental tepees and equipment are available and there is a small general store. A ranger is on site 24 hours a day. Tram service is offered in the summer from downtown Avalon. Interior of Catalina Island: Catalina campsites include Blackjack, Little Harbor, Two

Harbors and Parson's Landing. The Blackjack Campground is nestled among pine and eucalyptus trees in Catalina's interior near 2,097-foot Mt. Orizaba, Santa Catalina Island's highest peak. At 1,600 feet above sea level, the facility provides eleven campsites with sweeping views of rolling terrain to the ocean. Little Harbor Campground is rated "One of the Best Campgrounds in the West" by Sunset Magazine. Little Harbor is a sandy, beachfront campground located about seven miles east of Two Harbors and 16 miles from Avalon. The Two Harbors Campground offers regular tent camping and unique tent cabins. The campground sits on a bluff overlooking the Pacific Ocean at Catalina's Isthmus, just a quarter-mile outside the village of Two Harbors. The campground features 42 individual sites and three group-camping areas. The Parson's Landing Campground offers eight secluded beach primitive camping site, located seven miles west of the village of Two Harbors. Camping is by permit only and advance reservations are required. Contact the Santa Catalina Island Company at 310-510-TENT (8368).

HIKING:

For safety and maximum enjoyment, hiking into the interior requires a hiking permit (no fee), which can be obtained at the Santa Catalina Island Conservancy's Visitor Office at 125 Clarissa Avenue, Avalon.

SANTA CATALINA ISLAND CONSERVANCY:

In 1972, members of the Wrigley Family established the Santa Catalina Island Conservancy as a private, non-profit organization dedicated solely to the conservation and preservation of Catalina Island. With more than 42,000 acres and 48 miles of coastline under its charge, the Conservancy's legal mandate is to preserve the island's native plants and animals, its biological communities and its geological and geographical formations of educational interest. Equally important, the Conservancy also manages the island's open space for controlled recreational purposes.

LOS ANGELES COUNTY:

In 1974, in a significant gesture to help create the Conservancy area, an easement agreement was signed with Los Angeles County, giving the County the right to share the use of 42,000 acres of Catalina's interior and much of its coastline for park, conservation and recreation uses for a period of 50 years. Los Angeles County Department of Parks and Recreation designed a 3000-square foot interpretive center, which is located in Avalon Canyon, just below the Wrigley Memorial and

Botanical Garden. The center consists of displays showing the history of the Easement Agreement with the Conservancy, a large topographical relief map of Catalina Island and various other displays on the flora and fauna of the area.

CATALINA'S "AIRPORT-IN-THE-SKY":

The Airport in the Sky is open to the public and owned and operated by the Santa Catalina Island Conservancy. It is located approximately 10 road miles from Avalon. At an elevation of 1,602 feet it was built by leveling two mountain peaks. An asphalt-paved 3250-foot runway can handle aircraft up to and including DC-3's. The Administration Building has Pilot's Lounge, a historical native Indian artifacts display, DC3 Gifts and Grill and restrooms. Breakfast and lunch is served daily. At the airport, the Catalina Conservancy has established the Catalina Nature Center to help visitors enjoy and understand the exceptional characteristics of Catalina's natural history and native plant botanical. This is also a hub for nature hiking in Santa Catalina.

GEOGRAPHY:

From the mainland at the San Pedro breakwater to the city of Avalon is 21.8 miles; to Two Harbors it is 19.7 miles. Catalina's "Airport-In-The-Sky" is approximately 37 miles SSW of Los Angeles International Airport. Distance from Avalon to Two Harbors is 13.4 miles by boat, 23 miles by road. The length of the Island is 21 miles and the width is 8 miles at its widest point (Long Point) and 1/2 mile at Two Harbors at the Isthmus. Its perimeter is 54 miles and encompasses approximately 47,884 acres or about 76 square miles. The highest elevations are Mt. Orizaba (2,069 feet) and Mount Black Jack (2,006 feet). The deepest water between Catalina and the mainland is approximately 3,000 feet or more than 1/2 mile. Water temperature ranges from 64 to 73 degrees in the summer and 54 to 59 degrees in winter.

AVALON

Catalina Island

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Catalina Island Map



PERMITTING PROCESS CHECKLIST

- Complete & return City of Avalon Filming Permit Application and appropriate fees (permit fees, vehicle fees, etc).
- Complete & return City of Avalon Business License Application with appropriate fees.
- Complete & return Worker's Compensation Insurance form & appropriate attachments.
- Include proof of Liability Insurance (see application for requirements)

All applications, insurance forms and fees must be received
NO LATER THAN FIVE (5) working days prior to the start of filming.

Send ALL City of Avalon application & insurance forms and fees to:

Donna Harris
Filming Permits
Catalina Island Chamber of Commerce
PO Box 217 (#1 Green Pier)
Avalon, CA 90704
Fax: 310-510-7607

Checks should be made payable to: City of Avalon

For filming outside the City of Avalon, please contact the Catalina Island Conservancy and/or Santa Catalina Island Company for permit, insurance and fee information.

CITY OF AVALON FILMING PERMIT APPLICATION

Complete and return to: Catalina Island Chamber of Commerce, Filming Permits, P.O. Box 217, Avalon, CA 90704. FAX: 310-510-7607. This application must be received FIVE (5) working days prior to the start of filming, with insurance certificates, endorsement forms for additional insured and the appropriate fees enclosed.

TYPE OF FILMING ACTIVITY	
Filming TV or Motion Pictures	<input type="checkbox"/>
Still Photography	<input type="checkbox"/>
Student Project	<input type="checkbox"/>
Commercial or _____	<input type="checkbox"/>

Date of Application: _____

Production Company: _____

Title of Film/Program _____

of People _____

Billing Address _____
Street City State Zip Code

Business Telephone _____ Email Address _____

Contact Person _____ Telephone _____ Cell _____ Fax _____

Date(s) _____ Times _____ # of Days _____

Locations to be used (includes beaches, streets & piers and additional locations): _____

Description of activities at location: _____

Description of construction (sets, props, ramps): _____

Insurance: \$1,000,000.00 combined single limits (\$5,000,000.00 additional if aircraft is involved) naming the City of Avalon, its council, managers, officers, employees and agents as additional insured on a SEPARATE additional insured's endorsement form. Address for the City of Avalon is PO Box 707, Avalon, CA 90704. Proof of compliance with Workers Compensation coverage required.

_____ hereby agrees to defend, indemnify, save and hold harmless the City of Avalon, its officers, employees and agents from any and all loss, liability, damages or costs they may incur or that arise out of or are related to the permitted activities whether based on the passive or active negligence or any alleged breach of duty or otherwise of the City of Avalon, its officers, employees and agents and from any loss, liability, and costs, including attorneys fees, that they may sustain by violation of this covenant not to sue.

Applicant's Signature: _____ Date: _____

Printed Name: _____ Title: _____

City of Avalon Filming Permit Application

In order to comply with Labor Code Section 3711(a), **the following proof of valid workers' compensation insurance is attached:** Copy of current workers' compensation coverage certificate; or, Proof of consent to self-insure from the State Department of Industrial Relations; or, Certification that the business is not subject to the state workers' compensation laws:

I certify that in the performance of work for which this license is issued I shall not employ any person in a manner so as to become subject to the workers' compensation laws of California.

Applicant's Signature: _____ Date: _____

Authorization to Proceed:

Film Permit Approved: _____ Date: _____
City Manager, City of Avalon

-or-

Film Permit Approved with the following conditions:

_____ Date: _____
City Manager, City of Avalon

-or-

Application Denied: _____ Date: _____
City Manager, City of Avalon

FOR CITY USE

FIRE DEPT. _____ HARBOR DEPT. _____ PUBLIC SAFETY _____ PUBLIC WORKS _____ FINANCE _____

INSURANCE _____ ATTACHED _____ ON FILE _____ EXP. DATE _____ ADDT'L. INSUREDS _____

PERMIT FEE _____ DATE RECEIVED _____ VEHICLES (# & TYPE) _____

BUSINESS LICENSE FEE _____ DATE RECEIVED _____

- | |
|---|
| Public Safety |
| <input type="checkbox"/> Blocking public streets |
| <input type="checkbox"/> Aerial work |
| <input type="checkbox"/> Standby fire/rescue equipment |
| <input type="checkbox"/> Special effects (pyrotechnics) |

NOTE: Fees: The Motion Picture or television filming permit fee is \$194 per day if 10 or fewer employees at film location/\$258 per day over 10 employees at film location. A City of Avalon Business License is \$126.75 non-pro-rated. Still Photography permits shall be \$100.00 per day. A temporary City vehicle parking permit is \$25 per day or \$259 per month.



City of Avalon
P.O. Box 707
Avalon, CA 90704
Telephone: (310) 510-0220 Fax: (310) 510-0901
Website: www.cityofavalon.com

BUSINESS LICENSE APPLICATION

Print or Type all information. Complete all items that apply.

<p>A. Business Name (if applicable): _____ Business Mailing Address: Street: _____ PO Box _____ City _____ State _____ Zip _____ Business or Rental Property Street Address: _____ Business Telephone Number: () _____ Email: _____</p>																
<p>Owner Name: _____ Owner's SS#: _____ Owner Mailing Address: Street: _____ PO Box _____ City _____ State _____ Zip _____ Owner Telephone Number: () _____ Fax Number () _____</p>																
<p>Type of Business: _____ Date Started: _____ Ownership Type: Sole Proprietorship Corporation Partnership State EID#: _____ Federal EID#: _____ State Sales Tax Number: _____ State Contractors Lic#: _____</p>																
<p>B. TO BE COMPLETED IF YOU HAVE VEHICLES ASSOCIATED W/ BUSINESS Number of Power Vehicles under 20 feet: _____, over 20 feet: _____ Number of Non-Power Vehicles under 6 feet: _____, over 6 feet: _____</p>																
<p>C. TO BE COMPLETED IF FOOD OR ALCOHOLIC BEVERAGES ARE SERVED</p> <table><tr><td>• Separate Bar</td><td>yes no</td><td>• Entertainment Provided</td><td>yes no</td></tr><tr><td>• Dancing Allowed</td><td>yes no</td><td>• Take-Out Restaurant</td><td>yes no</td></tr><tr><td>• Outside Service</td><td>yes no</td><td>• Outside Service After 11PM</td><td>yes no</td></tr><tr><td>Seating Space less than 100 seats</td><td></td><td>Seating Space more than 100 seats</td><td></td></tr></table>	• Separate Bar	yes no	• Entertainment Provided	yes no	• Dancing Allowed	yes no	• Take-Out Restaurant	yes no	• Outside Service	yes no	• Outside Service After 11PM	yes no	Seating Space less than 100 seats		Seating Space more than 100 seats	
• Separate Bar	yes no	• Entertainment Provided	yes no													
• Dancing Allowed	yes no	• Take-Out Restaurant	yes no													
• Outside Service	yes no	• Outside Service After 11PM	yes no													
Seating Space less than 100 seats		Seating Space more than 100 seats														
<p>D. TO BE COMPLETED IF YOU HAVE RENTAL OR DWELLING UNITS Number of Units: _____ Do you have transient rentals (Less than 30 consecutive days)? yes no Does rental of your unit include use of a vehicle or autoette? yes no If yes, do you have off street parking? yes no Do you have an active Conditional Use Permit for this address? yes no Does a Management Company represent this property? yes no Management Company Name: _____ Mailing Address: Street: _____ PO Box _____ City: _____ State: _____ Zip: _____ Telephone: () _____ Fax: () _____</p>																

E. TO BE COMPLETED IF YOU HAVE AMUSEMENT OR VENDING MACHINES • Number of Amusement Machines: _____ • Number of Vending Machines: _____
F. PLEASE GIVE A BRIEF DESCRIPTION OF THE BUSINESS: _____ _____
G. IF YOUR BUSINESS IS CONDUCTED ON LEASED OR RENTED PROPERTY, DO YOU HAVE PERMISSION FROM THE PROPERTY OWNER? yes no Property Owners Name: _____ Mailing Address: Street: _____ PO Box _____ City: _____ State: _____ Zip: _____ Telephone: () _____ Fax: () _____
H. MAINLAND CONTRACTORS: Physical Address of work to be performed in Avalon: _____
APPLICANT SIGNATURE: _____ DATE: _____

FINANCE DEPT USE ONLY:

License No: _____

Amount Paid: _____

Receipt No: _____

Date: _____

WORKER'S COMPENSATION INSURANCE

PLEASE COMPLETE THIS FORM AND RETURN WITH THE APPROPRIATE INFORMATION
ATTACHED

In order to comply with Labor Code Section 3711(a), the following proof of valid worker's compensation insurance is attached (please select one):

- Copy of current worker's compensation insurance coverage certificate
- Proof of consent to self-insure from the State Department of Industrial Relations
- Certification that the business is not subject to the state worker's compensation laws:

I certify that in the performance of work for which this license is issued I shall not employ any person in a manner so as to become subject to the worker's compensation laws of California.

Signature

Date

Filming & Photo Shoot Economic Activity Report

Please complete and submit to the Catalina Island Chamber of
Commerce, PO Box 217, Avalon, CA 90704. FAX: 310-510-7607

Production Company / Business Name:					
Title of Production:					
Projected airing/distribution/publication date:					
Dates of production on Catalina Island:	From:		To:		
Peak number of people in crew:					
TRANSPORTATION EXPENDITURES					
Number of round-trip boat tickets purchases:		at	\$	each =	\$
Number of round-trip helicopter tickets:		at	\$	each =	\$
Number of golf carts rented		at	\$	each =	\$
Number of other vehicles rented:		at	\$	each =	\$
Other transportation expenditures:					\$
TOTAL TRANSPORTATION					\$
LODGING EXPENDITURES					
Number of hotel rooms rented:		for		Nights at \$	/night = \$
Number of condo units rented		for		Nights at \$	/night = \$
Number of houses rented:		for		Nights at \$	/night = \$
TOTAL LODGING					
CATERING, FOOD & BEVERAGE EXPENDITURES					
Amount spent with local catering businesses:					\$
Amount spent at local restaurants:					\$
Amount spent on food & beverage at retail stores					\$
TOTAL CATERING, FOOD & BEVERAGE					\$
LOCAL CAST & CREW EXPENDITURES					
Number of locals residents hired as cast		Local cast payroll:	\$		
Number of local residents hired as crew		Local crew payroll:	\$		
TOTAL CAST & CREW:					\$
OTHER EXPENDITURES					
Local office rent:					\$
Supplies & materials purchased locally					\$
Other (explain):					\$
TOTAL OTHER EXPENDITURES:					\$
TOTAL LOCAL SPENDING:					\$
Name of person submitting this report		Date	Phone	Fax	Email