



REPUBLIC OF KENYA

MINISTRY OF HEALTH

AND

KUWAIT FUND FOR ARAB ECONOMIC DEVELOPMENT



THE PROPOSED EXPANSION AND EQUIPPING

OF WAJIR DISTRICT HOSPITAL

W.P. ITEM NO. DII NE/WJR 101:

JOB NO. 0572H

**PREQUALIFICATION
DOCUMENT**

PROJECT MANAGER

WORKS SECRETARY
MINISTRY OF LAND HOUSING AND URBAN
DEVELOPMENT
P.O. BOX 30743 - 00100

LEAD CONSULTANT

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P. O. BOX 4268, CODE 32074 HAWALLY POST,
KUWAIT

PROJECT CONSULTANTS

ARCHITECTS

M/S. TRIOSCAPE PLANNING SERVICES
P.O. Box 66652 - 00800
NAIROBI

QUANTITY SURVEYORS

GAIKONSULT
P.O. BOX 26365 -00504
NAIROBI

STRUCTURAL/CIVIL ENGINEERS

M/S. FRAME CONSULTANTS LTD
P.O. Box 58624 – 00200 CITY SQUARE
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**STANDARD PROCUREMENT
PREQUALIFICATION DOCUMENT**

(Works, Heavy Equipment, Supply and Installation Contracts)

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MINISTRY OF HEALTH

PREQUALIFICATION NOTICE

INVITATION FOR PREQUALIFICATION FOR THE EXPANSION OF WAJIR DISTRICT HOSPITAL

D108/11/NE/WJR/101 - JOB NO. 0572H

The Government of Kenya through the Ministry of Health has received a Loan from Kuwait Fund for Arab Economic Development and intends to spend some of the proceeds to expand and Equip Wajir District Hospital

In this regard therefore the Government intends to Prequalify Contractors for building works for the above mentioned project.

1. Kenyan Contractors must be registered in Category **NCA 1** only for Building Works.
For Kuwaiti construction companies, they must be registered by the relevant registration authority in Kuwait. Proof of registration must be attached.
2. Contractors are expected to form a consortium with Electrical and Mechanical Contracting Firms for the contracts and must be witnessed by Commissioner of oaths or a magistrate.
3. Local firms interested in bidding for this project are encouraged to enter into association or consortium with Kuwaiti firms.

A margin of preference of 5% of the price of the lowest evaluated bid will be granted for bids submitted by any association of Kuwaiti and Local Contractors.

For the purpose of this provision a contractor will be considered as Kuwaiti or Kenyan if it is beneficially owned to the extent of at least 50% by Kuwaiti or Kenyan nationals respectively

The eligibility rules and procedure of the Public Procurement and Disposal Act, 2005 and its related Regulations will govern the prequalification and the subsequent tendering process in conjunction with conditions of the Loan Agreement.

Interested eligible applicants may inspect the tender documents and obtain further information from Ministry of Health, Headquarters Cathedral Road Nairobi at the address given below, from 8:30am to 4:30 pm.

The Prequalification documents may be purchased by interested applicants on the submission of a written application to the address below and upon a non refundable fee of **Kshs.1,000** in Banker's cheque payable to the principal Secretary Ministry of Health at the cash office second floor Afya House. A copy of prequalification documents may also be downloaded free of charge from the Ministry's website (www.health.go.ke)

Interested bidders should note that only those meeting the minimum mandatory requirements below (or Kuwaiti's equivalent) and supported by relevant documents of submission will be considered for further evaluation:

1. Valid Copy of certificate of incorporation/registration
2. Valid Copy of current tax compliance certificate
3. Proof of registration with National Construction Authority Category '**NCA1**' for Kenyan contractors and for Kuwaiti construction companies, they must be registered by the relevant registration authority in Kuwait. Proof of registration must be attached
4. Confidential business questionnaire dully completed
5. Details of major equipment type and ownership details

6. Qualifications and experience of key personnel employed by the Contractor.(Attach signed CV's & Academic & Professional Certificates)
7. Financial standing (Including audited accounts for the last five years (2009- 2013)
8. Proof of **works** of similar magnitude and complexity undertaken in the last five years
9. Litigation history (both court and arbitration) attach self statement duly signed by a person lawfully authorized (senior Management)
10. Proof of adequate access to bank credit line from reputable banks

The Ministry of Health will not be responsible for any costs or expenses incurred by applicants in connection with preparation or delivery of their applications.

The Ministry of Health will notify all applications in writing of the names of those applicants who have been prequalified.

The request for Pre-qualification and accompanying documents must be submitted in plain sealed envelopes an "ORIGINAL" and "1 COPY" and clearly marked REQUEST FOR PRE-QUALIFICATION OF EXPANSION OF WAJIR DISTRICT HOSPITAL, and addressed to:

**Principal Secretary
Ministry of Health
P. O. Box 30016-00100
NAIROBI**

The request for Pre-qualification and accompanying documents must be deposited in the Tender Box located on Ground floor Afya House Cathedral road, Nairobi at or before **10.00am** on and will be opened immediately thereafter in the presence of firms representative who may wish to attend. Late applications will not be accepted.

**Head of Supply Chain Management
For: Principal Secretary**

SECTION II - INSTRUCTIONS TO CANDIDATES

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SECTION II - INSTRUCTIONS TO CANDIDATES

2.1 Scope of Tender

2.1.1 The Ministry of Health hereinafter referred to as the procuring entity intends to prequalify contractors for the Proposed Expansion of Wajir District Hospital. It is expected that prequalification applications will be submitted to be received by the procuring entity not later than (-----,-----)

The site of the proposed works is in Wajir Town within Wajir County approximately **700 Km** north east of Nairobi city centre.

The works to be carried out under this contract consist of erecting and completing **5 No.** Buildings namely Outpatient Block, Theatre Block, Kitchen Block, Mortuary Block and Female wards

External works include Roads and parking, paved walkways, Storm drainage, Water reticulation, Foul drainage, Landscaping and any other relevant associated works.

2.1.2 Prequalification is open to eligible local firms and voluntarily formed joint ventures between local and Kuwaiti firms

2.1.3 General information on the climate, hydrology, topography, access to site, transportation and communications facilities, medical facilities, project layout, expected construction period, facilities, services provided by the procuring entity and (other relevant date) are as specified in tender document to be used after prequalification. The tender documents will be (*the tender document to be used after prequalification*).

2.2 Submission of Application

2.2.1 Applications for prequalification shall be submitted in sealed envelopes marked with the tender name and reference number and deposited in the tender box located on Ground floor Afya House Cathedral road, Nairobi or be addressed to Principal Secretary Ministry of Health P.O.Box 30016 - 00100 Nairobi so as to be received on or before (----, -----).

2.2.2 The name and mailing address of the applicant **MUST NOT** be marked on the envelope.

2.2.3 All the information requested for pre qualification shall be provided in the English language. Where information is provided in any other language, it shall be accompanied by a translation of its pertinent parts into English language. The translation will govern and will be used for interpreting the information.

2.2.4 Failure to provide information that is essential for effective evaluation of the applicant's qualifications or to provide timely clarification or sub substantiation of the information supplied may result in the applicant's disqualification.

2.2.5 A consultations and clarifications meeting will be held at (-----,-----,-----) at which applicants may request clarifications of the prequalification document. Attendance of this meeting will be voluntary

2.3 Eligible Candidates

2.3.1 This invitation for pre-qualification is open to all candidates who are eligible as defined in Kenya's and Kuwait's Public Procurement Law and regulations and as indicated in the tender document to be used after prequalification

2.3.2 The procuring entity's employees, committee members, board members and their relative (spouse and children) are not eligible to participate in the tender unless where specially allowed under section 131 of the Act.

2.3.3 All firms found capable of performing the contract satisfactorily in accordance to the set prequalification criteria shall be prequalified.

2.4 Qualification Criteria

2.4.1 Pre-qualification will be based on meeting the minimum requirements to pass in the criteria set as shown below. The declaration will be either pass or fail regarding the applicant's general and particular experience, personnel and equipment capabilities and financial position as demonstrated by the applicant's response in the forms provided in Section IV and submitted with the letter of application. The procuring entity reserves the right to waive minor deviations if they do not materially affect the capability of an applicant to perform the contract.

2.4.2 When highly specialized inputs (especially for execution of the contract) are required by the applicant from specialist sub contractors, such subcontractors and their inputs shall be described in the Standard Form 1 (General Information)

2.4.3 General Experience. The applicant shall meet the following minimum criteria
 (a) average annual turnover as main contractor as shown in the evaluation criteria
 (b) successful experience as prime contractor in execution of at least two projects of a nature and complexity comparable to the proposed contract within the last five years

2.4.4 Personnel capabilities. The applicant must have suitably qualified personnel to fill the following positions

Position	Total experience (years)	In similar works (years)	As manager of similar works (years)
Project Manager			
Other Position			
Other position			

2.4.5 Equipment capabilities. The applicant should own, or have assured access (through hire, lease, purchase agreement, availability of manufacturing equipment, or other means) the following key items of equipment as shown in the evaluation criteria in full good working order, and must demonstrate that, based on known commitments they will be available for use in the proposed contract. The applicant may also list alternative equipment that it would propose for the contract together with an explanation of the proposal

Equipment type and characteristics	Minimum number required
1)	
2)	
3)	

2.4.6 Financial position. The applicant shall demonstrate that it has access to, or has available, liquid assets, unencumbered real assets, lines of credit and other financial means sufficient to meet the construction cash flow.

2.4.7 The audited Accounts for the last five years shall be submitted and must demonstrate the soundness of the applicant's financial position, showing long-term profitability. Where necessary the procuring entity will make inquiries with the applicant's bankers.

2.4.8 Litigation history the applicant should provide accurate information on any litigation or arbitration resulting from contracts completed or under its execution over the last five years. A consistent history of awards against the applicant or any partner of a joint venture may result in failure of the application.

2.5 Joint Venture

2.5.1 Joint ventures must comply with the following:-

(a) Following are the minimum qualification requirements.

(i) The lead partner shall meet not less than (not less than (50%)) of all the qualifying criteria in paras's 2.4.3 and 2.4.6 above

(ii) The other partners shall meet individually not less than 50% of all the qualifying criteria given in para. 2.4.3 and 2.4.6 above

(iii) The joint venture must satisfy collectively the criteria of section 4, for which propose the relevant figures for each of the partners shall be added together to arrive at the joint ventures total capacity. Individual members must each satisfy the requirements of para 2.4.7 and 2.4.8 above.

(b) The formation of a joint venture after pre-qualification and any change in a prequalified joint venture will be subject to the written approval of the procuring entity prior to the deadline for submission of bids. Such approval may be denied if (i) partners withdraw from a joint venture and the remaining partners do not meet the qualifying requirements (ii) the new partners to a joint venture are not qualified, individually or as another joint venture; or (iii) in the opinion of the procuring entity a substantial reduction in competition may result.

(c) Any future bid shall be signed so as to legally bind all partners, jointly and severally, and any bid shall be submitted with a copy of the joint venture agreement providing the joint and several liability with respect to the contract.

2.5.2 The pre-qualification of a joint venture does not necessarily pre qualify any of its members individually as a member in any other joint venture or association. In case of dissolution of a joint venture, each one of the constituent firms may prequalify if it meets all the prequalification requirements, subject to a written approval of the procuring entity

2.5.3 A margin of preference of 5% of the price of the lowest-evaluated bid will be granted for bids submitted by any association of Kuwaiti and Local contractors. For the purpose of this provision a contractor will be considered as Kuwaiti or Kenyan if it is beneficially owned to the extent of at least 50% by Kuwaiti or Kenyan nationals respectively

2.6 Public Sector companies

2.6.1 Any public owned enterprise may be eligible to qualify if, in addition to meeting all the above requirements, it is also legally and financially autonomous, it operates under commercial law, and it is not a dependent agency of another public entity.

2.7. Conflict of Interest

2.7.1 The applicant (including all members of a joint venture) shall not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or with an entity that was proposed as engineer for the contract. Any such association must be disclosed and may result in the dis-qualification of the applicant.

2.8. Updating Pre-qualification Information

2.8.1 Pre qualified candidates shall be required to update the financial information used for pre qualification at the time of submitting their bids and to confirm their continued compliance with the qualification criteria. A bid shall be rejected if the applicant’s qualification thresholds are no longer met at the time of bidding

SECTION III - LETTER OF APPLICATION

Date

To

 (name and address of the procuring entity)

Ladies and/or Gentlemen

1. Being duly authorized to represent and act on behalf of _____ (name of firm) (hereinafter referred to as “the Applicant”), and having reviewed and fully understood all of the pre qualification information provided, the undersigned hereby apply to be prequalified by yourselves as a bidder for the following contract(s) under (Tender No. and Tender name)

Tender number	Tender name
1.	
2.	
3.	
4.	
5.	

2. Attached to this letter are copies of original documents defining
 (a) the Applicant’s legal status
 (b) the principal place of business and
 (c) the place of incorporation (for applicants who are corporations), or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).

3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by yourselves to verify statements and information provided in this application, such as the resources, experience, and competence of the Applicant.

4. Your Agency and its authorized representatives may contact the following persons for further information.

General and managerial inquiries	
Contract 1	Telephone 1
Contract 2	Telephone 2

Personnel inquiries	
Contract 1	Telephone 1
Contract 2	Telephone 2

Technical inquiries	
Contract 1	Telephone 1
Contract 2	Telephone 2

Financial inquiries	
Contract 1	Telephone 1
Contract 2	Telephone 2

5. This application is made with the full understanding that:
- (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding.
 - (b) Your Agency reserves the right to:
 - amend the scope and value of any contracts bid under this project; in such event, bids will only be called from prequalified bidders who meet the revised requirements; and
 - reject or accept any application, cancel the prequalification process, and reject all applications
 - (c) your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for them
1. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, in the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the <each> contract, and the responsibilities for execution of the <each> contract.
 2. We confirm that if we bid, that bid, as well as any resulting contract, will be:
 - (a) signed so as to legally bind all partners, jointly and severally; and
 - (b) submitted with a joint venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.

3. The undersigned declare that the statement made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name of partner)

Signed	Signed
Name	Name
For and on behalf (name of Partner)	For and on behalf of (name of partner)

Signed	Signed
Name	Name
For and on behalf (name of Partner)	For and on behalf of (name of partner)

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GENERAL INFORMATION

1.	Name of firm	
2.	Head office address	
3.	Telephone	Contact
4.	Fax	E-mail
5.	Place of incorporation/registration	Year of incorporation/registration (Attach copy of incorporation certificate)

Nationality of owners		
	Name	Nationality
1.		
2.		
3.		
4.		
5.		

APPLICATION FORM (2)

GENERAL EXPERIENCE RECORD

Name of Applicant or partner of a joint venture

Annual turnover data (Construction only)		
Year	Turnover	Kshs.
1.		
2.		
3.		
4.		
5.		

APPLICATION FORM (2A)

JOINT VENTURE SUMMARY

Names of all partners of a joint venture

1. Lead partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual construction turnover, in terms of work billed to clients, in Kshs.

Annual turnover data (construction only: Kshs.
--

Partner	Form 2 Page no.	Year 1	Year 2	Year 3
1. Lead Partner				
2. Partner				
3. Partner				
4. Partner				
5. Partner				
6. Partner				
	Totals			

APPLICATION FORM (3)

PARTICULAR EXPERIENCE RECORD

Name of Applicant or partner of a joint venture

APPLICATION FORM (3A)

DETAILS OF CONTRACTS OF SIMILAR NATURE AND COMPLEXITY

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1.	Number of contract	
	Name of Contract	
	Country	
2.	Name of employer	
3.	Employer address	
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify	
5.	Contract role (check one) * Sole contract * Management contract * Subcontract * Partner in a joint venture	
6.	Value of the total contract/subcontract/partner share (in specified currencies at completion, or at date of award for current contract)	
7.	Date of award	
8.	Date of completion	
9.	Contract/subcontract duration (years and months) - years - months	
10	Specified requirements	

APPLICATION FORM (4)

**SUMMARY SHEET: CURRENT CONTRACT
COMMITMENTS/WORK IN PROGRESS**

Name of Applicant or partner of a joint venture

Name of contract	Value of outstanding work Kshs.	Estimated completion date
1.		
2.		
3.		
4.		
5.		
6.		

APPLICATION FORM (5)

PERSONNEL CAPABILITIES

Name of Applicant

1.	Title of position Name of prime candidate Name of alternate candidate
2.	Title of position

	Name of prime candidate Name of alternate candidate
3.	Title of position Name of prime candidate Name of alternate candidate
4.	Title of position Name of prime candidate Name of alternate candidate

APPLICATION FORM (5A)

CANDIDATE SUMMARY

Name of Applicant

Position	Candidate * Prime * Alternate	
Candidate information	1. Name of candidate	2. Date of birth
	3. Professional qualifications	
Present employment	4. Name of employer 5. Address of employer	

Telephone	Contact (manager/personnel officer)
Fax	E mail
Job title of candidate	Years with present employer

Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

From	To	Company/Project/Position/Relevant technical and management experience

APPLICATION FORM (6)

EQUIPMENT CAPABILITIES

Name of Applicant

Item of equipment		
Equipment information	1. Name of manufacturer 3. Capacity	2. Model and power rating 4. Year of manufacturer
Current status	5. Current location 6. Details of current commitments	
Source	7. Indicate source of the equipment * Owned * Rented * Leased * Specially manufactured	

Omit the following information for equipment owned by the Applicant or partner

Owner	8. Name <hr/> 9. Address of owner <hr/> Telephone Contact name and title <hr/> Fax Email
Agreements	Details or rental/lease/manufacture agreements specific to the project

APPLICATION FORM (7)

FINANCIAL CAPABILITY

Name of Applicant or partner of a joint venture

Banker	Name of banker <hr/> Address of banker Telephone Contact name and title <hr/> Fax E mail
--------	--

Financial information in Kshs.	Actual : previous five years	Projected: next two years
--------------------------------	---------------------------------	------------------------------

	1.	2.	3.	4.
1. Total assets				
2. Current assets				
3. Total liabilities				
4. Current liabilities				
5. . Profits before taxes				
6. . Profits after taxes				

Source of finance	Amount Kshs.
1.	
2.	
3.	
4.	

TENDER QUESTIONNAIRE

Please fill in block letters.

1. Full names of tenderer

.....

2. Full address of tenderer to which tender correspondence is to be sent (unless an agent has been appointed below)

.....

3. Telephone number (s) of tenderer

.....

4. Telex address of tenderer

.....

5. Name of tenderer's representative to be contacted on matters of the tender during the tender period

.....

6. Details of tenderer's nominated agent (if any) to receive tender notices. This is essential if the tenderer does not have his registered address in Kenya (name, address, telephone, telex)

.....

.....

Signature of Tenderer

Make copy and deliver to: _____ (Name of Employer)

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particulars indicated in Part 1 and either Part 2 (a), 2 (b) or 2 (c) and 2(d) whichever applies to your type of business.

You are advised that it is a serious offence to give false information on this Form.

Part 1 – General

Business Name

Location of business premises; Country/Town.....

Plot No..... Street/Road

Postal Address..... Tel No.....

Nature of Business.....

Current Trade Licence No..... Expiring date.....

Maximum value of business which you can handle at any time: K. pound
.....

Name of your bankers.....

Branch.....

Part 2 (a) – Sole Proprietor

Your name in full..... Age.....

Nationality..... Country of Origin.....

Citizenship details

Part 2 (b) – Partnership

Give details of partners as follows:

Name in full	Nationality	Citizenship Details	Shares
1			
2			
3			

Part 2(c) – Registered Company:

Private or public.....

State the nominal and issued capital of the company-

Nominal Kshs.....

Issued Kshs.....

Give details of all the directors as follows:

Name in full . Nationality. Citizenship Details*. Shares.

1.
2.
3.
4.

Part 2 (d) – Interest in the Firm:

Is there any person/persons in.....(Name of Employer) who has interest in this firm?

Yes/No.....

(Delete as necessary)

I certify that the above information is correct

.....

(Title)

(Signature)

(Date)

* Attach proof of citizen

EVALUATION CRITERIA

(Main Contractors only)

No	Parameters	Score breakdown	Max Score	Marks		
1.	Annual Turnover (Construction work only) (Min. Ksh.1.000 Billion – average for the previous five years)		5.00			
	Kshs 1.500 billion and above	5 marks				
	1.250 " - 1.499 billion	4 marks				
	1.000 " - 1.249 "	3 marks				
	0.750 " - 0.999 "	2 marks				
	0.500 " - 0.749 "	1 mark				
2.	Previous Works undertaken over the last 5 years		15.00			
	a) Similar Projects of at least Kshs.1.500 billion contract sum (up to 2 projects)	8 marks				
	b) Other projects of at least Kshs.1.000 billion contract sum (up to 2)	3 marks				
	c) Client's Reference of at least Kshs.1.000 billion contract sum (Up to 2)	2 marks				
	d) Lead consultant's Reference of at least Kshs.1.000 billion contract sum (up to 2 projects)	2 marks				
3.	Bidders existing workload a) A score of 2 if work load is less than Kshs.1.000 billion, otherwise zero	2 mark	2.00			
4.	Equipment (excavation & earthworks, concreting, transport, road works)			15 marks	15.00	
	Owned / Leased	Listing	Documentary Evidence			
	Excavation & Earthworks	1 Mark	2 Marks			
	Concreting	1 Mark	2 Marks			
	Transport	1 Mark	2 Marks			
	Hoist	1 Mark	2 Marks			
	Roads equipment – (road graders, rollers, pavers etc)	1 Mark	2 Marks			
5.	Human Resources				15.00	
	Key Personnel	Listing	Certificate	CV's		Relevant Experience up To 2 yrs 1 per year
	Managerial (at least 2)	1 mark	2 mark	2 mark		2 mark
	Technical (at least 2)	2 marks	2 marks	2 marks	2 marks	8 marks
6.	Contractors Experience: 1 mark for each 3 years up to 30 years			10.00		

7.	Financial reports (audited accounts) for previous five years			10.00	
	a) Year 1	2013	2 marks		
	b) Year 2	2012	2marks		
	c) Year 3	2011	2 marks		
	d) Year 4	2010	2marks		
	e) Year 5	2009	2marks		
8.	Evidence of access to Financial Resources			8.00	
	a) Cash in hand (Ksh.90M) 1mark for each 30M up to 90M		3 marks		
	b) Lines of credit (Kshs.300M) 1 mark for each 60M up to 300M		5 marks		
9.	Bank references		1 marks	1.00	
10.	Non association statement		1 marks	1.00	
11.	Proposed works methodology		2 marks	2.00	
12	Bank statements for the previous 6 months. 1 mark per month from 1st May 2014 to 31st October 2014			6.00	
	a) Month 1		6		
	b) Month 2				
	c) Month 3				
	d) Month 4				
	e) Month 5				
	f) Month 6				
13	Company Profile			10.00	
	Attachment of a copy of memorandum and articles of Association 1 mark each		2 marks		
	Attachment of a copy of Directors CVs and certificate (minimum 2 directors)		2 marks		
	Attachment of power of attorney		2 marks		
	Single Business permit / License from Local Authority		2 marks		
	Evidence of physical address		2 marks		
14.	a) Evidence of determination of previous contract – 1 mark to be deducted for each contract up to 5 contracts				
	b) Evidence of notice of determination on previous contract - ½ mark to be deducted for each such notice up to a maximum of 5 notices.				
	c) Evidence of notice of default on previous contract - ½ mark to be deducted for each such notice up to a maximum of 5 notices.				
TOTAL SCORE				100.00	

The pass mark for technical evaluation will be 75% and only those contractors who attain the pass mark will be invited to give a financial bid.

REQUEST FOR REVIEW FORM

FORM RB 1

REPUBLIC OF KENYA

PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO.....OF.....20.....

BETWEEN

.....APPLICANT

AND

.....RESPONDENT (*Procuring Entity*)

Request for review of the decision of the..... (*Name of the Procuring Entity*) ofdated the...day of20.....in the matter of Tender No.....of20...

REQUEST FOR REVIEW

I/We.....,the above named Applicant(s), of address: Physical address.....Fax No.....Tel. No.....Email, hereby request the Public Procurement Administrative Review Board to review the whole/part of the above mentioned decision on the following grounds , namely:-

- 1.
 - 2.
- etc.

By this memorandum, the Applicant requests the Board for an order/orders that: -

- 1.
 - 2.
- etc

SIGNED(Applicant)

Dated on.....day of/...20...

FOR OFFICIAL USE ONLY

Lodged with the Secretary Public Procurement Administrative Review Board on day of20.....

SIGNED
Board Secretary