

# Westerville North High School Transcript Request

\$3.00

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**Please allow 3 days for processing and include any forms to be completed by counselors.**

\_\_\_\_\_  
Name of College or Scholarship

Date \_\_\_\_\_

I will pick up my transcript \_\_\_\_\_ Please mail \_\_\_\_\_

Please print your name \_\_\_\_\_

Student ID number \_\_\_\_\_

Date of Birth \_\_\_\_\_

If graduated, what year? \_\_\_\_\_

Transcript fee (\$3) received \_\_\_\_\_

**PLEASE NOTE:** Any paperwork, including applications, fees, resumes, essays, and teacher recommendations, can be mailed with the transcript but **MUST** be submitted with the transcript request. Guidance will not hold transcript requests because of missing information.

Mailed \_\_\_\_\_  
(date)

By \_\_\_\_\_

**Mail this form to:**

**Westerville North High School  
950 County Line Rd.  
Westerville, OH 43081  
ATTN: Guidance Office**