



A Division of DORMAN Real Estate Services

Residential

Commercial

Management

30 DAY NOTICE OF INTENT TO VACATE

DATE RCVD: ___/___/___

Property Address: _____
 Name(s): _____
 Phone Number(s): _____
 E-Mail Address(es): _____
 Today's Date: _____
 Vacating Date: _____
 Term Expiration Date: _____
 Reason for Vacating: _____
 New Address: _____

- NOTE: THIS HOME WILL START TO BE SHOWN 30 DAYS PRIOR TO LEASE EXPIRATION. -

MOVE-OUT CHECK LIST

This list is to serve as help upon move-out transition. It is not a comprehensive list of requirements for all situations. Refer to your Rental Contract for minimum requirements.

- ✓ Dorman Management, Inc. will arrange for all carpeted areas to be professionally cleaned at the Tenant's expense after the Tenant has vacated the property. Cost of carpet cleaning will be deducted from the Tenant's security deposit.
- ✓ Tenant is responsible for having all light bulbs and smoke/CO detectors in working order.
- ✓ Tenant is to clean the entire premises, please see the Cleaning Check List & Instructions Form provided to you at move-in. If you need another copy please either request one from our office or visit our website (Tenant Resources page).
- ✓ Tenant is to fill nail holes in walls and return to original condition. Tenant shall also complete any other repairs necessary to deficiencies caused by Tenant during occupancy term.
- ✓ Tenant is to remove all personal belongings, trash, and pet droppings.
- ✓ Tenant is to mow and trim the lawn and rake leaves, if applicable.
- ✓ Tenant shall not turn off the utilities. Ask for a final reading in your name, the day after the last day of the lease term or occupancy whichever is last.
- ✓ All keys and garage door openers must be returned to the office.
- ✓ Tenant is responsible for the entire last month's rent, regardless of vacate date (speak with property manager concerning exceptions for military tenants). The security deposit is not the last month's rent payment.
- ✓ Any personal property left by Tenant will be removed and disposed of at Tenant's expense. Owner/Agent has no obligation to store or protect any personal property left by the Tenant.
- ✓ **If you need any assistance with your move, see attached information on our Lease Sponsor Johnson United.**

Tenant X _____

Tenant X _____

Tenant X _____

Tenant X _____



At Dorman Real Estate, we pride ourselves on providing top quality residences at a great value. Our goal is to deliver value in everything we do for our tenants and their families and guests. Along these lines, we are pleased to introduce our new **Preferred Mover Program** with Johnson Storage & Moving, an agent for United Van Lines. Johnson's is one of the oldest and largest moving companies in the U.S., with fourteen locations and 400 affiliates to service your relocation needs.

Our new **Preferred Mover Program** features national account discounted pricing and other value-added features for your next move:

1. DO-IT-YOURSELF MOVE

- Johnson's will deliver up to 5 weatherized crates to your residence (5'x7'x7') – you pack and load – we will pick them up and store them for 1 month free of charge. Cost for delivery and pickup is \$169.00 each way (1st five crates).
- Crates are stored in a clean, secure, temperature-controlled, fire-protected, and government inspected state-of-the-art warehouse.

3. RANGE OF SERVICES

Johnson's provides a wide range of services to make your move as stress-free as possible.

- Full Packing and Unpacking
- Crating
- Storage
- Maid Service
- Relocation assistance with information on neighborhoods, schools, etc.
- Do-It-Yourself to Full Service

2. ESTIMATE

- Whether you are moving down the block or around the world, Johnson's will come to your residence to consult with you on the cost of your move, and discuss your options and services provided.

4. QUALITY OF SERVICE

- Johnson's has been in business since 1900 – over a century of experience.
- From our move coordinators to our movers and packers, Johnson's hires only the best.
- Johnson's movers are bonded, drug screened and uniformed. We do not use outside laborers.

STORAGE OFFER for Dorman Real Estate Tenants

Receive one month free storage for up to 5 crates provided you move with Johnson's; additional storage is \$35 per month per crate.

In the event that you don't move with Johnson's, storage is billed out at \$40 per month per crate.

LOCAL MOVE OFFER for Dorman Real Estate Tenants

Take an additional 6% off the cost of your local move.

6% off full service packing
10% off boxes and packing materials
Up to 30 used boxes (subject to availability)

Both offers apply when you lease with Dorman Real Estate and move with Johnson Storage & Moving.



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