

## Application Form

### Non-Registered Employee Share Purchase Plan (ESPP)

Send your completed form to:

**Manulife Financial**

**Attn:** GRS Client Services, KC-6

PO BOX 396 STN WATERLOO

WATERLOO, ON N2J 4A9

Please print clearly in the blank boxes.

If you aren't sure how to complete any of these boxes, your Plan Administrator can help you or you can call Customer Service at 1-888-727-7766.

#### Tell us about the plan

Plan Sponsor/Employer <b>Stantec Consulting Ltd.- Non-Registered ESPP</b>		Policy number <b>50001944</b>
Employee number	Date you are joining the plan (mmm/dd/yyyy)	

#### Your personal information

Gender	First name	Middle initial	Last name	
Mailing address (number, street and apartment number)				
City	Province	Country	Postal Code	Your preferred language
Date of birth (mmm/dd/yyyy)	Social Insurance Number (SIN)	Marital status		Home telephone number
Work telephone number*	Ext.*	Personal email address*		
Are you a U.S. citizen or a U.S. resident for U.S. tax purposes? <input type="checkbox"/> No <input type="checkbox"/> Yes				
If yes, provide your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN): _____				

\*These fields are optional.

#### Identity document

Government Issued Identification (choose one:)

Canadian Passport	Birth Certificate	Driver's Licence	Canadian Citizenship Card	Other
Document Number:			Expiry Date:	
Issued by: (example: Ontario)				

#### Name your beneficiary (or beneficiaries)

If you do not name a beneficiary, proceeds will be paid to your estate.

Check here if you have attached a separate page listing your beneficiaries. Please sign and date.

Name	Relationship	Percentage of proceeds

The above beneficiary designations are considered revocable unless you write "irrevocable" in the chart above.

#### For Quebec only:

The designation of a spouse as a beneficiary is deemed to be irrevocable unless specified here:  Revocable

**Trustee for a minor beneficiary named above** (not applicable in Quebec)

Any payment to a beneficiary who is a minor will be paid in trust to the trustee named below.

**In Quebec**, the proceeds will be paid in trust to the minor child's tutor.

Trustee name	Relationship
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## Your investment instructions

Investment code	Investment	Percentage of contributions
9133	Stantec Shares	100%

I understand that the investment performance of securities is not guaranteed. Diversification of all your retirement savings may smooth out your returns and help you meet your retirement goals.

## Your payroll deduction instructions

I authorize my employer, Stantec to deduct and submit my employee contributions to the Non-Registered ESPP.

Contribution type: **Employee Matched Contribution**

Enter a percentage from 1% to 4%: \_\_\_\_\_% (in increments of 1%)  
(The sum of your contributions to the Non-Registered ESPP and the Registered ESPP cannot exceed 4% of your base salary)

Contribution type: **Employee Non-Matched Contribution**

Enter a percentage from 1% to 12%: \_\_\_\_\_% (in increments of 1%)

## Please sign here

I confirm that I have read, understood and agreed to the information in this form, including the *Enrolment and Registration Authorization* section below, and the *Personal Information Statement*. I also confirm that information in this form is correct to the best of my knowledge.

### Enrolment and Registration Authorization

I request that Manulife enrol me as a Member in this plan. If applicable, I authorize the Plan Sponsor/Employer to deduct my contributions to the plan from my earnings.

If I have selected Group IncomePlus, I acknowledge that I have read and understood The Bold Print and by signing below, I agree to the terms, conditions and fees applicable to that option.

Your signature	Date signed (mmm/dd/yyyy)
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## For Manulife use

Manulife customer number	Date (mmm/dd/yyyy)
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