

# LOCAL FLIGHT PLAN & PREDEPARTURE CHECKLIST

DATE OF FLIGHT \_\_\_\_\_

Aircraft Type (i.e. PA-34-200)	Call Sign (i.e. Cessna)	Aircraft Number (i.e. 7868N)	Purpose of Flight INSTRUCTION <input type="checkbox"/> OTHER <input type="checkbox"/>
Estimated Time of Departure	Estimated Time En Route	<b>Local Route</b> (Less than 75 miles from COS.) (More detail will help us find you—i.e. East Practice Area, Pueblo, Meadowlake, etc. Please spell out locations versus using three letter identifiers.)	
Crew Duty <small>(PIC, Stu., IP, Pax)</small>	Name		

<b>Attachments Required:</b>	<b>Attached</b>	<b>Not Required</b>
1. <b>Weight &amp; Balance Data:</b> (If more than 2 people on board)	<input type="checkbox"/>	<input type="checkbox"/>
2. <b>Covenants Not To Sue:</b> (If current one not on file for member or Pax)	<input type="checkbox"/>	<input type="checkbox"/>
3. <b>Cross-Country Flights: Route Of Flight</b> (Please spell out route locations instead of using three letter identifiers)	<input type="checkbox"/>	<input type="checkbox"/>

Pilot-In-Command (PIC) Checklist			YES	No or N/A
1. Weather Briefing:	(DUATS, ADDS, FSS, ASOS, etc.)	Received within HOUR of ETD	<input type="checkbox"/>	<input type="checkbox"/>
2. NOTAMs and Colorado Springs Airfield Restrictions:	Checked		<input type="checkbox"/>	<input type="checkbox"/>
3. Fuel Reserve:	Adequate for type of flight		<input type="checkbox"/>	<input type="checkbox"/>
4. Flight Plan—Filed with FSS if IFR or Flying Outside Local Area:	(Use DD Form 175 if flight to military base) As Necessary		<input type="checkbox"/>	<input type="checkbox"/>
5. Cleared Through Dispatch Computer With Appropriate Type of Flight Designated:			<input type="checkbox"/>	<input type="checkbox"/>
6. 12 Hour Duty Day:	(16 Hr. with 2 qualified pilots)	Not Exceeded	<input type="checkbox"/>	<input type="checkbox"/>
7. Is Pilot Experience Over 200 hours?			<input type="checkbox"/>	<input type="checkbox"/>
8. VA Training Flight:	(No Passengers)		<input type="checkbox"/>	<input type="checkbox"/>
9. Pilot-In-Command (PIC) Certificate:	<input type="checkbox"/> Student	<input type="checkbox"/> Private	<input type="checkbox"/> Commercial	<input type="checkbox"/> ATP
		<input type="checkbox"/> CFI		

**As Pilot-In-Command I certify I have reviewed items 1 – 9 above and that they are in order for this flight.**

Pilot-In-Command  
Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

Clearing Authority Checklist			YES	No or N/A
1. Confirm Successful Dispatch Computer Clearance:			<input type="checkbox"/>	<input type="checkbox"/>
2. Student Currency:	(As Applicable)	Current	<input type="checkbox"/>	<input type="checkbox"/>
3. Charts, Flips and Personal Survival Kits & Gear:	Available (As required)		<input type="checkbox"/>	<input type="checkbox"/>
4. X-Country Request:	Completed & Approved (If required)		<input type="checkbox"/>	<input type="checkbox"/>
5. Weather Appropriate for Type of Flight and PIC Qualifications:	Checked		<input type="checkbox"/>	<input type="checkbox"/>
6. Emergency & Alternate Fields:	Briefed		<input type="checkbox"/>	<input type="checkbox"/>
7. Aircraft Security:	(On X-Country Flights)	Briefed	<input type="checkbox"/>	<input type="checkbox"/>

**I certify I have reviewed items 1 – 7 and that all of these items above are in order for this flight.**

Clearing Authority  
Name \_\_\_\_\_ Signature \_\_\_\_\_ Date Signed \_\_\_\_\_