

FULL NAME
Street Address, City, State, Zip Code Phone #
E-mail Address

EDUCATION

The University of Chicago Harris School of Public Policy Chicago, IL
Master of Public Policy June 2013

The University of Chicago Chicago, IL
Bachelor of Arts Psychology June 2009
Honors: Dean's List: '07-'09, University of Chicago Grant, Scholar Award and Odyssey Scholarship recipient

Universitat de Pompeu Fabra Barcelona, SP
Completed Western Civilizations Program Jan-March 2009

EXPERIENCE

Chicago Public Schools Chicago, IL
Compliance Data Analyst June-Dec 2013

- Served as the central resource for compiling and analyzing data for the Office of Diverse Learner Supports and Services.
- Conducted data analysis to drive improvements in instructional supports and services provided to students and supported performance measurement process within ODLSS.
- Synthesized data and developed recommendations for identified problem areas for district-wide implementation.
- Reviewed and analyzed performance measures and effectiveness of programs.

Education Pioneers Chicago, IL
Summer Graduate Fellow June-Aug 2013

- Gathered background information and analyzed the financial cost of dispute cases for the Office of Diverse Learners Supports and Services at Chicago Public Schools.
- Drafted and proposed a cost-sharing and cost-saving structure that incorporated multi-level accountability.
- Delivered recommendations for an improved financial structure and tracking system.

The Chicago Community Trust Chicago, IL
Summer Intern June-Aug 2012

- Wrote report assessing the efficacy of grantee food desert reduction programs in the Chicagoland area.
- Visited grantee sites, wrote and presented grants to the Vice President and Senior Program Officers.
- Promoted new pilot program to grantees focused on increasing diversity among board members.
- Analyzed financial reports to determine cost effectiveness of the Trust's fundraising campaign.

Northwestern University Feinberg School of Medicine MESA Clinic Chicago, IL
Research Coordinator Oct 2010-Aug 2011

- Maintained database of over 1000 participants to recruit for a study on sleep quality and disorders in relation to cardiovascular health.
- Contacted and sent out literature to inform and recruit participants.
- Performed and set up sleep studies at participants' homes in the Chicagoland area.
- Reviewed and managed data collected from participants to send out to main data centers on a daily basis.
- Ordered and organized supplies needed to perform the study from various medical supply companies.

Backstop Solutions Group Chicago, IL
Data Analyst Jan-May 2010

- Parsed data from financial returns and reported them using the company's proprietary software.
- Tracked bugs and ran bi-weekly regression tests on upcoming software releases.
- Regularly revised and managed client database for the company.
- Developed familiarity with and applied knowledge of new software products quickly.

SKILLS & INTERESTS

- MS Excel, Word, PowerPoint, STATA, ArcGIS and SPSS. Mac and Windows OS.
- Fluent in Spanish, proficient in Portuguese, and basic French.
- Member of Education Policy Student Association and Latin American Matters.
- Have travelled throughout Western Europe and South America.