

Ms. Poles' BYOD (Bring Your Own Device) Policy 2015-16

Acceptable Devices and Behaviors

1. Non-disruptive devices are defined as electronic devices primarily used for educational purposes.
2. The categories of non-disruptive devices are (a) laptops, (b) netbooks, (c) tablets, (d) eReaders, (e) audio players/iPods/MP3 players, and (f) iTouch devices.
3. These devices may be used during classroom instruction as **permitted and directed by school personnel**.

Mobile Phones

1. **Unless directed by a teacher, use of mobile phones for any voice or text communication is not permitted during school hours, and should only be used within a classroom. Otherwise, mobile phones must be turned off or muted during school hours.**
2. Mobile phones may possess advanced functions including Internet access, eReader, and video/audio functions. Use of these functions during classroom instruction is at the discretion of each individual teacher.
3. **Use of cameras on non-disruptive devices and cell phones, to take still pictures or video, is not permitted on school grounds unless under the direction and supervision of the classroom teacher or appropriate school personnel.**

Consequences for inappropriate use of electronic devices

Inappropriate use of electronic devices (1) may result in detentions, In-School Suspension, or Out-of-School Suspension; and (2) the student may be required to turn the device over to school personnel. The confiscated device will be stored in the high school office and returned to a parent only at the end of the school day.

Internet Connection

Students should use the school's Wi-Fi connection. The KWHs connection will filter content and will also help families avoid data cell plan overages. Students are required to have a signed Acceptable Use Policy on file.

Lost or Damaged Device

KWHs assumes no responsibility for theft, loss, or damage of an electronic device brought to school. Students bring these devices to school at their own risk. If a device is stolen or damaged, the loss will be investigated through the administrative office similar to the loss of other personal artifacts that are impacted in similar situations. Responsibility to keep the device secure rests with the individual owner.

The use of technology to provide educational material is not an entitlement but a privilege. Students are given the opportunity to do so on a room-by-room and day-by-day basis. When abused, privileges will be taken away. When respected, they will benefit the learning environment as a whole.

Students and parents/guardians participating in BYOD must adhere to the Student Code of Conduct, as well as the Computer Systems Acceptable Use Agreement as stated in the Student Handbook. Furthermore, the student must agree to the following conditions:

- The student takes full responsibility for his or her technology device. The school is not responsible for the security of student-owned technology.
- The technology must be in silent mode while on school campuses and while riding school buses.
- The student will maintain confidentiality of usernames and passwords and protect the confidentiality and safety of others when sharing work or images.
- The student will refrain from sending any form of communication that harasses, threatens or is discriminatory.
- The student will refrain from using social network tools for personal use.
- The student accesses only files on the device or Internet sites which are relevant to the **classroom curriculum**.

I understand and will abide by the above policy and guidelines. I further understand that any violation may result in the loss of my technology privileges in Ms. Poles' class as well as other disciplinary action.

Student Signature: _____ Date: _____

Print Student Name: _____ Grade: _____

Parent Signature: _____ Date: _____