

## How to Apply for an Onsite Sewage System Disposal Permit

**Prior** to applying for an onsite sewage system disposal permit, the following items must be obtained:

- ✓ A Developmental Permit Application or Zoning Letter from the Planning and Zoning Office, 3093 Crawfordville Highway, 850-926-3695.
- ✓ A Recorded Deed or Legal Description can be obtained from the Wakulla County Courthouse
- ✓ "To Scale" Site Plan - a drawing of the property with home, well and proposed location of the septic system

SYSTEM	VALID FOR:	FEE	REQUIRED DOCUMENTATION
<b>SITE EVALUATION ONLY</b> (no permit, no system specifications)	1 year, site undisturbed	<b>\$215.00</b>	<ul style="list-style-type: none"> <li>✓ A Developmental Permit Application or Zoning Letter</li> <li>✓ A Recorded Deed or Legal Description</li> </ul>
<b>NEW PERFORMANCE BASED SYSTEM</b>  <b>NEW STANDARD SYSTEM</b>	18 months, site undisturbed	<b>\$625.00</b> - Wakulla Health Department conducts site evaluation <b>\$510.00</b> - Private Enterprise conducts site evaluation <b>\$ 600.00</b> -WCHD conducts site evaluation <b>\$485.00</b> Private Enterprise conducts site evaluation	<ul style="list-style-type: none"> <li>✓ A Developmental Permit Application or Zoning Letter</li> <li>✓ A Recorded Deed or Legal Description</li> <li>✓ Floor plans for the home/mobile home</li> <li>✓ Site Evaluation</li> <li>✓ Site plan</li> <li>✓ Engineer design specifications-Standard Systems do not require Engineer paperwork</li> </ul>
<b>*EXISTING SYSTEM</b>	18 months	<b>\$85.00</b> - Wakulla Health Department conducts drain field inspection <b>\$35.00</b> - Private Enterprise conducts drain field inspection	<ul style="list-style-type: none"> <li>✓ A Developmental Permit Application or Zoning Letter</li> <li>✓ A Recorded Deed or Legal Description</li> <li>✓ Floor plans for the home/mobile home</li> <li>✓ Site plan</li> <li>✓ Pump Out Verification Report from septic contractor</li> </ul>
<b>*REPAIR</b>	90 Days	<b>\$400.00</b> - Wakulla Health Department conducts site evaluation <b>\$285.00</b> - Private Enterprise conducts site evaluation	<ul style="list-style-type: none"> <li>✓ Pump Out Verification Report from septic contractor</li> <li>✓ Site Evaluation</li> <li>✓ Site plan</li> <li>✓ Engineer design specifications</li> </ul>
<b>*MODIFICATION</b>	18 months	<b>\$395.00</b> - Wakulla Health Department conducts site evaluation <b>\$280.00</b> - Private Enterprise conducts site evaluation	<ul style="list-style-type: none"> <li>✓ A Developmental Permit Application or Zoning Letter</li> <li>✓ A Recorded Deed or Legal Description</li> <li>✓ Floor plans for the home/mobile home</li> <li>✓ Site Evaluation</li> <li>✓ Site plan</li> <li>✓ Pump Out Verification Report from septic contractor</li> </ul>
<b>RE-INSPECTION</b>		<b>\$150.00</b>	

Upon receiving all documentation, a permit application form should be completed. If site evaluation is to be completed by the Health Dept. you will receive flags to place at the proposed septic tank/drain field location.

All applications for permits are considered on a lot-by-lot basis. When a location is determined to be suitable, a septic tank permit will be issued.

Please bring any previous paperwork concerning the installation of your system to help speed the process along.

“\*\*” Inspections require a Pump Out Verification report listing the size of the tank, gallons pumped out and condition of the interior tank from a registered septic contractor.

**FINAL APPROVAL WILL NOT BE GRANTED UNTIL A SAFE POTABLE WATER SUPPLY HAS BEEN VERIFIED.**

*Any Questions can be directed to Wakulla County Environmental Health at 850-926-0401*



**STATE OF FLORIDA  
DEPARTMENT OF HEALTH  
ON-SITE SEWAGE DISPOSAL SYSTEM  
APPLICATION FOR CONSTRUCTION PERMIT**

PERMIT # \_\_\_\_\_  
DATE PD \_\_\_\_\_  
FEE PD \_\_\_\_\_  
RECEIPT # \_\_\_\_\_

**APPLICATION FOR:**

- New System       Existing System       Holding Tank       Innovative  
 Repair       Abandonment       Temporary       \_\_\_\_\_

Applicant \_\_\_\_\_

Agent \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address \_\_\_\_\_

To be completed by Applicant or Applicant's authorized agent. Systems must be constructed by a person licensed pursuant to 489.105(3)(m) or 489.552, FS.

**PROPERTY INFORMATION**

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision \_\_\_\_\_ Platted \_\_\_\_\_

Property ID# \_\_\_\_\_ Zoning \_\_\_\_\_ I/M or Equivalent:  Yes  No

Property Size \_\_\_\_\_ acres      Water Supply:  Private  Public  <=2000GPD  >=2000GPD

Is Sewer available as per 381.0065,FS?  Yes  No      Distance to Sewer: \_\_\_\_\_ ft.

Property Address \_\_\_\_\_

Directions to Property \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUILDING INFORMATION**       Residential       Commercial

Unit #	Type of Establishment	# Bedrooms	Building Area Sq Ft	Commercial/Institutional System Design Table 1, Chapter 64E-6,FAC
1				
2				
3				
4				

Floor/Equipment Drains       Other (Specify) \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_