



**Council of Educational Facilities Planners International
Midwest/Great Lakes Region
2012
John Shaw Award Application**

Overview:

The Midwest/Great Lakes (MW/GL) John Shaw Award is a regional architectural design competition intended to showcase good design that results from collaboration with educators, students, and community representatives.

Eligibility Requirements:

The MW/GL Region of CEFPI seeks applicants who meet the following eligibility requirements:

- 1) The Architect of Record, the Engineer of Record and/or the Educational Facility Planner must be a member in good standing of CEFPI and a member of the MW/GL Region.
- 2) The project must have been constructed in one of the following locations: States of Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, Wisconsin, or the province of Ontario, Canada.
- 3) Projects to be considered are those that have been completed within two (2) years preceding the submittal.

Submission Requirements:

The John Shaw Award applications are available upon request from MW/GL Region staff member Janell Weihs at janell@cefpi.org or online at www.cefpi.org. The submission consists of two parts:

- 1) The application forms and the Electronic Portfolio
- 2) The Exhibit Display Boards

The application and electronic portfolio requirements will be accepted by electronic transmittal to Janell Weihs (janell@cefpi.org) no later than 5:00 p.m. on the first Friday of March.

Award Schedule:

- | | |
|-----------------------------|---------------------------|
| ➤ Earliest Entries Accepted | First Friday of February |
| ➤ Deadline for submittals | First Friday of March |
| ➤ Award Selection | First Friday of April |
| ➤ Award Presentation | MW/GL Regional Conference |

John Shaw Award Selection Criteria:

Selection of John Shaw Award recipient will take into account the following criteria. The criteria will not fit all entries in the same way, but will form a sound basis for judging.



The criteria are:

- 1) Clarity of organization, from site planning to school planning
- 2) Order in the Design Solution
- 3) Expression and representation
- 4) Conformity and contrast
- 5) Structure, environment services and energy use
- 6) Flexibility and adaptability

In addition to aforementioned, the evaluation will also consider the following:

- A thorough and comprehensive planning process
- Development of a comprehensive educational specification and/or program of requirements

The John Shaw Award will be presented for the project that exhibits the highest degree of excellence in both planning and design.

Note: The judging for the John Shaw Award will be based exclusively on the information contained in the Electronic Portfolio. The Display Boards are for exhibition only and should not influence the selection of the winner.

Entry Format:

The Electronic Portfolio and the application forms must be submitted in electronic format. Entrants will complete all application & corresponding materials to Janell Weihs. As an alternative, entrants can mail electronic media with the required information to Janelle at the address below. All submissions must be received in the Headquarters office by first Friday of March.

Entry Fee:

See the application form in order to calculate your entry fee. The entry fee should be mailed separately and is due by the first Friday of March along with the completed application form. Please make check payable to Midwest/Great Lakes Region of CEFPI and indicate that the check is for the John Shaw Award entry fee.

Checks must be sent to:

Janell Weihs
Midwest/Great Lakes Region Staff
Council of Educational Planners International
9180 E. Desert Cove, Suite 104
Scottsdale, Arizona 85260



Electronic Portfolio Requirements:

Project Narrative (400 Words Total)

- Project Description
- Planning Process
- How the Planning and Design is Evident in the Design Solution
- Special Challenges Faced and Solutions Provided
- Cost Effectiveness and Matching the Solution to Community Resources
- “Green” Features of the Design

Project Drawings

- Site plan
- Floor plans and sections (maximum 8.5” x 11”)

Project Photographs: (Color)

- 3 to 4 photos of interior and exterior
- Before and after photos for renovation projects

Submit in electronic (PDF) format by email to janell@cefpi.org or on CD mailed to Janell Weihs.

Display Board Requirements:

Panel Display Format:

- **Plans:** Site plan, floor plan, and one or more sections or elevations should be shown legibly and accurately at scale, with numerical and graphic indication of scale. Reproductions of working drawings are not acceptable. Lettering should be kept at a minimum and be large enough for exhibit viewing.
- **Photographs:** It is important that a majority of photographs include teaching areas and preferably contain people to help jury members with scale. Only one exterior photograph is required. It is better to have a greater number of smaller pictures rather than two large photographs. Rendered elevations or perspectives may be used but not substituted for photographs.
- **Mounts:** All entries shall be two dimensional and exhibited on a minimum of two and a maximum of four, 20” x 20” x 1/2” foam board mounts.

Composition of individual mounts shall be at the discretion of the entrant, provided that mandatory requirements are met. Permanent-type adhesive should be used to attach plans and photographs to mounts. Names of design firms may appear on drawings, photographs, or other materials to be judged. Lettering should be kept at a minimum and be large enough for exhibit viewing.

- **Project Identification Sheet:** Entrants will complete the Project Identification Sheet (enclosed) which requests the architect, name and location of project, name of owner



(superintendent or primary owner contact and school division/district), name of design consultants, name of contractor(s), and name of photographer. This information will be used by the MW/GL exactly as provided to recognize the project. The Project Identification Sheet shall be placed in an envelope and attached to the back of one of the mounts.

Display Logistics

- Panels are to be sent directly to the conference hotel with clearly mark packaging for MW/GL Regional Conference. Name of hotel, address, and delivery will be provided once submission deadline and applicable fees have been met.
- **Supervision and Services:** The exhibit committee reserves the right to assign exhibit space and to withhold from exhibition entries deemed to be unsuitable for display. Adequate general illumination will be provided; no special individual lighting or displays will be permitted.
- **Return of panels:** Applicants will be responsible to pick up their display panels at the end of the conference or for providing a prepaid shipping label for return of panels by UPS.

Submission Materials:

- 1) Completed Application Form (Attachment 1)
- 2) Completed Project Information Form (Attachment 2)
- 3) Completed Project Information Form (Attachment 3)
- 4) Additional Relevant Information directly related to the submitted project



ATTACHMENT 1

**Council of Educational Facilities Planners International
Midwest/Great Lakes Region**

John Shaw Award Application Form

(One per Firm/Organization Submittal)

Firm/Organization: _____

Address: _____

City/State/Prov.: _____

Phone: _____ **Fax:** _____

E-mail Address _____

Contact Person: _____

Rate: \$100 for the first pair of panels + \$50 for each additional Panel

Number of Projects Submitted: _____

Number of Panels (Minimum 2): _____

Total Amount Due: _____
[Make check payable to CEFPI MW/GL Region]

Signature: _____

Date: _____



ATTACHMENT 2

Council of Educational Facilities Planners International Midwest/Great Lakes Region

John Shaw Award Project Information Form

Project Type (Check One): ☐ New Construction ☐ Renovation ☐ Addition

Configuration (Check One): ☐ 2 panels ☐ 3 panels ☐ 4 panels

Category (Check One): ☐ Elementary ☐ Middle School/Junior High ☐ High School
☐ Community College ☐ 4 Year College/University ☐ Vocational ☐ Other

Project Information

Project Name: _____

District Name: _____

City and State: _____

Superintendent/President: _____

Occupancy Date: _____

Grades Housed: _____

Project Size

Capacity (Students) _____

Site Size (Acres): _____

Gross Area (Sq. ft.): _____

Per Pupil (Sq ft.): _____

Project Cost

Site Development: \$ _____

Building Construction \$ _____

Fixed Equipment \$ _____

Other \$ _____

TOTAL \$ _____



ATTACHMENT 3
Council of Educational Facilities Planners International
Midwest/Great Lakes Region
John Shaw Award

PROJECT INFORMATION FORM
(One per Project)

Project Team

Architectural Firm: _____

Principal-In-Charge: _____

City/State (Province): _____

Educational Planner: _____

City/State (Province): _____

Engineering Firm (s) _____

Engineer –in – Charge _____

City / State (Province): _____

Construction Management Firm: _____

City/State (Province): _____

General Contractor: _____

City/State (Province): _____