

**UCLA Institute of American Cultures (IAC)
2011–2012 Research Grant Program in Ethnic Studies**

General Conditions

Principal Investigator(s): _____

Project Title: _____

- 1) Funds are to be expended only in accordance with University of California regulations and procedures.
- 2) **Use of Human Subjects.** University policy requires that approval to involve human subjects in research, including the use of questionnaires, be obtained prior to initiation of a research activity involving UCLA personnel, time, facilities, resources, and /or students, by submitting a Human Subjects Research Protocol or Claim of Exemption to the Office for Protection of Research Subjects (OPRS) for review. Obtain the form from the OPRS website at <http://www.oprs.ucla.edu>. For more information, contact OPRS at (310) 825-7122.
- 3) **Grant period.** The grant period is **July 1, 2011 through May 31, 2012**. For **IAC Postdoctoral/Visiting Scholars**, the grant period is for the term of the grantee's residence at UCLA, and research funds are expendable only during residence. The IAC Chair must authorize **any subsequent changes to the budget or research plan before** any changes occur. Funds not expended at the end of the grant period may *not* be carried forward without *prior* approval of the IAC Chair. A **no-cost extension** of the grant will be given only under exceptional circumstances. If a no-cost extension is needed it must be requested from the IAC Chair prior to May 31, 2012. Upon filing of the Final Report, **all unexpended funds are returned to the IAC** and cannot be used by the grantee for another purpose.
- 4) **Other Funding.** Any other support from the campus or outside agency for this project must be reported in writing to both the IAC Chair and the Director of the Ethnic Studies Center through which the grantee applied. Interethnic grant awardees inform the IAC Chair directly. Although the IAC Executive Committee is concerned with promoting the grantee's project in every way possible, it is obligated to modify individual budget items when there is a duplication of funds from other sources.
- 5) **Acknowledgments.** Any publication or product resulting from this project must acknowledge support from the Institute of American Cultures and the appropriate Ethnic Studies Center, University of California, Los Angeles. The Principal Investigator (grantee) is required to provide the sponsoring Center with copies of all products of the IAC grant.
- 6) Any change in Principal Investigator during the period requires formal approval of the IAC Executive Committee.
- 7) Typically, the IAC does not fund conference travel or the purchase of equipment. Where permitted, non-expendable items purchased under this grant become the property of the University of California. Such items must be returned to the appropriate Center by the end of the grant period.
- 8) University of California policy states that any person obtaining contract or grant funds, irrespective of when s/he was employed, should sign, if s/he has not already signed, the standard university Patent Agreement before any grant or contract funds are made available to the grantee. The Principal Investigator, and all others working on the Project, whether or not paid from other project funds, must sign the Patent Agreement unless they have already done so.
- 9) **Final Report.** The grantee is required to complete a final budget report and narrative on the IAC-funded project at the end of the grant period and submit it to Center Assistant Director, who will forward a copy to the IAC Coordinator. You will find guidelines for this report in the attached document, *Final Reports in Connection with IAC Research Grants*. In addition, **Bunche and CSRC grantees** are required to submit a summary report by September 30 following the end of the grant period. The findings in the summary report or an excerpt from a publication that is an outcome of the IAC-funded research project may be included in Center publications. The Center's Director will determine the final form and content.

Signature of Principal Investigator

Date

Please retain a copy of this document for your records and return the original to the IAC Coordinator.

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