

REGULAR MEETING

The Franklin Township Committee held their regular monthly meeting at 7:00 pm on Monday, May 2, 2011. Mayor Jeff DeAngelis opened the meeting in accordance with the "Open Public Meeting Act" Chapter 231, P.L. 1975 having been duly advertised and a copy posted in the office of the Township Clerk.

Present were: Mayor Jeff DeAngelis, Bonnie Butler, Joe Flynn, Sarah Payne, Michael Toretta, Denise L. Cicerelle, Municipal Clerk, Michael Finelli, Municipal Engineer, Kevin Benbrook, ESQ, Municipal Attorney, Jim Onembo, Zoning Officer, Roger Bulava, Recycling Coordinator, Sonny Read, OEM.

Following the flag salute the Regular Meeting Minutes of April 4th, 2011 were accepted on motion by Sarah Payne, and seconded by Bonnie Butler, all in favor. Executive Session Meeting Minutes of April 4th, 2011 were accepted on motion by Bonnie Butler, and seconded by Sarah Payne, all in favor.

REPORT/UPDATE:

A Trooper the New Jersey State Police was present reporting the following statistics for the month of April. 4 (911) Calls, 10 Alarms, 18 Community Policing, 2 Fires, 15 Medical Assists, 7 Motor Vehicle Accidents, 138 Traffic Stops, 6 Property Checks, 1 Criminal Mischief, 1 Domestic, 1 Verbal Dispute, 2 Harassment Complaint, 1 Abandon. Mayor DeAngelis advised of mailbox smashing on Mountain View Road, trooper will pass this on to patrols.

INTRODUCTION/ADOPTION OF:

The following **Resolution 2011-59** was presented for Introduction/Adoption.

Mayor DeAngelis commented that this project would fall under Capital Improvements of the budget without falling under the 2% CAP. There are ways of paying for this project without putting the burden on taxpayers. Committeeman Flynn advised a recommendation letter was received from SSP advising that the lowest apparent bidder was S&S Roofing, Inc. of Carteret, NJ. Attorney Benbrook advised that the bid from S&S was compliant.

RESOLUTION OF THE TOWNSHIP OF FRANKLIN Warren County, New Jersey

RESOLUTION NO. 2011-59

Title or Subject: Resolution of Award, Roof Replacement Improvement Project

Be It Resolved, that on May 2, 2011 the Township Committee of the Township of Franklin adopted **Resolution 2011-59** award a contract for various items to complete the Roof Replacement Improvement Project with a total project award in the amount of \$525,600.

Be It Further Resolved, that the Township Committee of the Township of Franklin does hereby award the contract to S & S Roofing, Inc., Carteret, New Jersey, for a total bid price of \$525,600, as listed and outlined within their completed project bid specification which was opened and read on March 31, 2011. Resolution and Written Contract are on file and available for public inspection in the office of the Municipal Clerk. Contract Duration 60 days from issuance of notice to proceed.

ATTEST:

**TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF FRANKLIN**

Denise L. Cicerelle, RMC/CMR
Municipal Clerk

Jeffrey DeAngelis, Mayor

Date of Adoption: May 2, 2011

On motion by Joe Flynn and seconded by Jeffrey DeAngelis the aforementioned **Resolution 2011-59** adopted as read.

Roll Call Vote	Yes	No	Abstained	
Bonnie Butler	X		X	
Sarah Payne	X			
Joe Flynn	X			
Michael Toretta		X		
Mayor Jeffrey DeAngelis	X			
(3) Yes(1) No (1) Abstained				Motion Carried

Certification

I, Denise L. Cicerelle, Municipal Clerk of the Township of Franklin, do hereby certify that the foregoing resolution is a true and exact copy adopted by the Township Committee of the Township of Franklin on May 2, 2011.

Denise L. Cicerelle, RMC/CMR
Municipal Clerk

INTRODUCTION/ADOPTION OF:

The following **Resolution 2011-63** was presented for First Reading/Adoption

RESOLUTION NO. 2011-63

WHEREAS, tax payments were made on Block 16 Lot 20.17 for the second quarter of 2011 by the property owner's mortgage company, and

WHEREAS, the second quarter taxes were also paid by the property owner, and

WHEREAS, these payments have caused an overpayment on Block 16 Lot 20.17, and

WHEREAS, the property owner has requested a refund check be issued to her,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Committee authorize the Tax Collector to refund the sum of \$ 4357.86 to Diane Vence, 9 Benjamin Drive, Washington, NJ 07882.

On motion by Committeeperson Michael Toretta and seconded by Committeeperson Sarah Payne the aforementioned **Resolution 2011-63** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained	
Bonnie Butler	X			
Joe Flynn	X			
Sarah Payne	X			
Mike Toretta	X			
Mayor Jeff DeAngelis	X	(5) Yes (0) No (0) Absent		Motion Carried

Dated May 2nd, 2011

CERTIFICATION

I, Denise L. Cicerelle, Municipal Clerk of the Township of Franklin, do hereby certify that the foregoing resolution is a true and exact copy adopted by the Township Committee of the Township of Franklin on May 2, 2011.

Denise L. Cicerelle, RMC/CMR
Municipal Clerk

The following **Resolution 2011-64** was presented for First Reading/Adoption

RESOLUTION NO. 2011-64

WHEREAS, tax payments were made on Block 55 Lot 5 for the first quarter of 2011 by the property owner's mortgage company, and

WHEREAS, the first quarter taxes were also paid by the property owner, and

WHEREAS, these payments have caused an overpayment on Block 55 Lot 5, and

WHEREAS, the property owner has requested a refund check be issued to them,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Committee authorize the Tax Collector to refund the sum of \$ 1912.61 to Jan & Stefanie Verkade, 460 Old Main St., Asbury, NJ 08802.

On motion by Committeeperson Bonnie Butler and seconded by Committeeperson Michael Toretta the aforementioned **Resolution 2011-64** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained		
Bonnie Butler	X				
Joe Flynn	X				
Sarah Payne				X	
Mike Toretta	X				
Mayor Jeff DeAngelis	X	(4) Yes	(0) No	(1) Abstained	Motion Carried

Dated May 2, 2011

CERTIFICATION

I, Denise L. Cicerelle, Municipal Clerk of the Township of Franklin, do hereby certify that the foregoing resolution is a true and exact copy adopted by the Township Committee of the Township of Franklin on May 2, 2011.

Denise L. Cicerelle, RMC/CMR
Municipal Clerk

The following **Resolution 2011-65** was presented for First Reading/Adoption

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION

RESOLUTION 2011-65

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2010 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Franklin, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

On motion by Sarah Payne and seconded by Bonnie Butler the aforesaid **Resolution 2011-65** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeff DeAngelis	X	(5) Yes(0) No	(0) Absent Motion Carried

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON May 2, 2011.

Municipal Clerk

Dated: May 2, 2011

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF WARREN

We, members of the governing body of the Franklin Township Committee, in the County of Warren, being duly sworn according to law, upon our oath depose and say:

- 1. We are duly elected members of the Franklin Township Committee of the Township of Franklin in the county of Warren;
- 2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2010;
- 3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)

Clerk

Sworn to and subscribed before me this _____Day of

Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

The following **Resolution 2011-66** was presented for First Reading/Adoption

**TOWNSHIP OF FRANKLIN
WARREN COUNTY
AUDIT REPORT YEAR: 2010**

**CORRECTIVE ACTION PLAN
RESOLUTION 2011-66**

Whereas, the Township Committee of Franklin has received and reviewed the Annual Audit Report for the Year 2010 and;

Whereas, the Chief Financial Officer has prepared the following corrective action plan in accordance with the reports findings as follows;

Finance Office

Finding/Condition #1:

I noted various interfund balances at year-end.

Recommendation:

It is suggested that all interfunds be transferred to their respective funds. Remaining authorized debt should be issued to generate necessary cash flow to liquidate the interfund balances.

Explanation and Corrective Action:

Many accounts have been run through the Township General Account – a new Capital Checking account was opened to move money and payments through the Capital Account. Additionally other accounts will be paid out of those respective accounts to avoid end of year interfunds in the future.

Implementation Date:

Immediately.

Finance Office

Finding/Condition #2:

I noted that NJDOT grants were expended but not appropriated.

Recommendation:

I suggest that the Township ensure control are present to prevent over-expenditures in the grant fund by appropriating funds through the adopted annual budget or by subsequent Chapter 159 approvals.

Explanation and Corrective Action:

There was a breakdown between various departments and professionals that forced an end of year project through without appropriate procedures in place to appropriate the grant funding. Process has been put in place for engineer working on NJDOT reimbursable grants to give award letters to Township departments so that other internal processes do not fall through the cracks.

Implementation Date:

Immediately.

Now, therefore be it resolved by the Township Committee of Franklin that a certified copy of this corrective action plan resolution be transmitted to the Director of Local Government Services.

The within **Resolution 2011-66** was moved by Bonnie Butler and seconded by Michael Toretta and upon roll call vote was passed.

Roll Call Vote:	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeffrey DeAngelis	X		
		(5) Yes	(0) Absent Motion carried

CERTIFICATION

I, Denise L. Cicerelle, Municipal Clerk of the Township of Franklin, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Franklin Township Committee at a meeting held on May 2, 2011.

Denise L. Cicerelle
Municipal Clerk

The following **Resolution 2011-67** was presented for First Reading/Adoption

RESOLUTION 2011-67

WHEREAS, tax payments were made on Block 56 Lot 37.13 for the first quarter of 2011 by the property owner's mortgage company, and

WHEREAS, the first quarter taxes were paid by in excess of the amount due, and

WHEREAS, this payment has caused an overpayment on Block 56 Lot 37.13, and

WHEREAS, the property owner has requested a refund check be issued to her,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Committee authorize the Tax Collector to refund the sum of \$ 266.68 to Susan Cilli, 163 Bloomsbury Rd, Asbury, NJ 08802.

On motion by Committeeperson Bonnie Butler and seconded by Committeeperson Sarah Payne the aforementioned **Resolution 2011-67** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Joe Flynn	X		
Sarah Payne	X		
Mike Toretta	X		
Mayor Jeff DeAngelis	X		
		(5) Yes (0) No (0) Absent	Motion Carried

Dated May 2nd, 2011

CERTIFICATION

I, Denise L. Cicerelle, Municipal Clerk of the Township of Franklin, do hereby certify that the foregoing resolution is a true and exact copy adopted by the Township Committee of the Township of Franklin on May 2, 2011.

Denise L. Cicerelle, RMC/CMR
Municipal Clerk

The following **Resolution 2011-68** was presented for First Reading/Adoption

RESOLUTION NO. 2011-68

WHEREAS, Crusader Servicing Corp. holds Tax Sale Certificate # 0802 and has paid subsequent taxes on Block 16 Lot 17 and,

WHEREAS, the property owner has redeemed this lien,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Committee authorize the Tax Collector to refund the sum of \$44,407.05 to Crusader Servicing Corp., 6526 Castor Ave., Philadelphia, PA 19149.

On motion by Committeeperson Michael Toretta and seconded by Committeeperson Sarah Payne the aforementioned **Resolution 2011-68** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained		
Bonnie Butler	X				
Joe Flynn	X				
Sarah Payne	X				
Mike Toretta	X				
Mayor Jeff DeAngelis	X	(5) Yes	(0) No	(0) Absent	Motion Carried

Dated May 2nd, 2011

CERTIFICATION

I, Denise L. Cicerelle, Municipal Clerk of the Township of Franklin, do hereby certify that the foregoing resolution is a true and exact copy adopted by the Township Committee of the Township of Franklin on May 2, 2011.

Denise L. Cicerelle, RMC/CMR
Municipal Clerk

The following **Resolution 2011-69** was presented for First Reading/Adoption

Mayor DeAngelis and Committeeman Toretta met with the School Board last Thursday as to the 1.5 cents proposed as a tax increase in their school budget. This was defeated by the residents. After careful debate cuts were made to certain line items of the budget dropping this increase down to a .75 cent increase.

TOWNSHIP OF FRANKLIN
COUNTY OF WARREN
RESOLUTION NO. 2011-69

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF FRANKLIN, WARREN COUNTY, NEW JERSEY IN REGARD TO CERTIFICATION OF THE LOCAL TAX LEVY FOR THE FRANKLIN TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education of the Franklin Township School District presented to the voters, at the annual School Election held on April 27, 2011, a question concerning the tax levy requirements for the said Board of Education for current expenses and capital outlay, designated as the General Fund, in the amount of \$3,838,107; and

WHEREAS, the voters of Franklin Township rejected the current expense and capital outlay budget designated as the General Fund, by a vote of 103 Yes votes and 165 No votes; and

WHEREAS, the same Franklin Township School Board of Education transmitted an official copy of the rejected current expense and capital outlay budget designated as the General Fund and documentation to the Township Committee of the township by April 28, 2011; and

WHEREAS, the Mayor and Township Committee of the Township of Franklin have reviewed information on the current expense and capital outlay budget, designated as the General Fund as submitted by the said Board of Education; and

WHEREAS, a meeting with the mayor (or designated representatives) was held on April 28, 2011, to discuss the current expense and capital outlay budget, designated in the General Fund; and

WHEREAS, careful consideration has been given to the information received from the Board of Education, with a view toward providing a thorough and efficient system of education in the school system of the Franklin Township School District.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Franklin in the County of Warren, State of New Jersey as follows:

1. The tax levy amount of \$3,838,107 on the ballot was rejected by the voters for the General Fund (base budget);

The Mayor and Township Committee has determined that the rejected General Fund is above the maximum T & E budget and that a reduction of \$31,600 will not adversely affect the Board of Education’s ability to meet the thoroughness and efficiency standard as set forth in N.J.A.C. 6:19-5.5(a)(3). Therefore, the Mayor and Township Committee hereby reduce the General Fund tax levy by \$31,600. It is recommended that such reductions come from the following line-item accounts:

Account No.	Account	Reduction
11-190-100-610	Supplies	\$ 15,000
11-000-219-320	Purch. Prof. Services	\$ 2,000
11-000-219-890	Equipment	\$ 3,000
11-000-222-610	Library	\$ 1,600
11-000-252-320	Bank Fees	\$ 5,000
11-000-262-420	Repairs & Maint.	\$ 5,000

In consideration of these reductions, the tax levy will be adjusted as follows:

\$ 3,838,107	presented to the voters
\$ 31,600	above reductions
\$ 3,806,507	certified tax levy amount

2. The Mayor and Township Committee hereby certifies that the amount of the tax levy herein above certified by this Municipal Government for the General fund (base budget) is sufficient to provide a thorough and efficient system of education for the Franklin Township School District.
3. The aforementioned tax levy herein certified by the Township of Franklin for the base budget exceeds the local share required by the Comprehensive Educational Improvement and Financing Act of 1996.
4. The Township Clerk of the Township of Franklin is directed to certify no later than Thursday, May 19, 2011, to the Warren County Board of Taxation, the Warren County Superintendent of Schools, the Franklin Township School District Board of Education, the Franklin Township Tax Assessor, the Division of Local Finance of the Department of the Treasury of the State of New Jersey, and to any other parties required by law to receive such certification, that the amount of \$3,806,507 is necessary to be raised by taxation for General Fund revenues (District tax levy); a proportionate amount of which shall be included in the taxes to

be raised, levied and collected in this Township for current expense and capital outlay, designated as General Fund set forth herein, for the Franklin Township School District; and copies of this Resolution, to be executed by the Mayor and Township Clerk, shall be forwarded by the Township Clerk of the persons and/or departments named herein, for certification purposes.

On motion by Michael Toretta and seconded by Bonnie Butler the aforementioned **Resolution 2011-69** be adopted as read.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeffrey DeAngelis	X	(5) Yes(0) Absent	Motion Carried

ATTEST:

Township Committee of the
Township of Franklin

Denise L. Cicerelle, Municipal Clerk

Jeffrey DeAngelis, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of a Resolution adopted by the Township Committee of the Township of Franklin at its regular meeting held on Monday, May 2, 2011.

Denise L. Cicerelle, Municipal Clerk

Dated: May 2, 2011

APPROVALS

Spring Clean Up Quotes, Roger Bulava

Two quotes received, on file, from Sanico and Global Waste Industries. Prices were similar in range after Comparing quotes. The consensus of the committee is to stay with Sanico since they have done this in past years.

On motion by Bonnie Butler and seconded by Michael Toretta to approve Sanico to do the 2011 Spring Clean Up as per quote dated, April 14, 2011 and Klein Recycling to service our metal recyclabels, which will pay the township per ton.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeff DeAngelis	X	(5) Yes (0) No	Motion Carried

On motion by Mike Toretta and seconded by Bonnie Butler to approve AERC Recycling Solutions for Electronic Collections.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeff DeAngelis	X	(5) Yes	(0) No (0) Absent Motion Carried

On motion by Bonnie Butler and seconded by Michael Toretta to use \$3,668 from the Clean Community Grant to be used for expenses at 2011 Spring Clean Up.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeff DeAngelis	X	(5) Yes	(0) No (0) Absent Motion Carried

Also, on a side note, Mr. Bulava informed of a Warren County Free Paper Shredding event on Saturday, June 4th. This will be posted on the township’s website and bulletin board.

On motion by Mike Toretta and seconded by Bonnie Butler to approve AERC Recycling Solutions for Electronic Collections.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeff DeAngelis	X	(5) Yes	(0) No (0) Absent Motion Carried

On-Site, 50/50 Cash Raffle (Franklin Township Rescue Squad, RA 2011-6, Various Dates)

On motion by Mike Toretta and seconded by Sarah Payne to approve raffle.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeff DeAngelis	X	(5) Yes	(0) No (0) Absent Motion Carried

REPORTS/UPDATES:

Jim Onembo – Code Enforcement/Zoning

Mr. Onembo gave a brief summary of a meeting attended by himself and Walter VanLieu our Construction Official at Victaulic. Preparing to puncture the ceilings of some tunnels. Large equipment will be brought in to do the work possibly starting in June. The DEP will also be involved.

OEM REPORT:

Nothing to report.

OPEN SPACE:

No one present at meeting.

FRANKLIN TOWNSHIP YOUTH ASSOCIATION:

President Kochanski commented that baseball season has started. He is presently working with the DPW as to field maintenance. A complaint from the fire department as to speeding traffic going back to the soccer field in Asbury was addressed. Attorney Benbrook commented that the softball field looked the best it has ever looked.

ENGINEER –

Engineer Finelli reported that he received/passed out to committee for review the Working Draft Sewer Service Area for Franklin Township, prepared by the Warren County Planning Department, April 2011. Mr. Finelli attended a meeting put on by the DEP presenting the County Waste Water Management Plan. Mr. Finelli advised that if the township does not comment on the draft handed out this evening, this will be the final service area for Franklin Township. Further discussion to follow.

Mr. Finelli touched base on the Transportation Enhancement Application which involves the project for the Asbury Historical Sidewalks. (see Engineer Report below) Attorney Benbrook has mailed out a letter addressed to the NJDEP as to this matter and after further discussions, Mr. Finelli advised the township will still be responsible to fix the problem with the parking area in front of the Asbury Deli, without any available grant money. Deputy Mayor Butler stated that we might want to call on a higher official to assist us with this problem. Engineer Finelli is actively working on this matter and will keep us informed.

Solar Project (see Engineer Report below) Request for Proposal and Lease Agreement passed out to committee this evening for review/discussion. We will need Land Use Board approval and a new ordinance to regulate. The request for proposal can go out prior to ordinance adoption. Committeeperson Toretta stated he would still like to have built into the proposal free and/or reduced electric to the school.

On motion by Mike Toretta and seconded by Sarah Payne to approve the township to go out for a request for proposal for the Sigler/Brandywine Property and the Beidleman Road Property, with changes discussed this evening, and to set up for return/opening and a reward date for the June 6th meeting.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne	X		
Joe Flynn	X		
Michael Toretta	X		
Mayor Jeff DeAngelis	X	(5) Yes	(0) No (0) Absent Motion Carried

NJDEP is revising the Flood Damage Prevention Ordinance, Mr. Finelli will have this ready for the township to Introduce at the June 6th meeting.

Recreation Fields; Base Bids and Alternate Bids, 1, 2 & 3 were handed out this evening for review/discussion. An extensive discussion ensued as to the handouts and the layout. OEM Read commented that the walking trail should be wide enough for an ambulance to drive on in case of an emergency in lieu of driving on grass.

On motion by Joe Flynn and seconded by Bonnie Butler not to exceed the original amount authorized of \$17,500, based on adjustments made to obtain the bids on work to help us determine which direction we are heading.

Roll Call Vote	Yes	No	Absent/Abstained
Bonnie Butler	X		
Sarah Payne		X	
Joe Flynn	X		
Michael Toretta		X	
Mayor Jeff DeAngelis	X	(3) Yes (2) No (0) Absent	Motion Carried

THIRD STREET DRAINAGE PROBLEMS
(No change since last month’s report)

- As authorized by the Committee, our office sent a Highlands Applicability Determination (HAD) application to the Highlands Council to receive formal authorization to construct the project. Unfortunately, the Township’s HAD application was denied by the Highlands Council as it did not meet the requirements to be classified as one of the Qualified Exemptions.
- Our office previously prepared and submitted a “Pre-Application” package for review by the NJDEP. Nevitt Duveneck attended a meeting on October 4, 2007 with various NJDEP representatives including John Moyle, Division of Dam Safety and Lou Cattuna, Land Use Regulation. Our office will continue to coordinate with both John Moyle and Lou Cattuna. We were notified by Lou Cattuna that in order for the project to proceed forward, an application to SHPO must be made in order to receive a “Project Authorization.”
- Our office submitted the required SHPO application (refer to separate correspondence dated December 13, 2007). Our office then forwarded a follow-up correspondence to the Warren County Morris Canal Committee in answer to questions they raised in their review of the project.
- On December 22, 2008, our office contacted the Warren County Morris Canal Committee Chairman, Dave Detrick as well as, Greg Sipple to coordinate a field meeting to review the scope of work and discuss any concerns they may have regarding the project. As previously reported, we are optimistic that the project can move forward into the design phase once the required property is secured by the Township.
- On January 13, 2009, our office met with the Warren County Morris Canal Committee to discuss the project. Subsequently, we received a correspondence from the Committee which supports the project to utilize the canal as a detention structure. The next phase would involve negotiations with the property owner, the Chiu’s, to purchase the canal property or seek an easement on the property for the construction work necessary to develop the proposed detention basin. In the past, we have had only marginal success in discussing the project with the Chiu’s.
- The Township recently executed an extension to the original grant agreement for an additional period of three (3) years to expire on August 31, 2012.
- Nevitt Duveneck and I previously met with Mayor Blaszk a to review a number of current Municipal projects including this project. It is our understanding that Mayor Blaszk a will be following up on this matter in an effort to meet with Mr. Chiu to discuss acquiring the necessary parcel of property to allow this project to move forward.
- Mayor Blaszk a met with Mr. Chiu and had a fruitful discussion regarding the project. It appears Mr. Chiu is not interested in selling the canal bed however he would be receptive to granting a drainage easement on the canal.
- On April 23, 2010, Mayor Blaszk a and Nevitt Duveneck met at the canal at the Thatcher Avenue crossing and performed a site inspection of the existing conditions and reviewed the limits of the proposed improvements. The Mayor will now continue his negotiations with Mr. Chiu to secure a drainage easement which will allow for the construction and maintenance, if necessary, while putting us in a position to move forward with the design work for the project.
- Our office has performed the necessary deed research for the affected parcels in conjunction with the preparation of a drainage easement along the canal associated with the proposed stormwater management improvements. Our intention is to field-stake the proposed limits of the easement in an effort to provide

Mr. Chiu with a visual perspective of the area in question which should allow for his execution of the drainage easement.

- Mayor Blaszkas has received authorization from Mr. Chiu regarding the field work required by our office to perform the stake-out of the easement area. A meeting held on October 28, 2010 to review the limits of the proposed easement with Mayor Blaszkas, Nevitt and Mr. Chiu. The meeting was very successful and it appears that Mr. Chiu is in general agreement with the project and will be cooperative with the Township regarding the securing and acquisition of this easement area.
- It is our understanding that the Committee has requested that a drainage easement agreement be executed by Mr. Chiu before authorizing our office to begin the survey and design work for the project. Once an agreement has been signed, we would look to the Committee for authorization to commence with the design work associated with the project.
- Our office has prepared two (2) drainage easement maps for both the Chiu and Demasi properties. The Demasi easement would allow for the construction of an outlet storm sewer pipe which would convey the stormwater flows routed through the proposed outlet structure which will be constructed within the canal prism.
- Attorney Benbrook has prepared the necessary preliminary drainage easement language to be executed with each property owner. Attorney Benbrook's office, via correspondence dated March 2, 2011, has forwarded the deed of easement and supporting plans to both Mr. Demasi and Mr. Chiu for their hopeful execution. Once these easements are secured, the project will be in a position to go to design and then construction.

TOWNSHIP WASTEWATER MANAGEMENT PLAN

- Our office received a copy of a letter, dated September 24, 2008, from the NJDEP, Division of Watershed Management, to Mayor Butler regarding this matter. In summary, based upon the County's decision not to assume the wastewater management planning responsibilities, the Township is now the lead entity for the wastewater management planning responsibilities for the Township. Per the recently adopted and amended Water Quality Management Planning Rules (NJAC 7:15), the municipality is responsible to submit a WMP within one (1) year from the date of the adoption of the rules which would be July 7, 2009. As previously discussed by me at recent Township Committee meetings, if a "new" Township-specific WMP would not be submitted, the Township would be subject to the withdrawal of any wastewater service area designations.
- As per the NJDEP's September 24, 2008 letter to the municipality, the NJDEP is requesting a letter from the Township which would indicate the Township's intended course of direction and WMP responsibilities. This matter has been discussed at the last few Township Committee Meetings. I attended a Highlands Council Information Session meeting on January 22, 2009 regarding Plan Conformance. At that meeting, there was an indication from Eileen Swan, Highlands Council that a potential extension may be granted by the NJDEP to the July, 2009 submission deadline for Municipalities (within Warren County) that lie within the Highlands and have supplied a "Notice of Intent to Conform." We have since received confirmation that there will be extensions granted to Highlands municipalities within Warren County. The Township has now formally requested an extension from the NJDEP, via a correspondence from our office dated June 1, 2009.
- The NJDEP has amended their requirements for Warren County municipalities relative to the submission of a "complete" WMP. We have spoken with numerous NJDEP personnel regarding the NJDEP's requirements for WMP submissions in Warren County/Highlands municipalities. The NJDEP will be accepting an "interim" WMP which is a much abbreviated and more concise WMP submission.
- The NJDEP has made available a \$10,000 grant for each municipality who decides to proceed and submit an "interim" plan. Our office, with assistance from both Denise Cicerelle and Dawn Stanchina, has previously developed and submitted (August, 2009) the grant application.
- Our office received a copy of an Agreement from the NJDEP on October 28, 2009 which has been executed by the Township in conjunction with the \$10,000 grant referenced above. The grant agreement was signed and executed by the Mayor and Denise Cicerelle. The agreement will enable the Township to secure the \$10,000 grant from the NJDEP for the work associated with the development of this interim WMP.
- Our office previously submitted Township WMP mapping and some other supporting information to the NJDEP in an effort to allow the grant monies to be released by the State. We secured Mayor Blaszkas's signature on the grant agreement form and submitted same to the NJDEP for purposes of securing the grant monies in order for the Township to be reimbursed for the expenses incurred to date. It is my understanding that the Township has received approximately \$6,500 of the grant funds available towards

this project. I have recently been speaking with Theresa Botini, NJDEP Grant representative, and Dawn Stanchina, regarding additional reimbursements that are due the Township for this project. We previously forwarded additional documentation to Ms. Botini for the Township to secure any additional monies which are available through this grant and have been coordinating with Dawn Stanchina, CFO, regarding same.

- On Wednesday, April 6, 2011, our office attended a public meeting on the Department's "Proposed Draft Sewer Service Area Map in Warren County," held at the Pohatcong Township Municipal Building. The draft County Sewer Service Area Plan was on display for review and discussion with the NJDEP representatives in attendance. The Township's existing WMP and its various sewer/wastewater designations were shown and identified on the County Sewer Service Area Map. I will be bringing a copy of the Franklin Township portion of the County Sewer Service Area Map to the May 2, 2011 Township Committee meeting.
- Neil Ferrari, the NJDEP representative for Warren County, was in attendance and I had the opportunity to speak with him specifically regarding Franklin Township. In summary, it was made very clear that the Township WMP review and approval will be from the New Jersey Highlands Council (vs. NJDEP) in conjunction with the Township's Plan Conformance process. This matter and the status of the Township's WMP will need to be further discussed.

SAFE ROUTES TO SCHOOLS GRANT APPLICATION (SRTS)

- The Township was successful in receiving funding in the amount of \$74,000 for the project.
- The construction on the project has been completed and the Township approved Voucher 2 (Final) and Change Order Number 1 and payment was made to the contractor in the amount of \$51,110.11. Our office is presently coordinating with the contractor to have the contractor return to the project for purposes of addressing any previously disturbed areas which may not have properly stabilized based upon the time of year at which the project was constructed.
- Our office continues to provide additional NJDOT and FHWA documents as requested to close out the project and receive the final reimbursement due the Township for this project.

TOWNSHIP RECREATIONAL FIELDS COMPLEX

- The original concept plan had been finalized with the overall layout securing approval from the Township Recreation Subcommittee. On January 12, 2009, Greg VandeRydt from our office, along with Malia Corde and Mark Blaszk, presented the plan via a PowerPoint presentation to the public at a public information session which was attended by approximately 50± citizens. The plan was generally well received and, we believe at this juncture, the funding mechanism(s) and sources are being evaluated and pursued.
- The wetlands have been delineated by our wetlands consultant and we have developed the plan which accompanied the previously filed Letter of Interpretation (LOI) application to the NJDEP. Our office is in receipt of an approved NJDEP LOI for the project dated December 1, 2009.
- Greg VandeRydt of our office originally met with Mayor Blaszk and Committeeman Flynn to discuss revisions to Phase I of the proposed recreational complex. Some field layout and location changes resulting in an amended Phase I plan was then developed by our office.
- Our office previously performed the necessary field survey work to allow us to develop the topography of a 10-acre portion slated for the development of the initial recreational facilities (Phase I) off of Asbury-Broadway Road. In the Spring of 2010, our office field staked the area in question to limit the planting of crops within the area slated for development.
- On August 25, 2010, Greg VandeRydt of our office met with Mark Blaszk, Joe Flynn, Alan Kochanski and George Buniak to discuss modifications to the Phase I layout. The layout was modified to eliminate the upper parking area and to rotate one of the proposed baseball fields. Also, the paved walking path was extended to Bryan Road from the proposed fields. A revised layout and cost estimate were recently provided to Mayor Blaszk and Committeeman Flynn who distributed same at the September 13, 2010 Committee meeting.
- At the November 1, 2010 Township Committee Meeting, the Township Committee authorized our office to proceed with the development of Construction Plans and Project Specifications for Phase I of the new Township Recreational Fields Complex to be constructed on the "Smith" property. On November 19, 2010, Greg VandeRydt met with Mayor Blaszk to finalize the layout of the project.

- At the February 7, 2011 Committee meeting, this project was discussed and an updated cost estimate was provided. The estimate that was provided was based upon more refined and detailed design plans and resulted in a higher estimated project cost than originally developed. Subsequent to the February 7, 2011 meeting, I met with both Mayor DeAngelis and Committeeman Flynn on February 22, 2011 to review the overall project status and to present some alternatives which would result in a somewhat downsized project, but would keep the project within the approximate Township budget of \$250,000.
- This matter was further discussed at the March 7, 2011 Township Committee meeting where alternative design schemes and project scopes were reviewed and discussed. One (1) specific item was requested of our office to research further and that related to the potential for the elimination of the stormwater management basin. Our office has communicated with the Warren County Engineer's Office and we believe that the County may agree to an alternate method of strowmater management, thereby potentially eliminating or, at a minimum, significantly reducing the proposed size (and subsequent costs) associated with a "typical" stormwater management/detention basin. Beyond the County Engineer's Office's review and approval, this matter will also need to be approved by the Warren County Soil Conservation District. However, it does appear that the Township may be able to secure some fairly significant savings by virtue of this modified method of stormwater management.
- As a result of the discussion from the April 4, 2011 Committee meeting, a meeting was held on April 13, 2011 between Joe Flynn, Bonnie Butler, Greg VandeRydt and myself where the project was reviewed in great detail. The results of that meeting yielded a shift in the location of the two (2) baseball fields, an relocation of the walking path and the decision to put the project "out to bid" based upon a phased (Base Bid and Alternate Bids I and II) approach. Our office has recently completed the preliminary redesign of the project to reflect the discussion and results of our April 13, 2011 meeting as outlined above. We have sent copies of the revised plan to Mr. Flynn and Ms. Butler for their review and comment. I will be providing the Committee with the "new" layout plan at the May 2, 2011 meeting.

HIGHLANDS PLAN CONFORMANCE

- Nevitt Duveneck, Joe Nalio and I attended an informational session at the Highlands Council office in Chester, NJ on January 22, 2009. The purpose of this meeting/informational session was to advise various professionals (engineers, planners and attorneys) about the Plan Conformance process, the timeline and the Grant program associated with same. Our office will be working with Chuck McGroarty, P.P. towards the development of the various planning modules which constitute the Highlands Plan Conformance process. The intent of this program is to have all involved municipalities be in a position to make a better "informed" decision relative to whether or not they choose to "opt in" to the Highlands Regional Master Plan (HRMP) for the areas within the Planning Area of the HRMP.
- It is my understanding that Planner McGroarty has made application(s) to the Highlands for the grants associated with the Plan Conformance process. The total for this grant program is \$50,000 with a maximum upset amount of \$100,000. This grant amount would be inclusive of all seven (7) modules required in conjunction with the plan conformance process. Confirmation should be made regarding the submission of these grant applications to the Highlands Council prior to the Township incurring any additional costs. The Township should be aware that receipt of these grant monies from the Highlands does NOT obligate the Township to "opt in" to the HRMP.
- It is our understanding that Chuck McGroarty, P.P., completed the balance of the Highlands Plan Conformance process and the compilation and submission of all required documents and completed Modules and forwarded same to the Highlands Council. At this juncture, we are waiting for the Highlands Council to review and provide comment on our Module 7 submission and the Township's Petition for Plan Conformance. Our office is in receipt of a recent correspondence from the Highlands Councils indicating that our submission was determined to be administratively complete.
- A special joint meeting of the Township Committee and Land Use Board was held on August 11, 2010 where a presentation to both bodies was made and a public hearing on the Housing Element was conducted. It is my understanding that the approved Housing Element and Fair Share Plan, as developed by Planner McGroarty, has since been submitted to COAH for their review and consideration.
- Recently, the Township received comments from the Highlands Council on the Township's Plan Conformance Petition submitted in December, 2009. Chuck McGroarty was in the process of addressing comments received from the Highlands Council. His progress work was forwarded to our office in mid-December, 2010. Subsequent to the receipt of Mr. McGroarty's progress work, our office contacted the Highlands Council to secure a 60-day extension for a resubmittal of the applicable plan conformance modules and supporting documentation. The Township made a resubmittal of their amended Highlands Conformance documentation in March, 2011.

- Our office met with Jim Kyle, P.P., Township Planner, on February 22, 2011, to review the work that had previously been done by Chuck McGroarty and to assess the balance of work to address the Highlands Council review comments on the Township's initial submission for plan conformance in the Preservation Area. Jim Kyle made a presentation to the Township Land Use Board at their April 20, 2011 meeting regarding the status of the Township's Plan Conformance with the Highlands Regional Master Plan. The Township's Highlands Plan Conformance petition is scheduled to be heard at a public hearing before the Highlands Council on May 19, 2011. Jim Kyle, myself and Bonnie Butler will be attending on behalf of Franklin Township at this meeting.

2010 TRANSPORTATION ENHANCEMENT APPLICATION

- The Township was originally awarded a \$76,000 grant for the project being funded through the American Recovery and Reinvestment Act (ARRA) through the federal government. Subsequently, the amount of the grant award was increased to \$104,770 to correspond to the additional estimated costs associated with this project.
- Additionally, as required, we met on site with the employees from the State Historic Preservation Office (SHPO), NJDOT and the Chair and Vice Chair of the Township Historic Commission to receive their input on the project. All of their respective comments have been incorporated into the construction plans as required by the NJDOT.
- After review by the NJDOT's consultant, Greenman-Pedersen (GPI), we received final approval and "Authorization" from the NJDOT for the project.
- The project was advertised and we attended the initial bid opening for the project on April 22, 2010. Unfortunately, even though there were four (4) bid specifications picked up, no bids were submitted for the project.
- Our office re-advertised the project and we attended a second bid opening on June 3, 2010 for the project. Our office has previously prepared and forwarded a contract award recommendation correspondence, dated June 7, 2010, which was discussed at the June Township Committee Meeting.
- The Township delayed awarding the project anticipating that the project could be expanded to include additional bid items as a result of the large difference between the amount of the low bid (\$62,604.00) versus the grant award (\$104,770) for the project. Our office contacted the NJDOT Local Aid Office to inquire about the possibility of expanding the scope of work and we were informed that under this type of grant (Federally Funded) the scope of work cannot be expanded or altered. We previously e-mailed the Township Committee with this information based upon our discussions with Cheryl Edwards, NJDOT. Therefore, the project remained as originally designed and bid.
- The Township awarded the project to A & A Curbing, Inc. at the July 2010 Committee Meeting. The project contracts have now been executed and the performance bond has been submitted by the contractor. On September 1, 2010, a preconstruction meeting for the project was held. The obligatory ARRA signs were installed on September 29, 2010.
- In advance of the start of the construction work, our office became aware that there were many walkways that access individual homes that would need to be replaced in conjunction with the replacement of sidewalks serving the various properties. Therefore, we requested and received authorization for a Federal Aid Change Order to increase the amount of tinted concrete sidewalk by 120 square yards yielding an increase in the contract of \$6,000.00. This Federal Change Order requires that a supporting Resolution is passed by the municipality to authorize the execution of same by the Mayor. Resolution 2010-88 was approved by the Committee at the October 4, 2010 meeting.
- Construction on the project has been completed and the Township has previously received the requisite Maintenance Bond for the project. We would like to note that our office was quite pleased with the workmanship and performance from the contractor on this project.
- Our office continues to provide final NJDOT and FHWA documents as requested to close out the project. In conjunction with our efforts to "close out" the project, the NJDOT has advised our office of a problem relating to ADA compliance in the location of the Asbury Deli. Based upon the relationship and orientation of the three (3) parking spaces in front of and facing the deli building, pedestrian access is impeded by a parked vehicle for anyone walking along that section of sidewalk. The NJDOT has stated that the area must be retrofitted to achieve ADA compliance. This matter has been and continues to be investigated further by our office as we coordinate with the NJDOT, Mayor DeAngelis and Attorney Benbrook. The NJDOT has stated that future grant awards are potentially at risk along with the final reimbursement to the Township on this project if the Township does not "fix" this problem. The Township

Committee should be aware that many approvals and involvement from the NJDOT were secured both prior to and during the construction of the sidewalk improvements. This matter will need to be discussed further at the April 4, 2011 Township Committee meeting.

- Subsequent to the detailed discussion at the April 4, 2011 meeting regarding the NJDOT's position as outlined above, the Township authorized Attorney Benbrook to send a correspondence to the NJDOT outlining the Township's position relative to the outstanding issue of ADA compliance across the frontage of the Asbury Deli property. To date, I am unaware of any response being received from the NJDOT to Attorney Benbrook's letter. Until this matter proceeds forward to its ultimate resolution, the Township will not be able to close out the project and receive the final reimbursement due to them.

TRAFFIC SPEED LIMIT ORDINANCE

(No change since last month's report)

- Our office was working with Attorney Tipton towards the preparation of a revised Speed Limit Ordinance. The Township Committee should determine whether they would like to continue to proceed forward with this project, as Attorney Benbrook will now need to get involved with this effort and ordinance development.

TOWNSHIP DPW MASON DUMP TRUCK SPECIFICATION

(No change since last month's report)

- Our office previously met with Ron Read to discuss the specific equipment, options and the logistics associated with the required public bidding for the new Township Mason Dump Truck.
- Our office has been coordinating with Ron Read relative to the bidding process for the purchase of this vehicle. We believe that it would be prudent and in the best interest of the Township to proceed with the purchasing of this vehicle in the following fashion: First, the truck chassis should be ordered through either the State Bid or the Morris County Cooperative Pricing Council (MCCPC); Second, the Township would then bid the truck body, plow and salt spreader separately. This process allows time for the bidding of the truck accessories while the truck chassis is being constructed and delivered. At the September 13, 2010 meeting, the Committee authorized our office to proceed with the ordering of the truck chassis as outlined herein.
- Our office has coordinated with the MCCPC vendor Flemington Truck to get a revised quote per MCCPC pricing and we have met with Ron Read and Denise Cicerelle to begin the process of issuing a Purchase Order for the truck which will have a delivery term of three (3) months.
- Our office was present for a bid opening for the dump truck accessories (ie: dump body, plow and salt spreader) on Tuesday, February 1, 2011 where two (2) bids were received. Please refer to separate correspondence for our recommendation of award of the contract.
- The Township Committee took action at the February meeting to award the Contract to Trius, Inc. Our office has forwarded the contracts to Trius for execution and once the truck chassis is ready, it will be delivered to Trius, Inc. to have the accessories installed.

HALFWAY HOUSE ROAD FAILURE

(No change since last month's report)

- Deputy Mayor Butler made our office aware of a roadway failure on a section of Halfway House Road. The Halfway House Road failure is similar in scope to the damage to Millbrook Road where the adjacent steep slopes are "slipping" towards the nearby brook and causing subsistence of one lane of the roadway. However the length of the damaged area on Halfway House Road is approximately 20% of the length of the Millbrook Road failure. If the area is not stabilized, the integrity of Halfway House Road will be compromised and this situation could potentially worsen to the point that one lane of the roadway could be lost. As you will recall, the Township was successful in securing NJDOT Discretionary Funds Grant to repair the damage to Millbrook Road. Our office has contacted the Region I NJDOT representative regarding the possibility of applying for a Discretionary Funds Grant to complete this work. We will continue to coordinate with our representative regarding submission of a viable application for this work. At the October 4, 2010 meeting, the Township Committee authorized our office to develop and submit a discretionary funds grant application.
- Our office prepared the grant application and the Township passed a supporting resolution at the January 11, 2011 Committee meeting.

- Our office sent the application to the NJDOT on February 3, 2011. Our office will keep the Committee informed as information becomes available from the NJDOT on the status of the NJDOT's review of our application.

WILLOW GROVE ROAD DRAINAGE EASEMENT (No change since last month's report)

- Our office previously negotiated a drainage easement for a small section of "upper" Willow Grove Road for a new proposed cross drain to eliminate a drainage problem that has existed for a long period of time. Our office then assisted the DPW with infield design and installation of this new storm drainage after receiving a verbal agreement with Ludwig Bohler, owner of the property, listed as Rock Ridge Corporation.
- The drainage easement and supporting language was previously developed by Attorney Tipton's office and has been approved by Mr. Bohler. The Township took action at the December meeting to execute the drainage easement. It should now be in a position to be recorded with the County.
- Our office is currently coordinating with attorney Benbrook regarding recording of the easement. As of the date of this report, our office is unaware if the easement has been recorded or not.

TOWNSHIP-OWNED PROPERTIES: PHOTOVOLTAIC (SOLAR) RFP

- This matter was also discussed at some length at the April 4, 2011 Committee meeting where a decision was made to prepare two (2) separate RFPs for the Sigler/Brandywine property and the Archive/Beidelman Road properties, respectively. Our office has completed the development of an RFP which was previously forwarded to Attorney Benbrook for his review and comment. At this juncture and pending Attorney Benbrook's review, I believe that the Township will soon be in a position to put each and/or both of these properties "out to bid" to secure proposals on future lease agreements for both of these properties. This matter will also require discussion at the May 2, 2011 meeting.

Committeeperson Toretta wanted to address possibly having workshops to discuss future major projects to be able to go through thoroughly from start to finish. Committeeperson Toretta is not comfortable with the roof project and wasn't in favor of the double roof. SSP still hasn't furnished a letter affirming that this new roof would accommodate the weight of solar panels as well. Committeeperson Flynn will make get this letter for Committeeperson Toretta. Mayor DeAngelis informed that workshops can be done but will cost to advertise as well as expense for professionals needed to be at those meetings. Attorney Benbrook suggested to advertise tentative workshops at the beginning of the year with meetings and cancel if a workshop is not needed.

ATTORNEY REPORT:

Attorney Benbrook was advised that committee prefers Attorney Reports monthly for meeting packets to be able to review monthly projects accomplished by the attorney.

Committee Reports:

Joe Flynn

Nothing further to report

Michael Toretta

Nothing further to report

Sarah Payne

Questioned if we had a new occupant across the street from the municipal building. Zoning Officer Onembo replied yes, it is a fencing company. Verizon Building someone interested in purchasing the building, hasn't gotten back to Mr. Onembo yet.

Bonnie Butler

Would like to set up a meeting with the Engineer and DPW as to the paving work to be done in 2011. Also the

Musconetcong Watershed Association was given a prestige award by the Federal EPA, NY NJ Puerto Rican and Native tribes in Region 2, 22 recipients in that region, environmental excellence award.

Jeffrey DeAngelis, Mayor

Mayor has started the employee process for the healthcare insurance. With absolutely no changes, there is a slight decrease in the premium this year, if we keep the plan as it was last year.

Open Public Session

Sonny Read – Did Karl Barger drop off a letter as to fire company use of their property, behind the Fire Station in Asbury? Yes, per Clerk, a letter was dropped off and given to Chris for the Community Center Rentals for fields and the Youth Association.

Mark Blaszkza – Bryan Road leading into the development are getting wider, these need to be sealed.

EXECUTIVE SESSION

BE IT RESOLVED, on this 2nd day of May, 2011, by the Township Committee of the Township of Franklin and pursuant to N.J.S.A. 10:4-1, that the Township Committee shall discuss the following matter in executive session

PERSONNEL/CONTRACT NEGOTIATIONS

It is not possible at this time for the Township Committee to determine when and under what circumstances the item which is to be discussed in executive session can be publicly disclosed.

THEREFORE, be it resolved on this 2nd, day of May, 2011 by the Franklin Township Committee, that the matter stated will be discussed in executive session, said session to commence at approximately 9:50 p.m.

On Motion by Bonnie Butler and seconded by Sarah Payne to exit to executive session at approximately 9:50 pm. Unanimous Vote.

On motion by Michael Toretta and seconded by Sarah Payne to return to the regular session at 10:28 p.m. Unanimous Vote.

On motion by Sarah Payne and seconded by Michael Toretta, to authorize settlement of tax appeals for Block 54 Lot 27, Asbury Graphite Mills; a reduction of \$75,000 and Block 34 Lot 7.12 Schultz at \$382,300.

Roll Call:	Yes	No	Absent	Abstained	
Bonnie Butler	X				
Joe Flynn	X				
Michael Toretta	X				
Sarah Payne	X				
Mayor, Jeffrey DeAngelis	X		(5) Yes (0) No	(0) Abstained	Motion carried

On motion by Bonnie Butler and seconded by Sarah Payne, to appoint Joe Biel as the Full Time DPW Road Repairer/Operator at a rate of \$22.50 an hour.

Roll Call:	Yes	No	Absent	Abstained	
Bonnie Butler	X				
Joe Flynn	X				
Michael Toretta	X				
Sarah Payne	X				
Mayor, Jeffrey DeAngelis	X		(5) Yes (0) No	(0) Abstained	Motion carried

On motion by Sarah Payne and seconded by Bonnie Butler, to pay appropriate bills.

Roll Call:	Yes	No	Absent	Abstained
Bonnie Butler	X			
Joe Flynn	X			
Michael Toretta	X			
Sarah Payne	X			
Mayor, Jeffrey DeAngelis	X		(5) Yes (0) No (0) Abstained	Motion carried

On motion by Bonnie Butler and seconded by Michael Toretta, hearing no objection, meeting stands adjourned at 10:34 pm. Unanimous Vote.

Respectfully submitted,

Denise L. Cicerelle
Municipal Clerk