

Property Address: _____ Date: _____

Kitchen	QTY
baking dishes	
blender	
bottle opener	
butter dish	
can opener	
casserole dish	
coffee maker	
colander	
cookie sheet	
cooking utensils	
cork screw	
cutting board	
dinnerware for 8	
drain board	
electric hand mixer	
fire extinguisher	
flatware for 8	
food storage containers	
glassware for 8	
ice cream scoop	
kitchen towels	
measuring cup	
measuring spoons	
mixing spoons	
mugs for 8	
paper towel holder	
pie plate	
plastic/glass bowls	
potato masher	
potato peeler	
roasting pan	
salad tongs	
salt/pepper shakers	
set of cookware	
spatulas	
tea kettle	
toaster	
trivets/pot holders	
waste can	
wisk	

Lanai	QTY
table/chair set	
Propane BBQ grill	
outdoor ashtray	
Propane Tank	

Utility Room	QTY
broom/dust pan	
cleaning supplies	
extra light bulbs	
flashlight	
fly swatter	
ironing board / iron	
laundry basket	
mop/bucket	
plunger	
tool kit	
vacuum cleaner/bags	
stepladder	

Master Bedroom	QTY
queen or king bed	
night stands	
lamps*	
dresser/mirror	
mattress pad	
2 fitted sheets	
2 flat sheets	
4 pillows	
4 pillow protectors/cases	
2 blankets	
waste basket	
TV	
clothes hangers	

Master Bathroom	QTY
4 bath towels	
4 hand towels	
2 wash cloths	
1 bath mat	
waste basket	
toilet bowl brush	
shower curtain/liner	
Hair Dryer	

Guest Bedroom 1	QTY
Type of Bed: King, Queen, two twin beds, or sleeper sofa.	
night stands	
lamps*	
dresser/mirror	
clothes hangers	
mattress pad	
2 fitted sheets	

Living Room	QTY
sofa/loveseat/chairs	
coffee table	
end tables	
table lamps*	
entertainment center	
TV, DVD, stereo, etc.	

Family Room	QTY
sofa/loveseat/chairs	
ottoman	
coffee table	
end tables	
table lamps*	
entertainment center	
TV, DVD, stereo, etc.	

Dining Room	QTY
dining table/4+ chairs	
buffet/hutch	

Guest Bedroom 2	QTY
Type of Bed: King, Queen, twin beds, or sleeper sofa.	
night stands	
lamps*	
dresser/mirror	
clothes hangers	
mattress pad	
2 fitted sheets	
2 flat sheets	
4 pillows	
4 pillow protectors/cases	
2 blankets	

Guest Bathroom 2	QTY
1 bath mat	
waste basket	
toilet bowl brush	
shower curtain/liner	
4 bath towels	
4 hand towels	
2 wash cloths	

Guest Bedroom 3	QTY
Type of Bed: King, Queen, twin beds, or sleeper sofa.	
night stands	

Property Address: _____ Date: _____

Garage	
garbage cans/recycling bins	
garden hose	
beach chairs	
beach umbrella	
cooler(s)	
bicycles	
propane tank (extra)	

2 flat sheets	
4 pillows	
4 pillow protectors/cases	
2 blankets	

Guest Bathroom 1	
1 bath mat	
waste basket	
toilet bowl brush	
shower curtain/liner	
4 bath towels	
4 hand towels	
2 wash cloths	
Hair Dryer	

lamps*	
dresser/mirror	
clothes hangers	
mattress pad	
2 fitted sheets	
2 flat sheets	
4 pillows	
4 pillow protectors/cases	
2 blankets	

Pool Area	
Solar Cover(s)	
Adult Floats	
Child Floats	
Beach Balls	
Noodle Floats	
Beach Towels	

**Lamps should be sized in relation to size of room - don't put small bedroom lamps in Living room*

Additional Information Needed

Where is A/C filter located? _____

Size of A/C Filter _____

Where is circuit breaker box located? _____

Where is main water shut-off valve located? _____

Who is cable provider? _____

Who is internet provider? _____

Who is landline phone provider? _____

What is landline phone number? _____

Where is DVD player located? _____

Does home have a stereo system? _____

How does stereo system work - i.e., which is stereo remote, which is tv remote, which is DVD remote?

Where is internet modem located, if there is one? _____

Pool home? _____ Yes _____ No Spa? _____ Yes _____ No

Is Pool Heated? _____ Yes _____ No _____ Solar Panels _____ Heat Pump

Does Pool / Spa have solar covers? _____ Yes _____ No

Does pool have a baby fencing (holes around the pool)? _____

If so, where is the fencing - is it installed or is it in the garage/pool closet? _____

Is there an alarm system near sliders that lead out to the pool? _____

Pool Care Company: _____

Lawn Care Company: _____

Is there a security alarm system and if so, what is the code? _____

Is there a Lockbox for the house? _____ Yes _____ No Combo Code: _____

Does home have a garage door keypad? _____ Yes _____ No Keypad Code: _____

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WHAT IS THE CONDITION OF:

Kitchen	Excellent	Fair	Replace
Coffee Maker			
Toaster/Toaster Oven			
Blender			
Electric Can Opener			
Electric Handheld Mixer			
Vacuum Cleaner			
Plastic Storage Containers			
Dish Towels/Dish Cloths			
Pot Holders			
Pots & Pans			
Microwave Oven			

Bedrooms/Bathrooms			
Sheets			
Mattress pad			
Towels/wash cloths			
Blankets			
Floor mats/rugs/bath mat			
Shower curtain/liner			
Mattress			
Bed/Dressers/Night stands			
Clothes hangers			
TV			
Lamps			

Living Room/Dining Room			
Sofa			
Chairs			
Loveseat			
Coffee/End Tables			
Lamps			
TV			
DVD Player			
Dining Table & Chairs			
Buffet/Hutch			

Garage			
Beach chairs			
Garden hose			
Garbage cans			
Cooler(s)			

Lanai			
Patio Furniture			
BBQ Grill			
Pool skimmer/brush			