



APPLICATION FOR ADMISSION

Robert Donald Clark Honors College Application Instructions and Checklist

Postmark Deadlines

Postmark deadlines for freshmen and transfer students are the same.
 Early Action postmarked by **November 1, 2014**
 Supporting documents received by **November 7, 2014**
 Regular notification postmarked by **January 15, 2015**
 Supporting documents received by **February 1, 2015**

Application Instructions

Although submitting a paper application will not influence your admission decision, online applications to the Clark Honors College (CHC) and the UO are preferred. You should complete this application form only if you have **not** already completed the Clark Honors College section of the online Application for Undergraduate Admission at admissions.uoregon.edu/apply. Reminder: you must apply to the UO also. You can find additional information about admission to the University of Oregon at admissions.uoregon.edu or by calling 800-BE-A-DUCK.

Checklist

All items listed are **required** and are in addition to those required for admission to the University of Oregon. Incomplete applications are not considered for admission. Common Application forms will not be accepted.

- Application.** Complete this form
- Test scores.** Official score reports.
- Official high school transcripts.** Submit even if you are a transfer student. *Note: Official transcripts will be shared between the UO and the CHC; additional copies are not required*
- Official college transcripts.** If applicable. *Note: Official transcripts will be shared between the UO and the CHC; additional copies are not required*
- Self-introduction.**
- Description of accomplishments.** Follow the instructions carefully on the description of accomplishments form. Do not exceed one page
- Special circumstance.** Advise us of any special circumstances that affected your academic performance. We encourage you to provide details of any serious illness, diagnosed disability, personal difficulties, or family circumstances that have affected your education
- Transfer students.** Include statement explaining your reason for leaving your current institution to attend CHC. *Note: Current UO students should also submit reasons why you would want to attend the CHC*

- Include name and date of birth on each page**
- Recommendations from two academic teachers.** Follow the instructions on the teacher recommendation forms carefully. Make sure the teachers' names that are written on the forms match the teachers' recommendations being sent. No Common Application forms will be accepted
- Clark Honors College admission essay.** The formal essay is an important component of your application to the Clark Honors College. The essay should represent your very best effort—free from colloquialisms, slang, and abbreviations used in text messaging. Please take time to present your thoughts in a clear, well-organized essay that demonstrates your critical thinking skills in standard, formal English. Proofreading your essay in advance is a reflection of your writing acumen—spelling and grammar matter.

Reflect on one of the three topics listed below. The committee is looking for a coherent, energetic essay supported by specific evidence (minimum 250 words, maximum 500 words). Note that all CHC applicants must also complete the UO's general application essay requirement; applicants may submit their CHC admission essay to meet that requirement. **However, the UO general essay topic cannot be used to fulfill the CHC admission essay.**

1. What international issues matter? Why? Evaluate possible solutions.
2. Describe a scientific phenomenon and why it captivates you.
3. What work of culture, e.g., a painting, a poem, a dance performance, or a film has changed your mind about the world in some way? Describe in detail the work and its effect on your perception.

Verifying the status of your application

Generally within three weeks of submitting your application, you will receive a letter from the UO Office of Admissions acknowledging receipt of your application. This letter includes information on how to check the status of your UO and Clark Honors College applications. It is your responsibility to ensure that all of your application materials arrive at the Office of Admissions, including those items sent separately. Each year, applicants are not considered for admission because their files are incomplete. The missing items are often teacher evaluations or transcripts.

Contacting Clark Honors College

If you have questions that are not answered in our application materials or online at honors.uoregon.edu, please send an e-mail to chcadmit@uoregon.edu or call 541-346-7600. Office hours: Monday–Friday, 8:30 a.m.–4:30 p.m.

Application for Admission

Robert D. Clark Honors College

The faculty admissions committee provides a comprehensive review of all the required items you submit with your application along with your cumulative high school GPA on an unweighted 4.00 scale, as well as the rigor and breadth of the courses you have taken. Our committee seeks students who inspire those around them, challenge the status quo, and bring diversity of thought to the Clark Honors College community.

Name _____ Date of birth _____
Last (family name) First Middle Month/Day/Year

I am applying for: Fall term, Year _____

Have you previously applied to or attended the **University of Oregon**? If yes, date of last application:

Term _____ Year _____ Last term attended: Term _____ Year _____ UO ID# _____

Have you previously applied to or attended the **Clark Honors College**? If yes, date of last application:

Term _____ Year _____ Last term attended: Term _____ Year _____

Teacher Recommendations Please print the names of teachers from whom you requested recommendations.

1. _____ Subject area _____

2. _____ Subject area _____

Self-Introduction

Clark Honors College is looking for intellectually curious, thoughtful, and yet thought provoking students interested in joining and building upon our community of scholars. Surprise us with something about yourself that would not be listed in your activities and accomplishments. This is your opportunity to be creative, quaint, and fanciful or bold—anything except the mundane. Please use 30 words or fewer however you see fit.

I understand that admission to Robert Donald Clark Honors College is contingent upon acceptance to the University of Oregon. Additionally, I understand that it is my responsibility to ensure that the Office of Admissions receives all my application materials, and that UO application materials sent to the Clark Honors College will delay the processing of my application.

► Applicant's signature _____ Date _____

Please mail this application and all required materials to:

Office of Admissions
1217 University of Oregon
Eugene OR 97403-1217

Clark Honors College Description of Accomplishments

Instructions

- To get a better sense of your interests and co-curricular involvement, please share three significant activities you were involved with during grades 9-12. This may include special accomplishments, extracurricular activities, or any awards you have received. It might also include a job you held, or formal programs meant to prepare you for college, such as Aspire, AVID, SEI, TRiO, Upward Bound, GEAR Up, or SAIL. For each, provide a description of up to 200 characters to make sure we get a clear sense of how you were involved. In “role and impact,” discuss the significance of your participation or recognition.
- We value the depth of your involvement in meaningful activities more than the quantity, so please only discuss one accomplishment in each of the three sections; do not submit additional activity information.
- Please fully explain any acronyms you might use in this section. For example, even though you may have been in FBLA, please write out “Future Business Leaders of America” for the sake of clarity.
- Postmark deadlines:
 Early Action—November 1, 2014
 Regular notification—January 15, 2015

Accomplishment or Activity One _____ Dates: from _____ to _____	
Description	Role and impact
Accomplishment or Activity Two _____ Dates: from _____ to _____	
Description	Role and impact
Accomplishment or Activity Three _____ Dates: from _____ to _____	
Description	Role and impact

Clark Honors College Teacher Recommendation

Deadlines

All supporting documents, teacher recommendations, transcripts, and test scores must be *received* by:

Early Action—November 7, 2014

Regular notification—February 1, 2015

Student Instructions

- Request submission of two recommendations from academic teachers in different subject areas, e.g., English and science, math and history. We strongly suggest that you select at least one teacher who can discuss your writing skills.
- Recommendations from leadership or music teachers must address academics.
- Select teachers who have taught you in grades 10–12 and have awarded you a grade that appears on your transcript. Recommendations from counselors, principals, or coaches will only be accepted if they were at one time your teacher as listed above.
- **High school applicants**—Need two high school teachers.
- **Transfer students**
 - Less than one year of college: Need one high school teacher *and* one college professor
 - One year or more of college: Need two college professors

Suggestions to Teachers

While it is not required, you may suggest an anecdote, paper, or project in the box below that illustrates characteristics or achievements you hope teachers will mention in their recommendations.

Waiver to Rights of Access

Under the federal law titled the Family Educational Rights and Privacy Act of 1974 and according to the University of Oregon Student Record Policy, registered students are given the right to inspect their records, including letters of recommendation and teacher recommendations. Opinion is divided whether letters open to review are more helpful in assessing a student's potential than those that are not. If the student wants to waive their right of access to this recommendation, they may do so by signing the waiver below. In any case, all recommendations will be carefully considered.

By signing, I expressly waive any rights of access to this recommendation under the Family Educational Rights and Privacy Act of 1974, the University of Oregon Student Record Policy, or any other law, regulation, or policy, and understand that the Clark Honors College does not require execution of this waiver and is willing to review applications whether or not it is signed.

► Signature _____ Date _____

Please note that if the University of Oregon does not receive the waiver above, the teacher evaluations will be considered nonconfidential.

Clark Honors College Teacher Recommendation

The Robert D. Clark Honors College (CHC) at the University of Oregon offers the academic rigor of a premier small liberal arts college over four years with all the resources of a major research university. Education in the CHC prepares high-achieving students for participation and leadership in society and aims to help them understand the role of knowledge in their lives as global citizens. Classes in the CHC are limited to 19 or fewer students and complement any University of Oregon major. The Clark Honors College admissions process is competitive, with 240 spots available each year from more than 1,500 applicants.

Teacher Instructions

- Teacher recommendations are required application materials used in the process of determining admission. Applications without the submission of two letters of recommendation and this recommendation form are not considered for admission.
- Mail both pages of this recommendation form and accompanying letter of recommendation directly to the UO Office of Admissions, or return both pages of this recommendation form and recommendation letter to the student in an envelope with your name written across the seal.
- If the student has not signed the waiver, or if the CHC does not receive the waiver, this form will be considered non-confidential.

Postmark deadlines

Early Action: November 7, 2014
 Regular notification: February 1, 2015

Mailing address

Office of Admissions
 1217 University of Oregon, Eugene OR 97403

Teacher name (please print) _____ E-mail _____

Subject(s) you have taught this student _____

Institution _____

Signature _____ Date _____

1. Required recommendation letter

We are looking for students who enjoy the challenge of intensive learning, demonstrate an ability to think and write critically and creatively, and work independently. Please attach a separate letter that describes specific examples of the applicant's intellectual and academic ability, including any personal characteristics as demonstrated in your class.

2. Potential of the applicant (check one)

- Exceptional High Adequate Low No basis for judgment

3. Recommendation of this applicant for Clark Honors College admissions (check one)

- Strongly recommend Generally recommend Recommend with reservations Do not recommend

4. Applicant rating

Please use check marks to rate the applicant on the qualities listed below. This table identifies the abilities needed for success at the Clark Honors College. The recommendations that we find most useful expand upon what skills, attitudes, and specific assignments have produced the grades on the transcript and your numerical recommendation.

	One of the best in my judgement	upper 1-2%	upper 10%	upper 50%	No basis for judgment
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity and originality of thought	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment and maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation and productivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of in-class discussion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality of written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Study habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Response to criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal accountability and integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open-mindedness with teachers and peers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Oregon University System (OUS) Social Security Number Disclosure and Consent Statement

To comply with the Tax Payer Relief Act of 1997, the University of Oregon must obtain your correct social security number (SSN) to file returns with the Internal Revenue Service (IRS) and to furnish a statement to you. The returns filed by the UO must contain information about qualified tuition and related expenses. The Privacy Act of 1974, section 6109 of the Internal Revenue Code, requires that you give your correct SSN to agencies that must file information returns with the IRS. The IRS uses your SSN for identification and to verify the accuracy of your tax return. For more information, please refer to Internal Revenue Code section 6050S.

By signing the application, you give your permission for the use of your SSN to assist the UO and the OUS (and organizations conducting studies for or on behalf of the OUS) in developing, validating, or administering predictive tests and assessments; administering student aid programs; improving instruction; identifying students internally; collecting student debts; or comparing student educational experiences with subsequent work-force experiences. When conducting studies, the UO and the OUS will disclose your SSN only in a manner that does not permit personal identification of you by individuals other than representatives of the UO and the OUS (or the organization conducting the study for the OUS) and only if the information is destroyed when no longer needed for the purposes for which the study was conducted. By providing your social security number, you are consenting to the uses identified above. This request is made pursuant to Oregon Revised Statutes 351.070 and 351.085. You are not required to consent to the use of your SSN for research; if you choose not to do so, you will not be denied any right, benefit, or privilege provided by law. You may revoke your consent for the use of your SSN at any time by writing to the Office of Admissions. If you do not give consent to use your SSN for research, please attach a note requesting a system-generated number.

The University of Oregon affirms and actively promotes the right of all individuals to equal opportunity in education and employment at this institution without regard to race, color, sex, national origin, age, religion, marital status, disability, veteran status, sexual orientation, gender identity, gender expression, or any other extraneous consideration not directly and substantively related to effective performance. This policy implements all applicable federal, state, and local laws, regulations, and executive orders. Direct related inquiries to the Office of Affirmative Action and Equal Opportunity, 474 Oregon Hall, University of Oregon, Eugene OR 97403-5221; 541-346-3123. This publication will be made available in accessible formats upon request. ©2013 University of Oregon DES0813-002me



UNIVERSITY OF OREGON

Office of Admissions

1217 University of Oregon
Eugene OR 97403-1217

541-346-3201

800-BE-A-DUCK

admissions.uoregon.edu

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