



## Summer Planning Form

Please email this completed form by scanned attachment to [laspau-advising@harvard.edu](mailto:laspau-advising@harvard.edu), and in the subject line of the message include the words "Summer Planning Form" and the name of your LASPAU advisor.

- If you are planning to take classes during the summer, it is important that you review your Terms of Award letter to confirm whether or not your university's tuition award includes the summer term. This letter was sent to you along with your original DS-2019 form.
- If you have plans to travel, please refer to the "Travel Outside the United States" section of the Grantee Guide on LASPAU's website [http://www.laspau.harvard.edu/sites/default/files/20141006\\_guide\\_us\\_en%20-%20no%20Placement%20info.pdf](http://www.laspau.harvard.edu/sites/default/files/20141006_guide_us_en%20-%20no%20Placement%20info.pdf) (p. 08 -10), for information about time spent outside the U.S. and its effect on your maintenance payments.

Grantee name: \_\_\_\_\_  
*Last name(s)* *First name(s)*

Grant sponsor (*Fulbright, OAS, etc.*): \_\_\_\_\_ Home country: \_\_\_\_\_

Host institution: \_\_\_\_\_

LASPAU program advisor: \_\_\_\_\_  
*First name* *Last name*

Expected date of academic program completion: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*mm* *dd* *yyyy*

Please note that you do not need to be enrolled for summer credit in order to maintain your full-time student immigration status and receive your normal maintenance payments via LASPAU. You have the following options for your academic plans for the summer.

If you are required to enroll in summer credits and your university tuition award includes the summer term, you may:

- Enroll as a full-time student, as defined by your university (if there are multiple summer sessions, full-time status is expected for each session).
- Work full time on your thesis, research project, independent study, or preparation for comprehensive or qualifying exams (without enrolling for credits unless required).
- Combine part-time credit enrollment and research work, as long as both options above equal full-time academic work.

If your university tuition award does not include the summer term, you may:

- Work full time on your thesis, research project, independent study, or preparation for comprehensive or qualifying exams (without enrolling for credits).
- If you are required to enroll in summer courses for credit, please explore alternative sources of funding with your academic advisor and other officials at the university.

### 1. NON-CREDIT FULL-TIME ACADEMIC WORK:

Thesis Topic: \_\_\_\_\_

Research project Topic: \_\_\_\_\_

Independent study Topic: \_\_\_\_\_

Exam preparation  Comprehensive  Qualifying  Preliminary Exam Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*mm* *dd* *yyyy*

**2. SUMMER CREDIT ENROLLMENT:**

**A. Please indicate the courses you are planning to take this summer in each session.**  
 (NOTE: Do not enroll credits for thesis or independent study unless it is required.)

SESSION I: From      /      /      to      /      /       
mm dd yyyy mm dd yyyy

Full course title and course number	Credits

SESSION II (if applicable): From      /      /      to      /      /       
mm dd yyyy mm dd yyyy

Full course title and course number	Credits

**B. COST OF SUMMER CREDIT ENROLLMENT:**

Is the cost of your summer credits covered by your university award?

- Yes** 1) Type of tuition coverage (e.g. **tuition waiver, assistantship**, etc.): \_\_\_\_\_
- 2) Is the **entire** cost of your summer credits covered by your university award? Yes \_\_\_\_\_ No \_\_\_\_\_
- 3) **IF NO**, cost of tuition and fees **not included** in your university award: Tuition: \$ \_\_\_\_\_ Fees: \$ \_\_\_\_\_
- No** My university tuition award does not cover the summer term. **\*\*If you need to enroll in summer credits and your university tuition award does not cover the summer term, please explore alternative sources of funding with your academic advisor and/or other officials at your university.**

**3. WORK/TRAVEL AWAY FROM YOUR HOST INSTITUTION:** If you are planning to travel outside the US during the summer, please review the "Travel Outside of the United States" section of LASPAU's online Grantee Guide (p. 08-10) to make sure all of your documents are in order for your trip, in particular the travel validation signature on your DS-2019 form and the J-1 visa stamp in your passport. **Please note that your maintenance stipend may be reduced if you are outside the U.S. for more than 30 consecutive days during the summer.**

	From (mm/dd/yyyy)	To (mm/dd/yyyy)	Location and brief description
<input type="checkbox"/> <b>Field research</b>	/ /	/ /	
<input type="checkbox"/> <b>Internship</b>	/ /	/ /	
<input type="checkbox"/> <b>Travel</b>	/ /	/ /	
<input type="checkbox"/> <b>Other</b>	/ /	/ /	

"We certify that we have discussed the grantee's summer plans, and we have agreed that the above information is accurate."

\_\_\_\_\_  
 Signature of grantee Date

\_\_\_\_\_  
 Signature of academic advisor/supervisor Date

\_\_\_\_\_  
 Name of grantee (please print)

\_\_\_\_\_  
 Name of academic advisor/supervisor (please print)