

Minnesota New Country School
Board of Directors Annual Organization Meeting
Thursday, July 16, 2015 at 6:00 P.M.
MNCS, Henderson, MN

Approved Organizational Meeting Minutes

A. Called meeting to order by: Chair Hahn at 6:07pm

B. Attendance:

P Jim Wartman (2015) P Diann Wiederich (2015) P Sarah Nelsen (2016) A DeAnna Petersen (2017)
P Jill Hahn (2015) P Jamie Schaffer (2016) A Kelly Okerman (2016) P Paul Jaeger (2017)

Others Present: Nichole Kotasek, Jim Nytes, Jennifer Brunick

C. Approval of Agenda:

Motion to approve agenda for the Board of Director's Organizational Meeting on July 16, 2015.

M\ Wartman S\ Jaeger A\ None Motion Carries

D. Correction and approval of previous meetings:

Motion to approve minutes from June 18, 2015.

M\ Nelsen S\ Schaffer A\ None Motion Carries

E. Oath of Office

Newly elected/seated Board Members will need to sign and have notarized the Oath of Office/Code of Conduct prior to August meeting.

- Jim Nytes
- Jennifer Brunick
- Nichole Kotasek

Reminder: All newly elected/seated board members must attend a board training session within 6 months of election to the board of directors. Options for dates, times and locations will be shared with board members as the sessions are announced.

F. 2014-2015 Election of Officers

1. Chair Person:

Motion to nominate Paul Jaeger as board chair for 2015-2016 school year.

M\ Wartman S\ Hahn A\ Jaeger Motion Carries

2. Vice Chair Person:

Motion to nominate Jamie Schaffer as Vice Chair for 2015-2016 school year.

M\ Wartman S\ Wiederich A\ Schaffer Motion Carries

3. Treasurer:

Motion to nominate Jim Wartman as Treasurer for 2015-2016 school year.

M\ Wiederich S\ Hahn A\ Wartman Motion Carries

4. Clerk:

Motion to nominate Nichole Kotasek for Clerk for 2015-2016 school year.

M\ Nelsen S\ Wiederich A\ None Motion Carries

5. Human Rights Officer:

Motion to nominate Jennifer Brunick as District Human Rights Officer for 2015-2016 school year.

M\ Hahn S\ Wartman A\ None Motion Carries

[MNCS Mission: A learning community committed to quality, personalized, project based learning, with demonstrated achievement.]

G. 2015-2016 Board of Directors Meeting Days and Times

The board will meet the 3rd Tuesdays in August 2015 and September of 2015 and then the 3rd Thursdays for October 2015 – June 2016 at 5pm at MNCS (210 Main Street, Henderson, MN) during the 2015-2016 school year.

Motion to approve the 2015-2016 meeting dates and times to be the 3rd Tuesdays in August 2015 and September of 2015 and the 3rd Thursdays from October 2015 – June 2016 at 5pm at MNCS (210 Main Street, Henderson, MN).

M\ Wartman S\ Schaffer A\ None Motion Carries

H. 2015-2016 Treasurer to Invest and Transfer Funds

Motion to authorize Jim Wartman the board treasurer, on behalf of the MNCS board of Directors to invest and transfer funds.

M\ Schaffer S\ Nelsen A\ Wartman Motion Carries

I. 2015-2016 School Depositories

Motion to approve that Minnesota New Country School continues to use the First State Bank- Henderson as depository.

M\ Jaeger S\ Wiederich A\ None Motion Carries

J. 2015-2016 Designation of School Newspaper

Motion to designate the Henderson Independent as the school newspaper.

M\ Nelsen S\ Schaffer A\ Wartman Motion Carries

K. 2015-2016 South Central Service Cooperative Membership

Motion to authorize continued membership with the South Central Service Cooperative at an approximate annual cost of \$2500.00.

M\ Wartman S\ Nelsen A\ None Motion Carries

L. 2015-2016 Authorizer: Innovative Quality Schools as the Authorizer for MNCS

Motion to authorize continued partnership with Innovative Quality Schools (IQS) at an approximate annual cost of \$16,000.00.

M\ Wartman S\ Wiederich A\ None Motion Carries

M. 2015-2016 Mileage Rate

Motion to approve the mileage rate at the federal rate.

M\ Schaffer S\ Jaeger A\ None Motion Carries

N. 2015-2016 Board of Directors to Sign Checks

Motion to have any two of the following to sign all checks and one signature for purchase orders.

1. Jim Wartman
2. Paul Jaeger
3. Diann Wiederich
4. Jamie Schaffer

M\ Petersen S\ Nelsen A\ None Motion Carries

O. 2015-2016 Finance Committee

Motion to approve that Pfarr, Rice, Halverson, Sheets, and Wartman to serve as FY2016 Finance Committee.

M\ Wiederich S\ Jaeger A\ Wartman Motion Carries

P. 2015-2016 Designation of School Lawyer

Motion to approve the Anderson Law Firm of Le Sueur to serve as MNCS attorney of record.

M\ Wartman S\ Jaeger A\ Nelsen Motion Carries

Q. Other Business

1. Motion to approve \$25 stipend per board meeting to parent and community board members.

M\ Schaffer S\ Wiederich A\ None Motion Carries

[MNCS Mission: A learning community committed to quality, personalized, project based learning, with demonstrated achievement.]
h

2. Motion to approve that Nancy Pfarr and/or Jim Wartman can make deposits on behalf of MNCS.
M\ Jaeger S\ Petersen A\ Wartman Motion Carries
3. Motion to retain EdVisions Cooperative NWEA testing services at approximate annual cost of \$1000.00.
M\ Wartman S\ Petersen A\ None Motion Carries
4. Motion to approve that EdVisions Cooperative payment will be due on the 14th of each month by 4pm or a penalty of \$100.00 per day charged.
M\ Wartman S\ Jaeger A\ None Motion Carries
5. All board members need to sign related party forms for the upcoming FY15 audit.
6. All board members need to sign IQS Charter School Board Member Agreement.
7. All new board members need to submit a Background Check form allowing MNCS to conduct a background check.

R. The board would like to officially thank Jill Hahn for her years of service and support as a parent and board member of MNCS.

Reminder: All newly elected board members must attend a board training session within 6 months of election to the board of directors.

S. Adjourn Organizational Meeting

Motion to adjourn the 2015-2016 Board of Directors Organizational Meeting at 6:50pm.
M\ Wiederich S\ Wartman A\ None Motion Carries

Clerk: _____ Date: _____