Schedule GG

Form of Project Control Workbook

(See Attached)



STSP - Project External Controls for the Government of BC and the BPS Entities

Baseline Log Scope Log Change Log GPS Dependencies Log Assumption - Constraint Log Acceptance Criteria Log Deliverable Log Milestone Log Risk Log Action /Decision/Issue Log Contact Log Status Report

Purpose of this Document

The purpose of this document is to detail the ongoing project progress with different project control logs that are updated on a regular basis. This document is part of the Detailed Master Transition Plan.

The purpose of this document is to communicate update on the following topics:

- Baseline Log	to identify and validate services part of the transition project
- Scope Log	to identify and validate elements in and out of scope
- Change Log	to capture the change requests affecting project scope, time, cost
- GPS Dependencies	to identify and validate GPS Dependencies
- Assumption - Constraint Log	to identify and validate assumptions and constraints
 Acceptance Criteria Log 	to describe what are the acceptance criteria of the different project deliverables
- Deliverable Log	to check progress on completion of the project deliverables
- Milestone Log	to check progress on completion of the project milestones
- Risk Log	to capture the risks that may affect in the future the project scope, timelines, budget
 Action/Decision/Issue Log 	to capture the action/decision/issue Items affecting project scope, time, cost
- Contact Log	to capture project stakeholders' contact information
- Status Report	to report the ongoing status of the project for a defined period of time

Instructions

You will find for each cell in the table heading a comment inserted to inform you on how to fill the information into the cells under this column

Templates

All Templates for Change Request, Action Item Request, Decision Request, Issue Resoulution Request, are stored on SharePoint

Intended Audience

The primary audience is the project stakeholders who will be involved with this transition project activity. In particular this includes the Project Managers from the Customer, and TELUS, as well as staff participating in the activity. The document may also be shared with Customer or TELUS Implementation project team members who need to review or approve this activity.

Confidentiality and Proprietary Statement

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PMO Document Version

Version	Date	Document Name	Author
1.0	05/10/2010	D0-006 Generic Proj Ext Ctrl Template	Emmanuel Mahieu
2.0	02/08/2011	D0-006 Generic Proj Ext Ctrl Template	Emmanuel Mahieu

S t e a m	#	GPS Entity	Type of Services	Unit Count	Date Reported (yyyy-mm-dd)	Change	Actual			
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S t e a m	#	GPS Entity	Type of Services	Unit Count	Date Reported (yyyy-mm-dd)	Change	Actual			
									Page 6 of 2	9

S t e a m	#	GPS Entity	Type of Services	Unit Count	Date Reported (yyyy-mm-dd)	Change	Actual			

S t e a m	#	GPS Entity	Description (Specify rationale for exclusion for Out of Scope Items)	In Scope or Out of Scope	Date Reported (yyyy-mm-dd)	Associated Change Request Ref# (if applicable)	Associated Deliverable / Ref# (if applicable)
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S t e a m	#	GPS Entity	Description (Specify rationale for exclusion for Out of Scope Items)	In Scope or Out of Scope	Date Reported (yyyy-mm-dd)	Associated Change Request Ref# (if applicable)	Associated Deliverable / Ref# (if applicable)
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S t e a m	#	GPS Entity	Description (Specify rationale for exclusion for Out of Scope Items)	In Scope or Out of Scope	Date Reported (yyyy-mm-dd)	Associated Change Request Ref# (if applicable)	Associated Deliverable / Ref# (if applicable)

#	GPS Entity	Change Request Title	Description of Change	Main Impact	History	Date Reported (yyyy-mm- dd)	Date Finalized (yyyy-mm- dd)	Assigned To	Requested By	Priority	Status	Quote Value	Scheduled Implementati on Date (yyyy-mm- dd)	Actual Implementati on Date (yyyy-mm- dd)
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S t r e a m	#	GPS Entity	GPS Dependency Title	Description	Associated Key Milestones and Deliverables	Impact if not met	Date Reported (yyyy-mm-dd)	GPS Dependency Target Date (yyyy- mm-dd)	GPS Dependency Revised Date (yyyy-mm-dd)	GPS Dependency Completion Date (yyyy-mm-dd)
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Stream	#	GPS Entity	GPS Dependency Title	Description	Associated Key Milestones and Deliverables	Impact if not met	Date Reported (yyyy-mm-dd)	GPS Dependency Target Date (yyyy- mm-dd)	GPS Dependency Revised Date (yyyy-mm-dd)	GPS Dependency Completion Date (yyyy-mm-dd)

S t r e a m	#	GPS Entity	Date Reported (yyyy-mm-dd)	Assumption or Constraint	Category	Description	Responsibility	Status
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S t e a m	#	GPS Date Reported Entity (yyyy-mm-dd)		Assumption or Constraint	Category	Description	Responsibility	Status
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S t e a m	#	GPS Entity	Date Reported (yyyy-mm-dd)	Assumption or Constraint	Category	Description	Responsibility	Status

S t e a m	#	GPS Entity	Deliverable Title	Deliverable Description	Acceptance Criteria
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S t r # GPS e Entity a m	Deliverable Title	Deliverable Description	Acceptance Criteria
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S t r e a m	#	GPS Entity	Deliverable Title	Deliverable Description	Acceptance Criteria

S t e a m	#	GPS Entity	Deliverable Title	Frequency	Status	Contract Schedule	Contract Section	Category	Completion Assigned To	Scheduled Completion Date (yyyy-mm- dd)	Revised Completion Date (yyyy-mm- dd)
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S t e a m	#	GPS Entity	Deliverable Title	Frequency	Status	Contract Schedule	Contract Section	Category	Completion Assigned To	Scheduled Completion Date (yyyy-mm- dd)	Revised Completion Date (yyyy-mm- dd)
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S t e a m	#	GPS Entity	Project Phase	Milestone	Associated Deliverables/ GPS Dependencies	Scheduled Completion Date (yyyy-mm-dd)	Revised Completion Date (yyyy-mm-dd)	Actual Completion Date (yyyy-mm-dd)	Missed Milestone Reason Code

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TSP - Projec	t External Controls	STREAM 9 Cellular	Project Status Report
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9	Mmm dd:		
Stream GPS	Entity	Main Activities /Deliverables scheduled for completion during upcoming reporting period	
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M #	GPS Entity	Phase	Milestones	Milestone Status	Associated Deliverables	Scheduled Completion Date	Revised Completion Date	Actual Completion Date	Milestones Missed Reason Code
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