



TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

PENFIELD TOWN BOARD AGENDA

Wednesday, February 12, 2014 7:30 PM

Supervisor R. Anthony LaFountain, presiding

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- I Call to Order - Pledge of Allegiance - Roll Call
 - II Public Participation
 - III Additions and Deletions to Agenda
 - IV Approval of Minutes – January 8, 2014
 - V Petitions
 - VI Resolutions by Function
 - Law and Finance
 - 14T-057 Contract for Services
 - 14T-058 Government Access TV Channel Operating Policies Revision
 - 14T-059 Authorization for Supervisor to Sign an Agreement with Southpoint Cove, LLC, providing for Sewer Capacity Improvements within Sewer District No. 12 (Empire Blvd)
 - Public Works
 - 14T-060 Advertising for Bids for Department of Public Works; Compact Track Loader
 - Public Safety - None
 - Community Services
 - 14T-061 Authorization to Attend NYSRPS Annual Conference
 - 14T-062 Authorization for Supervisor to Sign Recreation Contracts
 - VII Old Business
 - VIII New Business
 - IX Public Participation
 - X Adjournment

PENFIELD TOWN BOARD RESOLUTION NO. 14T-057 DATE: February 12, 2014

BY: Councilman Moore

Law & Finance Committee

NAME: Contract for Services

Whereas, it is important under Section 305 of the New York State Real Property Law to maintain uniform and equitable records; and

Whereas, due to the record high number of building permits over the last three years and reduced staffing in the Assessor's Office additional services are necessary; and

Now, Therefore, Be it Resolved, that the Supervisor is authorized to sign a professional services Contract with K LW Group, 246 Cayuga Road, Buffalo, NY for data collection services at a price not to exceeded \$7,000.00. Monies are budgeted in the 2014 budget; and

Be it Further Resolved that said contract is to be approved by the Town Attorney.

Moved: _____

Seconded: _____

Vote:	Kohl	_____
	LaFountain	_____
	Metzler	_____
	Moore	_____
	Quinn	_____

BY: Rob Quinn

LAW AND FINANCE COMMITTEE

NAME: Government Access TV Channel Operating Policies revisions

WHEREAS, the Penfield Town Board adopted the Town of Penfield Government Access Channel Operating Policies dated May 17th, 2006 and approved revisions May 2nd, 2007 for inclusion in the Town's Policy Book, and

WHEREAS, Town of Penfield Town Board has identified the need for following revisions

1. Section 3-1.a Public Meeting Coverage

To include: (legislative and work sessions)

"The Government Access Channel is responsible for providing television coverage of all regular and special meetings of the Penfield Town (legislative and work sessions) Board and the Penfield Planning and Zoning Board of Appeals, Town Public Hearings, Community Informational meetings and Supervisor's Address. Coverage of these meetings and addresses shall be the programming priority of the Channel."

2. Section 3-2.a Electronic Participation

To include: (legislative meetings)

"Penfield resident and PCTV viewers are provided opportunity to participate in public participation in person or electronically from home during the public participation portion of the advertised meeting agenda. E-Participation (Electronic-Participation) is accepted at Penfield Town Board legislative meetings, Public Hearings, and Informational Meeting or as designated by the meeting moderator or chairpersons. Individuals wishing to speak should be considerate of other speakers by; rising hand, using microphone, limiting comments to items related to discussion or meeting agenda, allow others opportunity to speak before adding additional question. "

3. Section 3-2.a-iii E-Participation - Online

To include: (/or other designated internet services.) (electronically) and (near)

Remove: (online) and (by)

"Viewers from home have opportunity to submit questions or comments via the Town of Penfield's website www.penfield.org /or other designated internet services. Comments and questions received electronically online are forwarded to a printer located near ~~by~~ the board or moderator for reading. "

4. Section 3-2.a (***) E-Participation - Online

To include: (submitted)
Remove: (text) and (via www.penfield.org)

“Electronic ~~text~~ submitted questions and comments received ~~via www.penfield.org~~ are shared with the meeting moderator. There are no guarantees that your question or comments will be read in full during live broadcast. Questions or comments that are received and not answered during the live TV broadcast will be shared with the appropriate town staff and elected officials.”

5. Section 5-5 and 5-5.a - 5-5.e of Program Eligibility

Remove all items contained within 5-5 and 5-5.a - 5-5.e as it contains language to legacy non supported video formats.

- ~~5) The programming shall meet technical quality standards including, but not limited to:~~
 - ~~a) Master Copies of programs and PSAs must be on one of the following formats or an equivalent format: Mini DV, DV Cam, DVD R, or Super VHS.~~
 - ~~b) Copies of programs or PSAs submitted to air on PCTV Government Access Channel must be on Mini DV, DV Cam, DVD R, MPEG II or Super VHS~~
 - ~~c) Each video recording should have at least sixty seconds of color bars and tone at the head of the video recording.~~
 - ~~d) At the conclusion of each program or PSA, there should be at least ten seconds of black on the media.~~
 - ~~e) The Video and Audio levels must meet professional technical standards.~~

To be replaced with:

“The programming shall meet all technical and quality standards, and shall be submitted on a facility supported electronic or media video format.”

WHEREAS, theses revisions brings the Town of Penfield Government Access Channel policies in to current operating and town technology standards

NOW, THEREFORE, BE IT RESOLVED, that the Penfield Town Board here by approves amending the above changes to the Town of Penfield Government Access Television Channel Operating Policies

Moved: _____

Seconded: _____

Vote: Kohl _____

LaFountain _____

Metzler _____

Moore _____

Quinn _____

BY: Councilman Moore

Law & Finance COMMITTEE

NAME: Authorization for Supervisor to sign an Agreement with Southpoint Cove, LLC, providing for Sewer Capacity Improvements within Sewer District No.12 (Empire Boulevard).

WHEREAS, the Penfield Town Board, through its Resolution 12T-219 of October 17, 2012, approved the Southpoint Cove Apartment project located at 1420 and 1440 Empire Boulevard, SBL#108.06-1-8.1 and 108.06-1-8.2, consisting of 358 Apartments and a Clubhouse, and

WHEREAS, this Project is served by the Sanitary Sewer District No. 12, which through its establishment assigned certain sanitary sewer flow allocations to each property within said District, and

WHEREAS, during review of the Southpoint Cove project it was determined that projected sanitary flow rates would exceed the flow allocations originally assigned to the two (2) aforementioned properties, and

WHEREAS, the Town Board, as commissioners of the District, have an obligation to preserve sufficient capacity for remaining properties within the District, as was originally allocated, and

WHEREAS, through review of available engineering design data Town officials, South Point Cove, LLC and their Engineers have developed a plan outlining required district facility improvements which when complete will fully mitigate the increase in sewer flow rate associated with the project, as well as provide additional reserve capacity for future development projects, and

WHEREAS; an Agreement has been drafted which sets forth the responsibilities of South Point Cove, LLC towards design and construction of these facility improvements as well as timing; said Agreement has been reviewed by Town Council and shall be in a form and substance which meets with his approval prior to ratification.

NOW, THEREFORE, BE IT RESOLVED; the Town Board of the Town of Penfield acting as Commissioners of Penfield Sanitary Sewer District #12 does hereby approve entering into an Agreement with South Point Cove, LLC, for the purpose of providing design and construction of certain sewer facility capacity improvements; said Agreement shall be in a form and substance which meets the approval of Town Council, and

BE IT FURTHER RESOLVED; that Penfield Town Supervisor, R. Anthony LaFountain be and hereby is authorized to execute said agreement with South Point Cove, LLC for said action pending final approval of Council.

Moved: _____

Seconded: _____

Vote: Kohl _____

LaFountain _____

Metzler _____

Moore _____

Quinn _____

PENFIELD TOWN BOARD RESOLUTION NO. #14T-0061 DATE February 12, 2014

BY LINDA KOHL

COMMUNITY SERVICES COMMITTEE

NAME AUTHORIZATION TO ATTEND NYSRPS ANNUAL CONFERENCE

WHEREAS, the Recreation Department staff are members of the New York State Recreation and Park Society, and

WHEREAS, the annual conference will provide professional training and C.E.U. credits that will benefit the Town of Penfield,

NOW, BE IT RESOLVED, THAT the following recreation staff be hereby authorized to attend the 74th annual New York State Recreation and Park Society Conference and Business Expo from 3/23 - 3/25/14 in Saratoga Springs, N.Y.:

Linanne Conroy

Funds are provided in the 2014 budget. Expenses include registration fees, meals, lodging, transportation (gas, tolls, parking), and related expenses.

Moved: _____

Seconded: _____

Vote:

Kohl _____

LaFountain _____

Metzler _____

Moore _____

Quinn _____

Mark Cassara, 51 Stablegate Drive Webster New York 14580, to provide entertainment "Mark Cassara Group" Tuesday, August 5, 2014 for "Cool Jazz" 7:00 pm – 9:00 pm for a fee of \$750.00. Voucher to be submitted on 7/2/14.

Dan Schmitt, 380 Electric Ave, Rochester, NY 14612, to provide entertainment "Dan Schmitt & The Shadows" Tuesday, July 22, 2014 for "Cool Jazz" 7:00 pm – 9:00 pm for a fee of \$750.00. Voucher to be submitted on 7/2/14.

Bill Tiberio 1650 East Avenue, Apt. 7B Rochester, NY 14610, to provide entertainment "Bill Tiberio Band" Tuesday, July 15, 2014 for "Cool Jazz" 7:00 pm – 9:00 pm for a fee of \$750.00. Voucher to be submitted on 6/18/14.

Mike Fusare, 6 Chamberlain Road, Honeoye Falls, NY 14472, Youth Volleyball, 02/01/14 - 03/01/14 and 03/15/14-04/05/14, for a fee of 70% of the total program revenue after all other program expenses are deducted. Voucher to be submitted 04/02/14.

JJ Schrembri, 18 Winterset Drive, Rochester, NY 14625, provider of all instruction and supervision of the Penfield Recreation Instructional Youth Lacrosse Program 1/4/14 - 2/01/14, for the fee of 75% of the program revenue after all expenses have been deducted. Voucher to be submitted 02/05/14.

Moved: _____

Seconded: _____

Vote:

Kohl _____

LaFountain _____

Metzler _____

Moore _____

Quinn _____